

# VILLAGE OF AVOCA

## Board Meeting

### June 20, 2024

The meeting was called to order and an announcement on the Audio Record of the Meeting was made at 7PM.  
The Pledge Allegiance to the Flag was said.

**Present at the meeting:** Mayor Tyner, Trustees Hubbard, Gay and Rodbourn, Minnie and Bill Brennan, Emily and Lee Bottoni, Megan Hubbard and Rebekah Abbott. Trustee Rowe Smalt was absent.

#### **May 9 Minutes:**

Mayor Tyner asked for a motion to approve the Minutes from the May 9, 2024 Board Meeting. Trustee Rodbourn has a problem with the lack of information about the discussion of the Avoca Youth Sports section. Though he was not present at the May meeting, he feels there should be more detail. Trustee Hubbard said that he would be willing to give a brief account of his idea of what transpired. Attorney Russell was questioned and responded about the legality of what minutes should include. A motion was made to approve the minutes with the modification of the AYS discussion.

1 st Trustee Hubbard 2 nd Trustee Gay 4-0 All in favor

#### **Monthly Departmental Reports:**

The fuel report is consistently off. The pump will be looked at to make sure it's working properly. A motion was made to accept the monthly reports

1 st Trustee Hubbard 2 nd Trustee Gay 4-0 All in favor

#### **Visitors: General Comments**

August 3 block party was not discussed as Ms. Tadder was not present

Emily Bottoni reported that she planted the flowerbeds at Gazebo Park. The mayor thanked her and the students for their work. The board discussed other aesthetic plans for the park.

#### **Community Fundraising – Megan Hubbard**

Ms. Hubbard received a letter from Trustee Rowe Smalt addressing the things she would like to have addressed. Ms. Hubbard gave an introduction into her abilities to chair the community group. She would like to build a future for the community in creating a 501C4 supporting organization. It would be a board consisting of at least 3 people, none of which can be on the village board. The new community board would collaborate with the village board for ideas of projects to do. Trustee Rodbourn asked if it would be a conflict of interest because of her relation to Trustee Hubbard. Attorney Russell did not think it would be. She also feels it is a great solution to keep any fundraising activities out of the village funds. Trustee Rodbourn also wanted to know if it may look like the village was asking for funds. The reason for the 501C4 is to separate things, so it is thought this is the answer. Ms. Hubbard has a lawyer that is willing to do the paperwork for free, only charging the filing costs. Ms. Hubbard wants the support of the village board to create the new organization. There was no motion made, but the members present are in favor of it.

#### **Avoca Youth Sports Program –**

Trustees Hubbard and Rodbourn held a productive meeting with members of AYS. Edits were made to the license and sent back to the attorney. There were questions on section “J” and it was decided to take the section out completely. One part of section “I” will be addressed. Attorney Russell will take it out and resend the amended license to their attorney.

1st Trustee Hubbard 2 nd Trustee Gay 4-0 All in favor

#### **Discussion on the Purchase of 21 River Street – Park Expansion Project**

The mayor said a counter offer was received stating they will take \$5,000 for purchase plus paying back taxes making it about \$8000. The board wants to stay with their original offer for \$4000 total. The board wants to know if it could be purchased through the county auction. Attorney Russell and Mayor Tyner will check into it.

#### **NYClass Financial Information**

The presentation is on the shared drive. Discussion will be tabled until next month.

#### **VOA Local Law 2024-2 - Handicap Parking**

A draft was discussed. Attorney Russell mentioned the changes are in red. The trustees would like to see the different markups. Handicap parking was added for the court area. A motion was made to hold a public hearing on July 11 at 6:45.

1 st Trustee Rodbourn 2 nd Trustee Hubbard 4-0 All in favor

#### **Department Heads / Other Municipalities:**

**Street & Water Departments – Tony Comstock not present**

**Department Vehicle – Acceptance of Bid**

A motion was made to accept the bid from Simmons Rockwell for the 2025 one ton truck

1st Trustee Hubbard 2nd Trustee Gay 4-0 All in favor

**EV UTV –** Trustee Hubbard has received three quotes for the vehicle from Martins, John Deere and Polarus. Martins came in at the lowest \$12300.

A motion was made to accept the bid from Martins.

1st Trustee Hubbard 2nd Trustee Gay 3-0 Trustee Rodbourn opposed

**Gazebo Park** – The board discussed options to put stone around the perimeter of the gazebo. Discussion already took place when Mrs. Bottoni spoke in public comments.

#### **River Street Sidewalk Update**

The replacement sidewalks have been started. Mayor Tyner said Verizon moved the poles on that side of the road. NYSEG will also be coming back to check on dangerous trees in the village.

**Memorial Park** – The water line will be filled and seeded. Trustee Hubbard also mentioned that he was the first person to rent the pavilion this year and we need to make sure all the outside items are cleaned. The board also talked about purchasing a new pressure washer.

**2024-2025 Employee Pay Period Hour Record** – The board asked that Sup Comstock submit each Pay Period

#### **2024 Paving Update Mayor Tyner**

This year Frank, Morgan, Carrington and all of South Maple will be repaved with CHIPs money. Smith Street will be done next year.

#### **Fire District**

A Sub-Division Public Hearing is set for June 24 so the property can be transferred.

**Phone and Internet** – Service will continue with the fire department paying for their own service unless equipment is needed. At that time, they will pay for their own equipment.

