

**VILLAGE OF AVOCA  
AGENDA  
NOVEMBER 13, 2025**

- 1. Pledge Allegiance to the Flag – 7:00 PM**
- 2. Welcoming of New Appointed Trustee - Rebekah Abbott**
- 3. Review – Approve: Minutes from the October 9, 2025 Board Meeting**
- 4. Review – Approve: Monthly Departmental Reports**
- 5. Visitors: General Public Comments**
  - 1. ACF – Donation from 4<sup>th</sup> Annual PIFTP – Contact for Upgrades**
  - 2. Christmas in the Park Request / Street Closures / Christmas Tree / Bonfire**
- 6. Department Heads / Other Municipalities:**
  - a. Street & Water Departments – Anthony Comstock**
    - 1. Parks**
      - a. Memorial Park – Video System / Electronic Locks / Z Bars Ordered / Monitor**
      - b. Hees Park – Entry Door / Sign / Roll-up Cover / Display Case / Video System**
      - c. Gazebo Park – Lights and Outlets**
      - d. New Signs for all 3 parks – Design and Location**
    - 2. Street Paving Update**
    - 3. Sidewalk Sections Completed for 2025 / Week of Grinding**
    - 4. Ditch Area Leading to Hees Park**
    - 5. Water Meters Left to Convert - Update**
    - 6. Carrington Street Drainage Issue – Pipe under Street – Update**
    - 7. Leaf Box Purchase Update – Borrowing of Leaf Box – Village of Bath**
    - 8. Alexander Street - Sidewalk Issue / Ditches / Trimming Bushes**
    - 9. Water Meter Reader Update**
    - 10. Water Reporting Outline - Discussion**
    - 11. Empire Telephone Hub Update – Grant Street**
    - 12. Certification on Weed Spraying – Discussion**
    - 13. Banners – Change to Winter**
    - 14. Air Compressor Update – Sale of Old Compressor**
  - b. Fire District – 1. Air Compressor Purchased and in Use  
2. Use of Village Hall – December 9**
  - c. Planning Board – 1. New Interim Chairperson in Place  
2. Zoning Law Review in Process**
  - d. Zoning Officer – 1. Rescue Shelter Update – Software Package  
2. New Dog Control Officer**
  - e. Town**
    - 1. Building Update, Masonry Estimate, Playground**
    - 2. Fraudulent Escrow Check**
    - 3. Request from Code Officer – No Stopping / Standing by Crosby's**
    - 4. Steuben Street Complaint**
- 7. Resolutions / BANS / Policies / Legal and Budget Actions**
  - a. Grant Research / Writer Update**
  - b. Resolution 2025-08 – Village Clerk Authorization to Adjust Water Charges**

- c. Resolution 2025-09 – Set Criteria for 2026 Special Election
- d. Enforcement Officer Discussion – Resolution or Local Law under 3301.C / NYCOM Information on Shared Drive
  - 1. Zoning Officer Discussion
- e. Update on Williamson and Closing with Former Clerk Haar – November 4
- f. Draft on Additions for Zoning Document – Fencing and Occupancy of Trailers
- g. NYSEG Fee Increase Letter
- h. Update Key Issuance Form – Village Hall

#### **8. Review and Approval of Expenditures from the General, Water and Grant Funds**

#### **9. Solar Farm on South Main Street**

- a. Discussion on Host Community Agreement
- b. South Main Street Sidewalk Quotes
- c. Discussion on Road Use Agreement
- d. Discussion on Decommissioning Agreement – Bond (Not Salvage)
- e. Future Moratorium – Draft from Pullen

#### **10. Grants**

- 1. Culvert Grant –
  - a. Payment for Invoice #12
  - b. Update on Requested Additional Funds - \$387,000 approved
  - c. Right of Way Pending – 2 Months
  - d. Extend Bid Date – Construction still on Schedule
- 2. Windmill Historical Projects – Project Construction next year
- 3. Main Street Sidewalks – Research on Grants Renovations, Sidewalks and CRS
- 4. Playground Grant – Application Update
- 5. CDBG Water Study Grant - \$38,400 with Hunt Engineering
- 6. Retention Grant – HUNT sending Application – Cemetery Record Grants Included
- 7. FEMA Grant – Generator Application – Village Hall / Shop / Fire Hall

#### **11. Board Discussions / Agendas / Reports on Assignments**

- a. Mayor Tyner
  - 1. Masonic Lodge Update – Insurance and Contact with Masons
  - 2. Donation Plaques for Each Park
- b. Trustee Hubbard
  - 1. Main Street Sidewalk Discussion Crosby's – Parking and Delivery Area
- c. Trustee Rowe-Smalt
  - 1. Electric Provider Update
- d. Trustee Rodbourn
  - 1. Hees Park Fence / Bridge Update
  - 2. Picnic Tables for Hees Park
- e. Trustee Abbott
  - 1.
- f. Village Clerk Valerie Saltsman
  - 1. Training Update – Williamson / Other
  - 2. Williamson – Debit and Credit Card Proposal – Updates
  - 3. Items for Newsletter #9

#### **12. Visitors: Comments for the November Meeting Topics**

#### **13. Executive Session – Motion to Move to Executive Session to Discuss the Specific Details, Employment of Members of the Street Department – Teamsters Complaint**

#### **14. Return to Open Meeting – Motions from Executive Session / Motion for Adjournment**