



Dardanup Horse & Pony Club (Inc)

PO Box 170

Dardanup WA 6236

INFORMATION BOOKLET 2023 / 2024

www.dardanuphorseandponyclub.com.au

About Pony Club

The Pony Club is an internationally recognised, voluntary youth association dedicated to providing opportunities for young people that are interested in horses, ponies and riding. Pony Clubs aims to promote the physical, mental and spiritual development of young people by encouraging sportsmanship and good citizenship and by providing opportunities for young riders to gain knowledge and become proficient in their chosen equestrian sport.

Western Australia currently has more than 55 pony clubs affiliated with Pony Club WA which are divided into 12 Zones: Avon, Central, Eastern, Great Southern, Hills, Metropolitan, Northern, North West, South Eastern, South West, Swan and West Coastal.

DHPC are part of the **South West Zone** which includes Mayanup, Blackwood, Bunbury, Busselton, Capel, Collie, Margaret River, Warren and Wellington District. Our zone holds events throughout the year

State events are also held throughout the year. Criteria needs to be fulfilled before competing at state events with riders selected on attendance at rallies, commitment to the club (ie completion of volunteer hours, certificate completion) and a performance diary. Selection will be assessed by the committee and Club Coach Coordinator. Most state events require 3 full day attendances at PC rallies prior. More information can be found [Calendar | Pony Club Western Australia \(ponyclubwa.asn.au\)](#)

The association encourages participation by providing all members with the opportunity to be involved in riding activities, regardless of their riding ability or the quality of their mounts. PCWA can be contacted:

PONY CLUB ASSOCIATION OF WESTERN AUSTRALIA INC.

303 Cathedral Ave

BRIGADOON, WA 6069

Phone: (08) 9296 1500

Email: reception@ponyclubwa.asn.au

About Dardanup Horse and Pony Club

DHPC has a strong member base of motivated and welcoming riders, supporters, coaches and committee members. The committee is 100% volunteer based. We promote inclusion and respect and have a zero tolerance culture of abuse to members or equines in any form. As a pony club all members abide by the Pony Club Australia Guidelines and Policies which can be found on their website.

Upon becoming a pony club member via www.pca.justgo.com members agree to abide by **Pony Club WA Codes of Conduct** outlined upon registration and at <https://www.ponyclubwa.asn.au>

The committee endeavours to run a harmonious club. Please direct any concerns, complaints or feedback to the committee by contacting the club president via their email or utilising a feedback/suggestion form located on our member facebook site or by contacting our secretary via email for one. If a member behaves in a manner not considered in line with PC policies and code of conduct, the committee reserves the right to issue written warnings and suspensions

Club, committee and event information can be found on our website;

www.dardanuphorseandponyclub.com.au

Membership registration is found at www.pca.justgo.com. Enrolments after 31st March of the calendar year will be at the discretion of the committee. All riders must be financial members before they ride at any rally or pony club event. Minimum age of rider is the year they turn five. Membership is valid until the 31st December of each individual year and provides insurance cover

The **DHPC Committee** welcome enquiries, **contactable** on the below emails:

President dardanuphpcpresident@gmail.com

Vice President dardanuphpcvpresident@gmail.com

Secretary dardanuphpcsecretary@gmail.com

Treasurer dardanuphpc treasurer@gmail.com

Venue - The Dardanup Horse and Pony Club (DHPC) operates from the grounds at the Dardanup Equestrian Centre, Garvey Road Dardanup. No dogs are permitted at The DEC grounds at any time

The grounds are shared between four clubs. In addition to DHPC are:

- Dardanup Campdraft
- The Henty Riding Club
- The Australian Stockhorse Society South West Branch

The Dardanup Equestrian Centre Committee oversees the use of the grounds by each of the clubs. Members of DHPC are permitted to ride and use the facilities at Dardanup Equestrian Centre if following the correct booking procedure and rules outlined below page 7

Rallies are usually held on the 4th Sunday of each month.

