

VILLAGE OF AVOCA
AGENDA
June 8, 2023

1. **6:30 PM – Call to Order for Reorganizational Meeting**
2. **Call to Order – Regular Monthly Meeting**
3. **Pledge Allegiance to the Flag**
4. **Review – Approve: Minutes from the May 11, 2023 Regular Meeting**
5. **Review – Approve: Minutes from the May 31, 2023 Special Meeting**
6. **Review – Approve: Monthly Departmental Reports**
7. **Visitors: General Comments**
8. **Welcoming of New Village Clerk / Treasurer – Christina Haar**
9. **Presentation and Letter of Appreciation to:**
 - A. **Trustee Brian Mattoon**
 - B. **Trustee Carl Dockstader**
10. **Discussion / Presentation of Change of the Insurance Broker on Record**
11. **Department Heads:**
 - a. **Street & Water Departments – Tony Comstock**
 1. **Old Shed – Update**
 2. **Sidewalks**
 3. **Summer Help**
 4. **South Main Street Easement / Drainage**
 5. **Lift Bucket**
 - b. **Fire and Ambulance Departments – Chris MacDougal**
 1. **Update on Paint Issue for E5**
 2. **2023 Budget – Discussion on Transfers**
 3. **Contractor Update**
 4. **New Doors / Windows**
 5. **Update on Separation to Fire District**
 - a. **Tentative Agreement Discussion**
 - b. **Lease Agreement – Discussion on Real Property – Parcel Map**
12. **Review and Approval of Updates to Village Policy #24 – Village Maintenance Supervisor / Water Treatment Plant Operator**
13. **Review and Approval of Village Policy #26 – ZBA and Planning Board**
14. **Review and Discussion on Draft of Village Policy #27 – Electronic Funds Transfer**

15. Request from Zoning Officer – Cutting of Grass on Certain Lawns
16. Discussion on the Fees Charged to the Use of the Pavilions at the Village Park
17. Update of Implementation of the New Contract between the Village of Avoca and Teamster’s Local 118 for Street Department Employees
18. Discussion on the Insurance Coverage for 2023-2024 for Certain Village Owned Buildings
19. SpectroTel information on Phone Line Change Over
20. Discussion on:
 - a. Village Banking – Treasurer / Two Signature Checks for Payments
 - b. Setting Office Hours
 - c. Establishing Deputy Clerk Position
21. Open Discussion on Research of Cost of Private Mowing of Cemeteries
22. Updates on Bathrooms for Pavilion at Memorial Park
 - a. Phase II Specs and Advertisement - Contractors
23. Review and Approval of Expenditures from the General, Water and Grant Funds
24. Grants Update
 1. Community Revitalization Grant – Parks – Federal Funding Update
 2. Bridge and Culvert NY Grant – Pending Approval
 3. Federal Infrastructure Grant – Included Items
 4. New Grant for State Funding – Review Categories
25. Board Discussions / Agendas / Reports on Assignments
 - a. Mayor Tyner
 1. Purchase of 2x2 safe for Village Office
 2. Special Projects
 3. Voter ID Letter of Support
 4. Purchasing Gift / Letter of Appreciation for Clerk Wightman
 - b. Trustee Hubbard
 - c. Trustee Gay
 - d. Trustee Rowe-Smalt
 - e. Trustee Rodbourn

Further Items / Topics:

 - a. Village Clerk / Treasurer Haar
26. Visitors: Comments June Meeting Topics
27. Executive Session to Discuss the Specific Employment Details of a Village Employee
28. Regular Meeting Closing / Adjournment