

VILLAGE OF AVOCA
MINUTES - SPECIAL MEETING OF THE BOARD OF TRUSTEES MEETING
OCTOBER 30, 2023

At 6:00 PM the Regular Monthly Meeting was called to order.

Board Members Present: Mayor Tyner, Trustees Gay, Rowe Smalt, Hubbard
Trustee Rodbourn not present, but attended via speaker phone

Visitors: None

Department Heads: Chris McDougal and Anthony Comstock were Not Present
Village Clerk / Treasurer Haar was Not Present

1. Update on the Proposed New Gazebo at Gazebo Park

a. Foundation Site Plan – Review of Quotes

The Mayor advised that he had spoken with (3) contractors on the specifications for the Gazebo foundation and met with each to go over the project. To date, one contractor had advised they were unable to meet the timeline due to other projects and the second contractor had not submitted a written quote as requested. The third contractor, Manciocchi's Landscaping and Excavation, had submitted a quote for the site foundation, minus skirting, for \$3,425. The Mayor advised that according to this contractor the site work can begin the week of November 13, 2023 and should be completed that week, weather depending. Discussion followed.

The motion was made to approve the quote as submitted by Manciocchi's Landscaping and Excavation.

1st Trustee Rowe Smalt 2nd Trustee Gay All in Favor 4-0

b. Building of Gazebo on Site – Update

Trustee Rodbourn updated the Board on his discussions with the Amish Workshop for the Gazebo construction. As planned, construction can begin immediately following the foundation being completed, weather depending, to be ready for Christmas in the Park.

Discussion followed on the skirting to be placed around the foundation of the Gazebo, once construction is completed. Two options are currently being discussed, lattice or panel skirting. Trustee Rowe Smalt felt that nicely finished lattice would fit the historic look. Board members are to bring examples of their selection to November 9 meeting for final discussion. Trustee Hubbard voiced concerns on air movement through foundation and not totally enclosing the bottom of the structure and if the Gazebo would be painted / stained before winter for protection. Trustee Rodbourn will check with the Amish Workshop and advise.

c. Electric being Moved – Quotes and NYSEG Contact

The Mayor advised he has been in contact with (2) certified electricians, Pellum Electric and Keeler Service. NYSEG has also been contacted. The meter will have to be outside on the back post of the Gazebo foundation with the electric panel box and timer under the Gazebo. Currently awaiting quotes from both electricians and the price will greatly depend if main line from the pole can be reused or has to be replaced. The Mayor advised he will have further information for November 9, 2023 meeting.

d. Allocation of Funds

The Mayor advised that with the funds donated and moving the **summer recreation program** funds in the budget there will be \$24,500 for this project, which should be plenty to cover the foundation, Gazebo and electric. If further funds are needed, AIM funds remain along with the funds in the Park Renovation account. The moving of the budgeted funds will be on the agenda for the November 9, 2023 monthly Board Meeting.

2. Other Business

- a. The Mayor advised there had been an issue with a cremation burial at the cemetery over the weekend. The Mayor was contacted Saturday afternoon by Rose Gondro and there was no Street Department worker present at the burial. There was also an issue with the hole dug not being big enough and the family used a shovel to open the hole to fit the urn and the hole was left open as no dirt was left to fill in the hole. The Mayor advised he contacted Maintenance Supervisor Comstock and he went to the cemetery and took care of this issue immediately, there had been a miscommunication on Friday. Discussion followed. The Mayor then proposed refunding the burial fee charged to the family with an apology from the Village for this inconvenience.

Motion to refund the \$250 burial fee to Andrea Nardi for the burial of Darlene Dodd.

1st Trustee Gay 2nd Trustee Rowe Smalt All in Favor 4-0

- b. The Mayor advised he had been contacted by Charles Johnson to see if the Village had interest in buying his property on River Street next to Hees Park. The property is current vacant, except for an out building and an old swimming pool, as the residence burned down and was never replaced. This property would adjoin Hees Park. Further discussion followed on expansion of the park, but also another property being removed from the current tax roll. There was also discussion and questions about what material had been buried on site after the fire. Mr. Johnson was looking for at least \$5,000 for the property, but no final price was discussed. The Mayor will secure further details for the November 9, 2023 meeting.

3. Meeting Adjournment

1st Trustee Hubbard 2nd Trustee Gay All in Favor 4-0

Meeting closed at 6:29 PM

Respectfully Submitted,

Mayor Eric R. Tyner