

**VILLAGE OF AVOCA
AGENDA
AUGUST 10, 2023**

- 1. 7:00 PM - Call to Order – Regular Monthly Meeting**
- 2. Pledge Allegiance to the Flag**
- 3. Review – Approve: Minutes from the July 13, 2023 Regular Meeting**
- 4. Review – Approve: Monthly Departmental Reports**
- 5. Visitors: General Comments**
- 6. Lean Wightman Employee Appreciation Presentation – Postponed to September**
- 7. Department Heads:**
 - a. Street & Water Departments – Tony Comstock**
 - 1. Old Shed Painting – Update**
 - 2. Sidewalks – South Main Street / Carrington Street**
 - 3. South Main Street Easement / Drainage – Reworked Agreement**
 - 4. Water at Memorial Park – Install into Building - Hold until after AgFest**
 - 5. Field at Hee’s Park – Infield Suggestions**
 - 6. Water Leak Notifications**
 - 7. Vandalism / Damage at Cemetery – Cost to Set Stones**
 - 8. Milling / Paving – River Street and Grant Street**
 - b. Fire and Ambulance Departments – Chris MacDougal**
 - 1. 2023 Budget Transfer - \$3,000**
 - 2. Multi-Agency Airpack Grant - Village %**
 - 3. Railing Shipped and to be Installed**
 - 4. Contractor Update - New Doors / Windows**
 - 5. Cost Associated with E5 – Pay Bill Out of Transfer**
 - 6. Update on Separation to Fire District**
 - a. Tentative Agreement Discussion / Transfer of Real Property**
- 8. Policy Discussions:**
 - a. Policy #28 - Village Clerk and Deputy Clerk Policy**
 - b. Policy #29 – Records Retention / Recording Monthly Meeting Policy - Drafting**
 - c. Policy #30 – CIRP – Cyber Incident Response Plan**
 - d. Policy #31 - PII – Personal Identifiable Identification**
 - e. Rework of Policy #3 – Use of Computer – September Meeting**
- 9. Village / Town Joint Meeting**
 - a. Building Committee**
 - b. List of Topics to Discuss**
 - c. Building Footprint**
- 10. Voter Identification Resolution / Cover Letter – Discussion and Motion**
- 11. Cost of Private Mowing of Cemeteries / Ownership of Cemeteries / Association**

- 12. Update and Discussion on Youth Commission / Summer Activities**
 - a. Accounts and Funds**
 - b. Approval of Waiver for Coaches / Volunteers**
 - c. Policy on Program**
 - d. Phase II Specs for Bathrooms**
 - e. Youth Soccer Storage Space – Shelves**

- 13. Review and Approval of Expenditures from the General, Water and Grant Funds**

- 14. AgFest – August 27, 2023**
 - a. Closure of Steuben Street – Grant to Carrington**
 - b. Use of Village Tractor for Historical Society Tour**
 - c. Waiving of Pavilion Fee – Funds being Raised for Parks**

- 15. Update on new Gazebo for Main Street Park – Trustee Rodbourn**
 - a. Name the Park Survey put out by Planning Board**

- 16. Grants Update**
 - 1. Downtown Revitalization Initiative – New Guidelines**
 - 2. Bridge and Culvert NY Grant – Approval Letter Received**
Contact with Region 6
Resolution to be Passed
 - 3. Federal Infrastructure Grant – Include Drainage Issues**
 - 4. Clean Energy Grant Update – Resolution Completed / Light LED Conversion**

- 17. Board Discussions / Agendas / Reports on Assignments**
Mayor Tyner
 - 1. Safe Installed**
 - 2. Background Checks on Employees – Can Do on Elected Officials**
 - 3. Mandated Training for Employees – ZBA and Annual for Employees**
 - 4. Access to Computer and Building for Matt Morales – Turn off Comments**
 - a. Trustee Hubbard**
 - b. Trustee Gay**
 - c. Trustee Rowe-Smalt**
 - d. Trustee Rodbourn**

Further Items / Topics:

 - a. Village Clerk / Treasurer Haar**
 - 1. Cost of Fall Training**

- 18. Call to Village Attorney for any Legal Issues to be Discussed**

- 19. Visitors: Comments August Meeting Topics**

- 20. Executive Session to Discuss the Specific Employment Details of an Employee – Hiring of Deputy Clerk**

- 21. Regular Meeting Closing / Adjournment**