

Approve
Kathy / Jaben

Valley Mutual Water Meeting Minutes
September 18, 2025

Board Members Present:

Zach Callahan, Jaben Richards, Josh Lucero, Kathy Craig, and Pamela Kramer

Absent: Josh Lucero

Call to Order: 6:01 pm

Agenda was approved; minutes were not read.

Board Positions: Pam made a motion for existing members to remain in office - it was seconded and passed. Kathy Craig made a motion to add Zach Callahan as vice president and Pamela Kramer to fill the secretary position. Jaben seconded the motion and the motion was passed. The board is as follows:

President:	Josh Lucero
Vice President:	Zachary Callahan
Secretary:	Pamela Kramer
Treasurer:	Jaben Richards
Member:	Kathy Craig

Returned Checks Policy: Jaben made a motion for a Policy on returned checks/closed accounts. Policy to read as a \$30.00 charge on all returned checks; in addition to the policy charge, the account must be paid in full cash or with debit card (adding an additional 5% handling fee). If this occurs three times, then all future billing will be settled with cash only. The motion was seconded by Kathy and passed.

New Service: Service to the "Ostrich Farm" was discussed with more problems than answers. Pam made a motion to table this discussion until further information available. Zach seconded the motion and it was passed unanimously.

Water Loss: Loss was 1.4 million gallons at a 45% loss for the month of August. The need for a new waterline was discussed with no true answers or suggestions. To apply for federal or state grants we will need two years' worth of paperwork. The past paperwork is missing; that said we are starting fresh with a goal of 2027/28 for grants.

Financial Report read by Jaben Richards:

Checking	\$34,752.13
Savings:	\$50,201.77
CD	\$ 5,086.00
Total	\$90,039.90

Administrative Direction: None addressed at this time

Public Input: None

Adjourned: 6:54 pm

Next Meeting: Thursday, November 13 at 6:00 pm