



Residential Demolition & New Build Grant Program Application

Program Overview

Burwell Economic Development has developed the Residential Demolition and New Build Grant Program to encourage the removal of dilapidated or sub-standard residential home structures located in the impact area (City of Burwell), and to replace with new residential homes. The grants are intended to support needed housing development and enhance overall community attractiveness, and to increase housing stock to support area business staffing requirements. Private residential property owners with a property in the impact area may request grant funds up to \$5,000 per project with a 50% required cash match, and approvals are determined on a project-by-project basis.

Project Example/Guidelines

As an example, a private residential property owner (applicant) presents a qualified project plan and bid with this application to demolish/raze an existing structure at a cost of \$7,000. If program funds are still available at the time of application and the Residential Demolition Grant and New Build Program application is approved, the applicant would be reimbursed \$3,500 (half of the completed project costs) upon presentation of evidence of project completion and paid project receipts. The applicant will also be required to present a plan for constructing a new home.

Applications must be submitted, along with a project plan and a commercial bid, before demolition. Applications will be considered on a first come – first served basis, until all budgeted program funds are exhausted. Priority will be given to projects that include immediate plans to build a new residential structure on the cleared site. The property owner cannot be delinquent on any current City charges, taxes or assessments, or have defaulted on any previous City assistance. It is the applicant/property owner's responsibility to secure appropriate building and related permits that are associated with the razing of the old structure, and construction of a new structure. It is the applicant/property owner's responsibility to fully insure the property in order to cover any potential damage to City infrastructure or neighboring properties.

Name of Applicant/Property Owner: _____

Applicant Mailing Address (Street, P.O. Box, City, Zip): _____

Demolition Property Address: _____

Applicant Phone #: _____ **Email Address:** _____

Ownership of Property (check one): ☐ Individual Owner(s) ☐ Corporation ☐ Other _____

Total Cost of Project (must provide professional written estimate): \$ _____

Applicant/Property Owner will provide cash match of the amount of: \$ _____

(Minimum of 50% of the project cost, i.e. for a \$5,000 project the match must be at least \$2,500)

Grant Amount Requested: \$ _____

(Maximum of 50% of the project cost and no more than \$5,000)

Is a new residential structure planned to replace the demolished structure?

☐ Yes ☐ No

(Application Score up to 25 points)

If so, describe plans below (sq. ft., bedrooms, expected valuation, etc.), including expected timeline. New construction is advised to start within 12 months of demolition.

Consent for Publicity

Burwell Economic Development may elect to communicate publically via news releases about the success of this project. By signing and submitting this application, you are agreeing that such project publicity is acceptable.

Signature of Applicant: _____

Date: _____

With this application, the following information must be submitted:

- A “before” picture of the existing structure to be demolished.
- A cost estimate/bid for the demolition project from a commercial contractor, including:
 - Detailed description of the material removal and disposal plans
 - Plans to control the release of potential harmful materials into the air/ground
 - Plans to avoid any damage to neighboring properties and city infrastructure (sidewalks, curbs, street, utilities, etc.)
- A plan for proposed new home.

It is the property owner’s responsibility to confirm there is adequate insurance to cover any damage claims, and to ensure that the contractor is adequately insured and understands proper demolition control in a residential environment and disposal.

Application Process:

1. Contact the Burwell Economic Development office for an application.
2. Complete the application along with the required supporting documentation and submit it to Burwell Economic Development office. The Economic Development Board will review and consider the application for approval at the next regularly scheduled board meeting (typically the third Thursday of each month).
3. The Economic Development Board may approve, suggest changes, request more information, table or deny the application.
4. If approved, grant proceeds will be distributed upon project completion (according to the approved project plan) and when paid project receipts are submitted to the Burwell Economic Development office for reimbursement.

Return the completed application along with the required supporting documents to:

Burwell Economic Development
P.O. Box 131
404 Grand Avenue
Burwell, NE 68823

Jessica VanDeWalle, ED Director

Questions?

Phone: (308) 346-5210 Fax: (308) 346-5121

Email: econdevburwell@nctc.net