



<b>Division:</b>	All Divisions
<b>Department:</b>	All Departments
<b>Position:</b>	All Employees
<b>Subject:</b>	Safety – Evacuation - PP
<b>Issue Date:</b>	1/4/2022
<b>Revised Date:</b>	
<b>Revised Issued Date:</b>	
<b>Recurrent Training</b>	Yearly

**POLICY:**

When the Life Safety Sound System has announced an emergency requiring evacuation of the building, it is important that all employees calmly exit the building using the marked stairways and exits. This will ensure the safety of the guest and employees.

**PROCEDURE:**

- The Life Safety Sound System will alarm with the following message. It is important for all employees to calmly exit the building using the marked stairways and exits. **\*DO NOT USE THE ELEVATORS\***

*“May I have your attention please? There has been an emergency reported in the building. Please calmly exit the building using the marked stairways and exits. Do not use the elevators.”*

- When exiting the building it is important for all employees to report to their designated evacuation team number painted on the wall located in the alley behind the Golden Nugget Self-Parking Garage. Your evacuation team number is based on your department. (Refer to “Evacuation Teams – Designated Meeting Areas” section)
- Head counts of employees will be taken at the designated meeting area until the “ALL CLEAR” is given by Security
- Never re-enter the building without permission from Security. Keep anyone from re-entering the building.

**SELF PARKING GARAGE ALLEYWAY**



**EVACUATION TEAMS – DESIGNATED MEETING AREAS**

All employees must report to their designated evacuation team number. Your evacuation team number is based on your department.

<b>TEAM #1</b>	<b>TEAM #2</b>	<b>TEAM #3</b>
Call Center Engineering Executive Offices Security	Front Desk Front Services Pool Staff The Tank/Hideout Valet	Housekeeping Uniform Control
<b>TEAM #4</b>	<b>TEAM #5</b>	<b>TEAM #6</b>
PAD	24 KT Club Poker Room Slots Sports Book Table Games	Banquets Bar 46/Stage Bar Buffet Cadillac Chart House Chick Fil-A Claim Jumper Cocktails/Bartenders F&B Admin Grotto Kitchens RED Room Service Rush Lounge Salt Grass Staff Dining Starbucks Stewards The Grille Troy's Liquor Bar Vic and Anthony's
<b>TEAM #7</b>	<b>TEAM #8</b>	<b>TEAM #9</b>
Entertainment Showroom Staff Spa/Salon	1946 D'Oro Essentials Stores Signature Style and Trend The Chocolate Box	Accounts Payable Accounts Receivable Information Systems Marketing/Advertising Payroll Special Events Surveillance

<b>TEAM #10</b>	<b>TEAM #11</b>	
Accounting Cage Controller's Office Count Room Financial Analysis Night Audit Pit Clerks Purchasing Receiving/Warehouses Room Reservations Sales	Human Resource Life Sciences	

### **Policies and Procedures Receipt**

I acknowledge that I have read, understood, and have participated in the training for the Golden Nugget **All Division** Policy: **Safety - Evacuation – P&P**.

I also acknowledge the following:

- Violations of this policy may result in disciplinary action as described up to and including termination.
- Receipt of this Policy does not create or constitute an express or implied contract of employment or warranty of any benefits.

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Employee Number

\_\_\_\_\_  
Date