

# CREATIVE BEGINNINGS



Information Packet  
2026

# Creative Beginnings Preschool

Thank you for taking the time to inquire about Creative Beginnings Preschool for your child's education. Please take a moment to look through the information packet. For any questions, please contact the Kristy at (630)365-9555.

108 Valley Dr. Unit A

Elburn, IL 60119

(630) 365-9555

ElburnCreativeBeginnings.com

Kristy Williams

Owner/Director

Cell phone number (630) 802-3751

ElburnCreativeBeginnings@gmail.com

## HOURS OF OPERATION

9:00am-3:00pm- Monday through Friday

## CURRENT PROGRAMS

### **Preschool Jr.**

Wed/Fr Morning (\$181 per month)

9:00am-11:15am

2 and 3 years of age

### **Preschool**

Wed/Fr Morning (\$186 per month)

9:15am-11:45am

3 years of age

Mon/Tu/Th Morning (\$227 per month)

9:00am-11:30am

3 years of age

Monday Through Friday Mornings (\$395 per month)

M/T/T 9:00-11:30 & Wed/Fr 9:15am-11:45am

3 years of age

### **Multi-Age**

Mon/Tu/Th Morning (\$222 per month)

9:15am-11:45am

3, 4, and 5 years of age

### **Pre-Kindergarten**

Mon/Tu/Wed/Th Afternoon (\$283 per month)

12:15pm-2:45pm

4 and 5 years of age

Mon/Tu/Wed/Th Afternoon (\$283 per month)

12:30pm-3:00pm

4 and 5 years of age

Literacy Club (\$83 per month)

12:30pm-3:00pm

4 and 5 years of age

### **Friday Night Enrichment Program**

One Friday Night A Month (Must sign up prior to participate)

5:00pm-8:00pm

3- 8 Years of age

# Creative Beginnings Mission Statement

As pre-school is often the first time in a classroom for many children, we believe it is essential to provide a positive and enjoyable experience as the building block to a successful education. We strive to make every activity both fun and educational so that the students may get the most from their time socially and academically, fully preparing each child for the next level of education.

## About the Director /Owner

Ms. Kristy - I began my career by focusing on my own education, earning a degree in Human Services and Early Childhood Education as well as studying American Sign Language. Along with over twenty years of experience, I have continued attending classes, seminars, and conventions in order to stay current with the ever-growing field and provide the best experience for my students. I have taught in a variety of classrooms including three-year-olds, four-year-olds and Pre-Kindergarten as well as Early Childhood Music, Sign Language, and Fitness, and I am confident that these experiences have prepared me to better assess and assist the development of my students.

## CLASS DESCRIPTIONS

**Preschool Jr.** - Preschool Jr. is the perfect class for our youngest students! This class is designed to be a jump start into our preschool programs, with children working hard through play on basic socialization skills and early literacy and math skills. All children must be actively working on potty training before their first day and provide pull ups in their back packs so teachers can change them. Preschool Jr. students must be 2 by September 1<sup>st</sup>.

**Preschool Program** - The three-year-old class will focus on the building blocks of early education. In class, we will work on important social skills that will help each child to make and keep friends. This class will also include activities designed to promote basic letter recognition, number recognition and other age-appropriate academics. Students are encouraged, but not required to potty trained before entering this class.

**Multi-Age Program-** The multi-age class is geared for children ages three to five. The class curriculum will have projects that challenge students academically as well as socially. Children will be encouraged to grow their cognitive, language, and motor skills in the most creative and educational ways. Three year old students must be entering their second year of school or have permission by the director to enroll in the Multi-Age program.

**Pre-K Program** - The Pre-K class is designed to encourage individual growth in each curriculum domain. Adding an extra focus on letter recognition, cognitive skills and writing skills as well as working to further advance the children's social skills, we help each child to be prepared for kindergarten and beyond. Pre-K children must be four years of age by September 1<sup>st</sup>.

**Literacy Club** - Literacy Club is an extension of our Pre-K program. The additional class time will focus on the literacy and cognitive skills needed for kindergarten readiness. Each day will have a letter based theme and will follow jolly phonics lessons. Because the class size is limited, the program offers low teacher to student ratios that allow for more personalized time to practice all the skills needed for to transition into kindergarten.

\*Each class will include an introduction to Jolly Phonics, basic yoga, Spanish, and sign language.

# DAILY SCHEDULE

## AM Classes:

**9:15 Daily Arrival** – Put personal items away, wash hands, play at tables.

**9:30 Welcome Circle** - an introduction to the day's theme and activities.

**9:50 Classroom interest centers** - Cognitive, science, handwriting practice, art, and social activities, as well as small group/one-on-one skill practice with teachers.

**10:50 Clean up** - Everyone works together to clean up the classroom and transition into the following activity.

**11:00 Second Circle** – Yoga, letter of the week, book, songs, and review of the day's activities.

**11:15 Snack** - Wash hands and practice social skills needed in a family-style served snack.

**11:30 Large Motor** - Practice of large motor skills

**11:45 Pick up** - Parent review and child release to parent(s) and/or guardian.

## PM Classes:

**12:30 Daily Arrival** – Put personal items away, wash hands, play at tables.

**12:45 Welcome Circle** - an introduction to the day's theme and activities.

**1:05 Classroom interest centers** - Cognitive, science, handwriting practice, art, and social activities, as well as small group/one-on-one skill practice with teachers.

