General Information

1. Payments
	1. Rent are to be paid online and in a timely manner.
	2. Damages are to be paid online and in a timely manner
	3. Utilities are to be paid online and in a timely manner
2. Garbage Cans
	1. The can must be put out the evening before and put back the same day the garbage is emptied. If you don’t put the cans back, management will put the can back for you the next day and charge you $20.
3. Utilities
	1. Put gas and electric in your name the day you move in. If management has to do this it will cost you $35 for each company.
4. Snow Removal
	1. You will receive a text 30 minutes before the plow comes to by, if you do not move your car, your are will not get plowed. This is usually in the morning, depending on when it snows.
5. Damages
	1. You will receive an invoice for the damages beyond normal wear and tear. If not paid in a timely manner, an email will be sent to Metro HRA.
6. Emergencies
	1. Fire call 911
	2. Locked out is not an emergency. You will need to call a locksmith.
	3. Water running on the floor, turn off the main waterline and put in a maintenance request online and select emergency.
7. Section 8 Contract.
	1. Section 8 is a contract between the tenant, the owner, and Section 8. It is signed by all three. It is the business of all three. If you don’t pay rent, utilities or damages in a timely manner you will most likely loose your voucher.
	2. Damages beyond normal wear and tear must be paid in a timely manner.
	3. Rent must be paid in a timely manner
	4. Utilities must be paid in a timely manner