Prior to a rally the chief coach will send members a RSVP email with details of the upcoming rally. Please RSVP if you are or are not attending and before the RSVP due date to allow the chief coach time to plan each rally. A rally plan will then be forwarded to those attending which will include helper duties. If you know you need to arrive late or leave early, please communicate this with the chief coach via the RSVP email, this is considered mandatory

It is compulsory to complete your rostered helper duty. If you cannot carry out your duty you are required to organise a replacement and notify the chief coach of this arrangement. Every rider is expected to carry out their allocated helper job and participate in 'whole club' duties as advised on the rally planner

To record a full days attendance, riders are to participate in both ridden and horse mastership sessions. All riders are required to sign the attendance record at the commencement of each rally

All members under 18 years of age (as of the 1st January) must be accompanied by a parent or guardian at all rally's and events and the guardian's name is to be detailed within the RSVP to the chief coach prior to each rally

Gear check is compulsory before mounting at any PCWA event. A gear checking manual can be viewed on the PCWA website www.ponyclubwa.asn.au. If unsure of any equipment contact the committee so we can help.

Riders are to remain in their allocated group. If you have any concerns about carrying out an activity please don't be afraid to let your instructor and/or chief coach know. If you are unable to ride due to horse or rider issues it is encouraged you attend lessons in a non-riding capacity to still benefit from the lesson teachings and this would still be considered attending

If you have to leave early due to injury or ill health please advise your group leader and/or committee member.

First aid, incidents and near misses

It is a requirement of PCWA to have a senior first aid person at all rallies and events (some events require paramedic cover) We encourage all members to obtain senior first aid certificate. Contact the secretary and they can advise on the current required course number and the committee can assess the possibility of subsidising members costs of obtaining the certification. If you already have a senior first aid please contact our secretary to advise.

First aid supplies and a defibrillator are located at the DEC grounds. We encourage all members to familiarise themselves with the location of these.

Any falls, accidents, near misses and injuries are to be documented on the PCA incident website, with QR codes for the website located at the DEC grounds. Please also inform the first aid representative and your group leader.

No horse is to be tied to a float that is unattached from the vehicle. There is an equine first aid kit at the DEC grounds. Please advise your group leader if any incidents occur involving your horse

Required Volunteer Hours On signing on to become a DHPC member, members are agreeing to complete 12 volunteer hours to keep our club running, keep the grounds maintained, enable events to be held and to fundraise much needed funds. The 12 hours of required volunteer

hours does not include the allocated helper duties at rally's and events. To enable flexibility to DHPC families to fulfil their volunteer hours, members can check the events calendar and nominate when they are available either in preparation for an event, at an event or at a busy bee. Examples of tasks reliant on volunteers are fundraising, cross country course maintenance and set up, canteen duties for an event, busy bee cleaning and maintenance (usually 2 x busy bees per year) and equipment cleaning. If you notice something that you think needs attending to or can improve our club please contact the committee and it can be assessed. Upon completing any volunteer duties please log your hours with the Vice President Jo Fitzpatrick by emailing dardanuphpcvpresident@gmail.com

Safeguarding Children Policy and Working With Children Requirements

The DHPC Committee considers the safety of all of our members a priority and utilises Pony Club Australia's Safeguarding Children's Policy. Certain PCWA activities (ie overnight camps) require supervisors to have a current and up to date Working With Children Check Clearance. More information www.checkwwwc.wa.gov.au and our club president is able to sign your application

UNIFORM

Members are encouraged to purchase DHPC uniform, obtained by contacting our DHPC uniform sales representative, to be used at DHPC rallies and PC events.

It is condition of membership that by the second rally all riders are in rally uniform.

Listed below is the PC official uniform and Rally uniform requirements. Official uniform may be worn at rallies

Official uniform must be worn by PCWA members when out competing at PCWA events

In the Cross Country phase of an ODE, a long sleeve green airflow shirt or long sleeve rugby jumper may be worn

Back/Body protectors are compulsory for all grades of the XC phase of eventing. This includes rallies, training days and when practicing on the XC course. As of January 1st 2022 these must be of a Beta Level 3 standard.

