

The regular monthly meeting of the Avoca Village Board of Trustees was held July 14, 2022 at the Town/Village Hall 3 Chase Street Avoca, NY. Mayor Eric Tyner called the meeting to order at 7:00pm with the following Village Trustees present:

Trustee Lannie J Gay                      Trustee Brian Mattoon  
Trustee Andrew Hubbard

Also present were Leann Wightman, Elizabeth Oklevitch, Bill Brennan, Minnie Brennan, and Tony Comstock

The Meeting began with the Pledge of Allegiance.

Motion by Trustee Mattoon, seconded by Trustee Gay, to approve the minutes of the June 9, 2022 regular meeting, with the following corrections: None  
4 In Favor, 0 Opposed, 1 Absent

Motion by Trustee Hubbard, seconded by Trustee Mattoon, to accept the following Departmental Reports:

Fire: June	Treasurer: June
Fire Cancer Benefit Report: June	Ambulance: June
St. Dept.: June	Water Tests: June
Cemetery: June	Fuel Consumption: June
Zoning: None	Bank Statements: June
Budget Worksheets: Year to date	Budget Update: June
4 In Favor, 0 Opposed, 1 Absent	

Visitors: Nothing at this time

Departmental Reports:

Street & Water Department: Tony Comstock:

- Ryan passed water school. The stipend will be added as soon as Tony feels he is ready. He has Ryan covering Sundays at the water plant.
- Water Pump at Hees Park is having issues and he contacted Moody's to trouble shoot and look over the problem. Moody's will be fitting us in as soon as possible. The minimum bill will be 1,950.00 for them to come to the site and check the well out. If it is what they think it is the cost is estimated at 13,541.42. Motion by Trustee Hubbard, seconded by Trustee Gay to approve the expenditure to Moody's. The funds will be taken from the water well reserve fund. 4 In Favor, 0 Opposed, 1 Absent
- Mr. Comstock stated he will be replacing the water meter at the school athletic fields at a cost of 595.00. He had hoped the old one could be modified, but it will have to be replaced.
- Tony would like to use the wood from the old batting cage to create a soccer kick back board at Memorial Park.
- Tony will be working with Aaron Mullen on creating a permanent T-Ball Field at Hees Park. Aaron has a family member with a bull dozer who will donate time. The Board would like this project to continue.
- NYMIR has suggested that all our heavy trucks and equipment have a master switch. Our backhoe already has one and he will include that on the bid documents for truck purchases going forward.
- NYMIR is suggesting we replace the wood bleachers in Memorial park with metal ones. He will check on pricing.
- Mayor Tyner will be ordering the bricks and pavers for the flag pole area and he will be helping to install them.

Fire & Ambulance Departments: Chris MacDougal: Not Present

- Mayor Tyner received a quote from MES regarding the Air Packs. Total price is 116,712.90. This can be divided over 7 years. The Board Members still have questions regarding the status of the current air packs. Mayor Tyner tabled this issue until the August Meeting.

Gazebo & Village Park Property:

- Attorney Oklevitch stated the property belongs to the Village as of 7/14/22.

- Mayor Tyner will call NYSEG concerning the removal of electric and set up quotes for the asbestos testing on the building.
- The cement blocks near the Old Agway building will be coming out, along with the demolition of Gazebo and Old Bank Building.

#### Bathrooms & Septic for Pavilion at Memorial Park

- The Village received 1 quote for the septic installation: Kanaval's \$7,500.00.
- Mayor Tyner contacted the Union and the Grant Reps concerning the Street Department Crew installing the septic system. The union stated this scope of work is not part of their contract and could be seen as a problem. The Grant could get audited and we would have to prove prevailing wage. Mayor Tyner does not believe this is a predicament we should get ourselves into.
- Motion by Trustee Mattoon, seconded by Trustee Gay to hire Kanaval's to install the septic system at Memorial Park at a cost of 7,500.00. Kanaval's must sign the scope of work agreement, provide proof of insurance and apply for zoning or building permits. The funds will be taken from the ARPA funding received for COVID Relief. 3 In Favor, 1 Opposed (Trustee Hubbard), 1 Absent
- Phase II specs are completed and available. The project has been advertised.

