

# Proof of Ownership Information

## 1 Primary Document Needed:

### United States (U.S.) Driver's License

- Needs to Be Valid and NOT Expired
- Cannot Be an Out of U.S. License or a Passport
- Cannot Be a State Identification Card

AND

## 2 Secondary Document Needed - ONE of the Following for the Vehicle Being Serviced:

### Auto Registration

Needs to Be Current and in the Name of the Person with a U.S. Driver's License

OR

### Auto Insurance

Needs to Be Current & the Name of the Person with a U.S. Driver's License Must Be Listed as Insured

OR

### Vehicle Title

Needs to Be Current & in the Name of the Person with a U.S. Driver's License – Actual Title - Not a Copy

## 3 Additional Vehicle Information Needed:

- Vehicle Identification Number (VIN) – Ignition and/or Door Must Be Original to the Vehicle
- Vehicle License Plate State and Number
- Current Vehicle Mileage on Odometer
- Vehicle Color, Year, Make, and Model

## 4 Bring Your Documents to Our Shop.

**OR**

Email Them To: [midwaylockandkeyservice@gmail.com](mailto:midwaylockandkeyservice@gmail.com)

**Important!** The person supplying the Proof of Ownership documentation MUST sign the National Automotive and Service Task Force form (an additional consent form) and BE PRESENT at the time our Locksmith(s) work on their vehicle.