

The regular monthly meeting of the Avoca Village Board of Trustees was held February 9, 2023 at the Town/Village Hall 3 Chase Street Avoca, NY. Mayor Eric Tyner called the meeting to order at 7:00pm with the following Village Trustees present:

Trustee Brian Mattoon	Trustee Andrew Hubbard
Trustee Lannie J Gay	Trustee Carl Dockstader

Also present were Leann Wightman, Chris MacDougal, Kevin Kowalczyk, Bob Cooper, Mitchell Slayton, Bob Rathburn, Randy Hammond, Minnie Brennan, and Tony Comstock

The Meeting began with the Pledge of Allegiance.

Motion by Trustee Hubbard, seconded by Trustee Dockstader to approve the minutes of the January 12, 2023 regular meeting, with the following corrections: None  
5 In Favor, 0 Opposed, 0 Absent

Motion by Trustee Mattoon, seconded by Trustee Hubbard, to accept the following Departmental Reports:

Fire: Jan	Treasurer: Jan
Fire Cancer Benefit Report: Jan	Ambulance: Jan
St. Dept.: Jan	Water Tests: Jan
Cemetery: Jan	Fuel Consumption: Jan
Zoning: None	Bank Statements: Jan
Budget Worksheets: Year to date	
5 In Favor, 0 Opposed, 0 Absent	

Visitors: Nothing at this time

Bid Opening: (note: this process did not begin until 7:15)  
It is noted the bid was advertised by Clerk Wightman as required. She had four inquires and emailed the bid specs to each of them.  
One bid was received by Clerk Wightman. Mayor Tyner opened the bid:

Received from: Midwest Fire  
Amount: \$441,821.00  
Non Collusion Statement was attached.

Motion by Trustee Hubbard, seconded by Trustee Gay to turn the bid documents from Midwest Fire over to the Avoca Hose Company Truck Committee for review. None of the Village Board members wanted to review the documents. The motion to accept or deny the bid is tabled until March 2, 2023 at 6:00 pm to allow the committee time to review the documents. 5 In Favor, 0 opposed, 0 Absent

Departmental Reports:

Street & Water Department: Tony Comstock:

- He was in contact with NYS Police and was given the report on the damage to the culvert bridge on East Ave Extension. This form will be sent over to the Villages Insurance provider.
- He will be attending the Local Roads Matter meeting in Albany on March 7 and 8
- During a recent inspection of the water plant generator it was discovered that the backup charger needs replacing. It is noted this is the original backup charger and therefore it is more than 20 years old. The cost of the new backup charger will be approximately 2,000.00. He is asking for this to be paid for out of the water repair reserve fund. Motion by Trustee Mattoon, seconded by Trustee Dockstader to approve the purchase of the backup generator, using funds from the water equipment repair reserve. 5 In Favor, 0 opposed, 0 Absent
- On February 8, 2023 they worked on a water leak on Frank Street. He had noticed the standing water when plowing snow.
- Mayor Tyner stated he wants the old shed to be painted and new shingles put on it. Tony stated he will have to wait until it warms up to paint.
- They have been working on the drainage issue between the fuel pumps and fire storage building. Chris MacDougal and Tony will look at it further once winter is over.
- Trustee Hubbard asked how our salt pile is holding up. Tony stated we are in good shape and may have to store some over the summer again.

Fire & Ambulance Departments: Chris MacDougal:

- Chris stated the repair work on the bathrooms has been on hold, but can continue anytime.
- Bob Rathburn stated he has not received the quotes for the dormers and doors yet.
- Mayor Tyner stated he spoke with the City of Hornell to discuss the letter we received concerning contracting ambulance service. This will not affect any mutual aid calls.
- Air Packs: Chris stated the grant application is finished. He thanked Clerk Wightman for her assistance with the budget numbers.
- Chris Stated all trucks have been inspected and serviced
- Update on separation to a Fire District:
  - Mr. Kowalczyk stated he gave the fire departments attorney the tentative agreement Mayor Tyner wrote up. He feels it is too long and wordy. He will be drafting an agreement up which will be forwarded to the Mayor and Village Board for review. Mayor Tyner stated the agreement will be placed on hold until the documents are received and reviewed.
  - Kevin stated they have been working on fire district boundary lines.

Discussion concerning damage to Culvert Railing on East Ave Extension:

- Mayor Tyner included this damage when he applied for the Bridge/CulvertNY grant. He also received an updated letter from Avoca School stating their need for the bridge for access to their athletic facilities.
- He contacted Steuben County and they sent out an engineer to look the damage over. The County cannot help us.
- Mayor Tyner asked Clerk Wightman to send the police report to our insurance company. He will be discussing a temporary fix to the damage. Trustee Mattoon asked if the Village will have any liability with the temporary fix. Mayor Tyner stated we will wait to hear from the insurance and hopefully the grant will be approved.

Gazebo & Village Park Property:

- Mayor Tyner is working to use the reclaimed wood from the old gazebo to make a few benches for the park area. Motion by Trustee Hubbard, seconded by Trustee Gay to purchase the cast iron bench ends through the youth program budget line item. 5 In Favor, 0 opposed, 0 Absent
- The Planning Board will be discussing the naming of the park area.

Bathrooms & Septic for Pavilion at Memorial Park

- Phase II specs are completed and available. This project is on hold until the spring

Planning Board:

- Mayor Tyner provided the Board members with an example of a Local Law which would combined the Planning Board with the Zoning Board of Appeals. This will be discussed at the next meeting and a public hearing will be set.

Motion by Trustee Hubbard, seconded by Trustee Gay to approve the payment of all expenditures presented to the Board of Trustees from the General Fund in the amount of 23,855.31, the Water Fund in the amount of 2,419.03, and Grant Fund in the amount of 0.00.

The Clerk/Treasurer is further authorized to pay any bills concerning village utilities and postage without prior Board approval to avoid any late fees or lapse in the offices ability to mail correspondence to vendors or taxpayers.

5 In Favor, 0 Opposed, 0 Absent

Budget Workshops:

- Motion by Trustee Mattoon, seconded by Trustee Hubbard to set the 2023-24 Budget Workshops for
  - March 2, March 9, and March 23 beginning at 6:00pm. It is noted other village business may be discussed at the workshops.
  - The 2023-24 Village Budget Public Hearing will be set for April 13, 2022 at 6:30pm with the regular meeting to follow immediately. 5 In Favor, 0 Opposed, 0 Absent

The Mayor is researching Grants for the following areas:

- Community Revitalization Grant: Parks, Gazebo, Memorial Park, sidewalk to Hees Park off River Street and fence, possibly old fashion lights for the walkway.
- Culvert & Bridge NY grant has been applied for.
- Millennial Grant: historical buildings

Board of Trustee discussions:

Mayor Eric Tyner:

- Nothing at this time

Trustee Brian Mattoon:

- Nothing at this time

Trustee Carl Dockstader:

- Nothing at this time

Trustee Lannie J Gay:

- Nothing at this time

Trustee Andrew Hubbard:

- Nothing at this time

Further Items and Topics:

Attorney Elizabeth Oklevitch:

- Not present

Clerk/Treasurer Leann Wightman:

- Happy 40<sup>th</sup> Birthday to Tony Comstock

Visitors: Comments on the current meeting items:

- Minnie Brennan asked if there was en estimated cost for the new gazebo. Mayor Tyner stated between \$20-25,000.

Motion by Trustee Hubbard, seconded by Trustee Mattoon to adjourn the meeting at 8:03pm.  
5 In Favor, 0 Opposed, 0 Absent.

Respectfully Submitted,  
Leann Wightman  
Village Clerk/ Treasurer