#### Hees Park:

- The Village Street Crew will work on removing the split rail fence which runs into the Park from River Street, by the railroad tracks. The old lighting poles, which are not used for anything should also be taken down.

#### Continued discussion of an Avoca Event for 2022 to bring activity and business into the Village (Parks and Gazebo Fundraiser)

- Date: August 28, 2022
- Mayor Tyner stated the committee for the event is not part of the Village. The committee name is Avoca Ag Fest Committee.
- Meetings will continue as planning continues

Motion by Trustee Hubbard, seconded by Trustee Gay to approve the payment of all expenditures presented to the Board of Trustees from the General Fund in the amount of 19,889.40, the Water Fund in the amount of 7,776.35, and Grant Fund in the amount of 0.00.

The Clerk/Treasurer is further authorized to pay any bills concerning village utilities and postage without prior Board approval to avoid any late fees or lapse in the offices ability to mail correspondence to vendors or taxpayers.

4 In Favor, 0 Opposed, 1 Absent

#### Policy #25 – Sidewalk Replacement and Repair:

- Mayor Tyner has created a policy concerning how and when sidewalks will be replaced in the Village.
- A concern was raised regarding whether or not this policy puts the Village on Notice and if the Village could afford to fix all sidewalks at once if a huge number of complaints came in. The form attached to the policy is for any homeowner to either request a replacement (at their cost) or to file complaint concerning a broken sidewalk block. The Board Members stated they need more time to look at wording.
- Mayor Tyner stated discussion on this policy will be tabled until next month.

#### The Mayor is researching Grants for the following areas:

- Main Street: to replace sidewalks / infrastructure (change drains etc) The Mayor stated he will be getting with Mr. Comstock to get measurements for sidewalks, etc.
- Community Revitalization Grant: Parks, Gazebo, Memorial Park, sidewalk to Hees Park off River Street and fence, possibly old fashion lights for the walkway.
- Apparatus Grant for a fire truck. He is not sure we can qualify for a grant and adding the truck payment to the budget will create a huge increase. The question was raised as to why they need brand new. Should they be looking at used options?
- He took a seminar on the Restore NY Grant on June 13, 2022, but the grant does not apply to us.

Board of Trustee discussions:

Mayor Eric Tyner:

- Nothing at this time

Trustee Brian Mattoon:

- Nothing at this time

Trustee Carl Dockstader:

- Not present

Trustee Lannie J Gay:

- Nothing at this time

Trustee Andrew Hubbard:

- He was wondering about the Five Star Bank Building. Clerk Wightman stated the Erie Railroad Association is in the process of purchasing the building. They are nonprofit so it would come off the tax role.

Further Items and Topics:

Attorney Elizabeth Oklevitch:

- Nothing at this time

Clerk/Treasurer Leann Wightman:

- Bill Hunt's (former Mayor) family will be donating a tree to be planted near the new gazebo.
- The phone system in the office was not working for almost 2 weeks. The motherboard for the system was blown. I had Verizon here twice, Matt Foster, Mike Robords and then a representative from Genesis Communications. We purchased the system from them 8 years ago and they were able to fix the issue.

Visitors: Comments on the current meeting items:

None at this time

Motion by Trustee Mattoon, seconded by Trustee Hubbard to close the regular meeting and go into Executive Session at 8:20pm to discuss a Personnel Issues for a Board Member. Attorney Oklevitch, and Clerk/Treasurer Wightman were asked to attend.

4 In Favor, 0 Opposed, 1 Absent

Motion by Trustee Mattoon, seconded by Trustee Hubbard to leave Executive Session and return to regular session at 8:30pm. 4 In Favor, 0 Opposed, 1 Absent

Motion by Trustee Hubbard, seconded by Trustee Gay to adjourn the meeting at 8:30PM.

4 In Favor, 0 Opposed, 1 Absent.

Respectfully Submitted,  
Leann Wightman  
Village Clerk/ Treasurer