



December 2025

Dear Homeowner,

REI works with numerous skilled contractors throughout your area. Both REI and our contractors are properly licensed and insured.

During the winter months, we are pleased to offer homeowners in REI managed communities a **20% labor discount on all interior work***. This seasonal promotion allows us to support our contractors during their slower season, as much of their work is exterior and weather-dependent, while also providing cost savings to our homeowners.

Our contractors can assist with a wide range of services, including but not limited to:

- Sheetrock repairs
- Settling repairs
- Painting
- Kitchen remodeling
- Bathroom remodeling
- Finished basements
- Tile work
- Flooring (wood, carpeting, vinyl, etc.)
- General handyman services (e.g., smoke detector install, battery changes, picture hanging, shelves, etc.)
- Mitigation services in the event of unit damage due to a leak not covered by the association

To request service, please complete the attached form and email it to worequest@rei-pm.net. This form will allow our scheduling department to assign a contractor on a time-and-materials basis (rates are detailed in the form). In some cases, we may also be able to provide a quick quote to give you an estimated price range.

For larger projects, we can arrange an on-site meeting with one of our contractors to review your repair needs and provide a free, detailed estimate. Kim or Rachel will reach out to you to discuss your repairs and options once your form is received.

We look forward to assisting you.

Sincerely,
REI Property & Asset Management
Maintenance & Repair Department
2A Ives Street
Danbury CT 06810
(203)744-8400, extension131 (scheduling department)

**This promotion runs January 1, 2026 through April 15, 2026. All work must be booked by the end of this promotion. Note: This discount does not apply to dryer vent cleaning, which is already at a flat discounted rate.*



REI PROPERTY MANAGEMENT

REI Customer Form

Name: _____

Address: _____

Home Phone: _____ **Cell Phone:** _____

Work Phone: _____ **Email:** _____

Standard Service Rates

Rates will be calculated first, and the **20% labor discount** will then be applied to determine the final amount charged, plus applicable Connecticut sales tax. **Note: this promotion ends 4/15/26.**

Labor

- Current rate: **\$58.00 per hour, per worker**, including labor and travel time
- Crews typically consist of **two workers**
- **Minimum charge:** One (1) hour per worker (base fee)

Materials

- Materials and related costs (including dump fees, equipment rentals, etc.) will be billed at **cost plus 20%**.

Trip Charges

- **\$16.00 per trip**, which includes travel to the property, trips to purchase materials, disposal runs, and related travel.

Connecticut Sales Tax - 6.35%

Description of Work Requested - Please provide a detailed description of the work needed so we can determine the appropriate scope and assign the correct contractor.