#### **Town**

##### **Updates on Items Presented to the Town Supervisor**

Email sent 06/20 pertaining to the Local Law, Internet, and Staples. The supervisor's response came in shortly before the meeting, so Mayor Tyner put it on the Shared Drive for the board to see.

##### **Review and Approval of Expenditures from the General, Water and Grant Funds**

A motion was made to accept the Expenditures

1st Trustee Hubbard 2nd Trustee Gay 3-0 Trustee Rodbourn opposed

#### **Memorial Park**

The cleaner was hired for the park. The cost is \$500/year. Cleaning supplies were ordered. A new lock will be put on the concession stand.

**Cemetery Fee Schedule** – Trustee Rowe Smalt gave the board the fee schedule and the trustees agree with it. Attorney Russell has not seen anything about state laws dictating fees. A final draft of the changes will be done. Tabled until next month.

#### **NYMIR Insurance Renewal –**

Ed Flitz will be coming to the office to do the updates for the MFA Requirements.

#### **Cultural and Recreation Account – Transfer to Community Organization –**

The discussion took place earlier in the meeting. Mayor Tyner and Trustee Hubbard will be going over the accounts to make sure they are in order for a transfer.

#### **Levee Recertification –No Update**

**Renewal of Main Street Paving Bond** – It was completed on May 27. Rick Blafeld, the auditor helping the clerk suggested changing to a PAN (permanent anticipation note).

#### **Update on Village Fiscal Records –**

Rick Blafeld, who is a retired state auditor, is auditing the books. He and the clerk were able to finish the state Annual Fiscal Report for 22-23. \$2411 has been spent to date for both Carol Golden and Rick Blafeld. Mayor Tyner asked to transfer funds in the amount of \$2000 from the contingency account to finish the auditing and advise for the 23-24 AFR. It was agreed to transfer the funds.

#### **Grants Update**

##### **Bridge and Culvert NY Grant –**

The state is not sure if the work will start next year. EBO was established- money can only be moved if authorized by the board.

##### **Clean Energy Grant Update –**

Phase II Project approved to purchase the EV TUV. The funds were received.

**Windmill Historical Projects** – Project in Mitigation Phase The bus memorial does fit the criteria. The contact person for the windmills is Christine Olson.

**FY2025 Application** – There is no update because the mayor has not heard back from the contact person, Will Smith.

**Update on Grant - Merging of Municipalities** – There is no grant posting at this time.

#### **Board Discussions / Agendas / Reports on Assignments**

##### **Mayor Tyner**

- 1.County Office Furniture – The street department as been off, so it is postponed to get the furniture form the county
- 2.Spectrum Service Agreement – Phones / Internet changed over except the clerk's phone
- 3.GoDaddy-Matt Morales is working on the new website.

4.He tried to contact NYS DOT about the trees at Hees Park. There is an "Avoca"sign on 415 by Hees Park.

5.The Genesee Valley Insurance Agency asked if the sidewalk in front of the new mural could be fixed. It was agreed that the sidewalk needs repairing there and in front of the municipal building. It was tabled until next meeting.

**6.Pavilion Rental Form** – The Historical Society requested relief for their picnic in July. The board discussed giving one entity over another relief. The form can be changed to address fee waiving with certain criteria. An addition will be added and brought to the next board meeting. A motion was made for relief for the Historical Society picnic

1st Trustee Hubbard 2nd Trustee Rodbourn 4-0 All in favor

**7.Closing of South Maple** – June 22 block party for the church event from 5-8PM. A motion was made to close the South Maple area between Chase and Grant Streets.

1 st Trustee Hubbard 2 nd Trustee Gay 4-0 All in favor

#### **8.Posting Board- Design and Construction**

Trustee Rodbourn will help with the design of the sign. The street department will build it.

- a. **Trustee Hubbard** - none
- b. **Trustee Gay**- none
- c. **Trustee Rowe-Smalt** - absent
- d. **Trustee Rodbourn** - executive session requested
- e. **Village Clerk / Treasurer Haar**- executive session requested

#### **Visitors Comments:**

Megan Hubbard brought up the sign coming into Avoca by Crosby's. She suggested the sign needs refurbishing and updates of the athletic information. The mayor explained that it is not owned by the village. She thinks the sign is a good project for the new community group. She also brought up the fact that as a municipal accountant, she thinks the board is very smart to hire the auditor to exam the books the way that Mr. Blafeld does.

Trustee Hubbard asked Rebekah Abbott how she was making out on the Planning Board. She is excited to go to her first meeting.

#### **Regular Meeting Closing / Adjournment**

A motion was made to enter into executive session to discuss a personnel matter.

1st Trustee Hubbard 2nd Trustee Gay 4-0 All in favor

The board went into executive session at 8:53

A motion was made to come out of executive session at 9:37

1st Trustee Rodbourn 2nd Trustee Hubbard

Trustee Hubbard asked if the board could request a "use permit" for groups that use the village parks and property similar to the applications for the parks now. They would need to show their insurance to run the events also. The board decided that is a good idea and a form will be drafted.

A motion was made to adjourn

1st Trustee Rodbourn 2nd Trustee Hubbard 4-0 All in favor the meeting at 9:38

The meeting was adjourned at 9:38

Respectfully submitted,

Christine Haar

Village Clerk/Treasurer