Often second hand items can be obtained and you can request this on our member facebook page

Official Uniform:

Beige jodhpurs

White long sleeve shirt

Blue tie

Green jumper

Royal blue or white saddle blanket (logo optional)

Smooth soled approved riding boot

PCWA approved riding helmet

Long hair needs to be plaited, secured at the base of the neck and in a hair net

No jewellery

PCAWA badge and discs placed on V of jumper (optional)

Rally Uniform

Beige/Dark Navy or Black jodhpurs (NO VISABLE LOGOS)

Royal blue or white saddle blanket (logo optional) Smooth soled approved riding boot

PCWA approved riding helmet

Green airflow long sleeve shirt or long sleeve ruby jumper or white long sleeved collared shirt

Hair needs to be tied back, off the face and if long tied up and secured at the base of the neck.

No jewellery

GENERAL APPEARANCE OF HORSE, GEAR AND RIDER

HORSE

- 4 years and older Proof of age must be provided on request by way of brand, registration certificate, or vet/dentist certificate.
- No signs of blood, swelling or a cough
- Hooves shod or unshod and must be in good condition (ie not too long, no deep cracks)
- Brushed and clean as possible within reason
- Alert and willing
- Good condition (ie not overweight or underweight)
- A \$5 dollar ground fee is required and pre-approval from the chief coach if intending to bring a second horse to a rally

GEAR

- PCA gear checking rules apply at rallies. You can find the PCWA gear checking manual can be found at <https://www.ponyclubwa.asn.au/club-resources/#1626332345999-c908f4e1-bc03>
- No rotting or frayed stitching or straps
- Clean and oiled if required
- Correct fitting of saddlery

RIDER

- Clean, neat, and tidy (including hair tied back)
- Correct uniform
- No Jewellery
- Sun safe

Certificates

The Pony Club structure encourages riding members to prepare for and take tests which enables them to learn progressively about horse and pony care (horse mastership) and riding (horsemanship). The tests are designed for the member to progress from one standard of learning to the next with certain objectives in mind.

All horse mastership instruction is based on the Pony Club Australia Syllabus and after completion and examination of the required standards, proficiency certificates are awarded. The chief coach will communicate when certification will take place well in advance ensuring riders the opportunity to prepare and plan

Competing at outside PC events

If riders are looking to compete at a PC event and need guidance or advice, please approach a committee member to assist. DHPC is very proud to see our members out participating and are happy to assist if needed.

Committee meetings are held on the Tuesday after a rally at the DEC. All members are welcome to attend by notifying the committee secretary

Keeping your details up to date

Please notify the club secretary if any of your contact details change allowing you to be keep up to date with upcoming rallies and events

Use of DEC grounds outside of rallies

Dardanup Horse and Pony Club members that use the Dardanup Equestrian Centre Grounds must adhere strictly to the following rules-

1. When using the grounds outside a designated rally/event riders must make an online casual booking via the DEC website www.dardanup.club and the 'book a ride' tab. The ground fee of \$10.40 is paid online at the time of booking.
2. For safety reasons the Dardanup Equestrian Centre has a ruling that insists you must be accompanied by another responsible person. If riders are under 18 years of age as at 1/1/2022 you must be accompanied by an adult over 18. The rider must be a member of the Dardanup Horse and Pony Club. Riders over 18 must be accompanied by a responsible adult
3. A daily ground fee of \$10.40 applies for each horse on the grounds.

If the club rooms are not open you are to write your name in the outside book (name, club, date,). The book must be signed before you get on your horse.

4. DH & PC riders found to be on the grounds and not following the above procedure will be in breach of the Dardanup Equestrian Centre rules and may be prosecuted.

The cross country course is available for use for Dardanup Horse and Pony club members only. Applications to book a session on the XC Course are to be made via email to the XC bookings officer dardanuphpcxcbookings@gmail.com

The course is not to be used unless booked through the above channel. It is a requirement that a body protector is worn at all times, and that an adult accompanies you on the course.

The cross country course is continually being developed and we require help to maintain and upgrade the course. It is compulsory for riders using the course to complete their required 12 hours of volunteering

On booking a \$5 fee is to be paid to the DHPC bank account (details can be obtained from the booking officer) and the DEC grounds are to be booked and the \$10.40 DEC ground fee paid Please note the XC grounds are closed at certain times of the year leading into our annual ODE (as per PCWA rules) and when there are safety concerns, particularly due to wet grounds in winter. Booking with our XC officer is essential