



Funding the Future of Artistic Swimming

BOARD OF TRUSTEES: TRUSTEE JOB DESCRIPTION

The USA Artistic Swimming Foundation (USAASF) funds the future of artistic swimming by supporting grassroots development; educational opportunities for coaches, athletes, and officials; and the development of artistic swimming in the United States. Its 18-member Board of Trustees is comprised of 10 trustees elected by the Board of Governors of USA Artistic Swimming Foundation, and eight trustees elected by the USAASF board. The USAASF board is a working board focused on fundraising and governance of the organization.

RESPONSIBILITIES OF A TRUSTEE

- Commits to serve the three-year term as a trustee.
- Donates to the USAASF at a personally significant level, with \$1,000 the minimum for membership in the Founders' Society.
- Actively raises funds for the USAASF and meets or exceeds any established fundraising amounts.
- Leverages network to raise funds, build support and encourage participation in events, as well as to identify and engage subject matter experts to support the USAASF's development.
- Attends at least 75% of board meetings and important related meetings, both in person and via other communications methods, including the US Aquatic Sports Convention, Board retreat and fundraising events.
- Serves on at least one committee, participates actively in committee work, and leads committee(s) when and as needed.
- Stays informed about board and committee matters, prepares well for meetings/calls, and reviews and comments on minutes and reports.
- Helps establish and revise, as necessary, policies and procedures for the USAASF.
- Volunteer and accept assignments and complete them thoroughly and on time.
- Assists in the recruitment of volunteers and committee members to augment the Board and identify potential trustees.
- Engages in honest and respectful discussions regarding USAASF business. Expresses one's opinion during discussions and debates but speaks with one voice regarding the final decisions of the Board.
- Ensures that any confidential or privileged information is not disclosed inappropriately.
- Makes responsible and informed decisions regarding appropriate granting of funds.
- Get to know other committee members and build collegial working relationships that contribute to consensus.
- Actively participates in any evaluation and planning efforts. Sets strategic direction for the USAASF.
- Always conducts her/himself professionally and beyond reproach, holding her/himself to the highest ethical standards. Discloses any conflicts of interest. Completes Statement of Principles on Ethical Behavior and Conflicts of Interest.
- Ensures that any confidential or privileged information is not disclosed inappropriately.
- Serves as an ambassador for and representative of the USAASF and artistic swimming.



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Qualifications of a Trustee

- Must be 18 years of age or older
- Must pass a Background Check
- Must be Safe Sport Trained

SKILLS AND EXPERIENCE

- Marketing, fundraising/development, finance, communications, legal and/or governance skills
- Board experience
- Interest in fundraising
- Proactive mindset
- Passion for Olympic, team and/or women's sports
- Interest in artistic swimming