**2:05 Clean up** - Everyone works together to clean up the classroom and transition into the following activity.

**2:15 Second Circle** – Yoga, letter of the week, book, songs, and review of the day's activities.

**2:30 Snack** - Wash hands and practice social skills needed in a family-style served snack.

**2:45 Large Motor** - Practice of large motor skills

**3:00 Pick up** - Parent review and child release to parent(s) and/or guardian.

# Sample lesson plan for Pre-K

on 2/28/23

The weekly theme is “The Planetarium”

## Notes:

*Don't forget that next week we have class pictures. Please be sure to return your portrait packets by Tuesday the 7th.*

## meals

*Graham Crackers and Apple Juice*

## activities

**Bonus Materials!** - Here are this weeks planetarium themed songs, signs, Spanish and yoga as well as extra activities you can do with your child at home.

**Language** - Today we learned about the letter “U” for universe, to work on isolating the initial sounds in a word. We also read the story "On The Moon" by Anna Mibourne and Benji Daviies. (4.A.ECa)

**Curricular Goals** - Recognize the differences between print and pictures. (4.A.ECa)

**Cognitive** - We began to connect numbers to quantities they represent using physical models as we counted how many planets we have in our solar system and learned their names. (6.A.ECd) We also learned how to say outer space in Spanish. “Espacio Exterior”

**Curricular Goals** - Differentiate numerals from letters and recognize some single - digit written numerals. (6.A.ECe) , Connect numbers to quantities they represent using physical models and informal representations. (6.A.ECd)

**Art** - We used paint and sparkles to decorated papier-mâché planets at the art table. This helped us to developed unique uses of art materials.

**Curricular Goals** - Develops unique uses of art materials

**Music** - We practiced using a steady beat while singing “The Planets Revolve Around The Sun”.

**Curricular Goals** - Fast and slow rhythms

**Motor** - We improved our aim while flying paper meteors in to a target. (19.B.ECc) We also reviewed our sign language words for this week. “Star and Rocket”

**Curricular Goals** - Combine large motor movements with and without the use of equipment. (19.B.ECc)

**S.T.E.M** -We explore concepts of force and motion while creating craters using moon dough and large marbles. (12.D)

**Curricular Goals** - Explore concepts of force and motion. (12.D)

**Social** - We showed we could use materials with purpose, safety, and respect as we made rocket ships out of Legos with our friends. (30.A.ECe)

**Curricular Goals** - Use materials with purpose, safety, and respect. (30.A.ECe)

**Life Skills** - This week we are practicing proper hand washing.

**Curricular Goals** - Identify simple practices that promote healthy living and prevent illness. (22.A.ECa)

**Yoga** - This week we are practicing the "Half Moon" yoga pose. (19.A.ECb)

**Curricular Goals** - Move with balance and control in a range of physical activities. (19.A.ECb)

# **CREATIVE BEGINNINGS POLICIES AND PROCEDURES**

## **TADPOLES**

A Tadpoles report of the day's activities will be emailed at 5:15pm on the day of attendance. The report will include the following:

- A copy of the day's lesson plans and activities.
- At least one picture/video of student daily
- Any notes and/or reminders for the parents
- Extra practice materials that families can use at home

## **COMMUNICATION**

- Parents will receive, through email, a monthly newsletter outlining the curriculum for the following month.
- Each parent will receive a tadpoles communication email at the end of the day.
- Parents can find information about upcoming events through the website at [elburncreativebeginnings.com](http://elburncreativebeginnings.com) and through Facebook [www.facebook.com/ElburnCreativeBeginnings/](https://www.facebook.com/ElburnCreativeBeginnings/)
- Parent/Teacher conferences will be offered once a year for younger students and twice a year for students entering kindergarten the following school year.

## **HOLIDAY/VACATION SCHEDULE**

- Creative Beginnings will follow the Kaneland School Dist. 302 Holiday Calendar. We close for the following holidays: Labor Day, Columbus Day, Thanksgiving Break, Winter Break, Martin Luther King Day, Presidents' Day, and Good Friday

Please note, we do not take days off for the school district teacher institute days. We instead count these days as built in snow days to cover inclement weather days.

- The first day of classes will be September 1<sup>st</sup>, 2026. The last day of classes will May 14<sup>th</sup> 2027.

## **FIELD TRIPS**

- All field trips will be planned in advance.
- If a field trip is planned outside walking distance to the school, parents are asked to drop off and pick up their child from the field trip location.
- Field Trip we have taken in the past include: The Town And County Library, The Elburn Post Office, Little Cottage On The Farm.

## **ADDITIONAL SCHOOL ACTIVITIES**

- Each month Creative Beginnings hosts a variety of extracurricular activities. Some of classes we have offered in the past are Parent Night Out, Music classes, Yoga classes.
- We offer also offer additional activities that parents are encourage to attend with their students. Some examples are: holiday parties, Trunk Or Treat event, Easter bunny visit, Elburn Christmas Stroll and family Lego building day!

## FOOD POLICY

- Each child will have the opportunity to eat one snack served with choice of juice or water daily.
- All snacks on our menu are red dye free.
- All snacks and treats must be pre-packaged items and may not be homemade.
- All items must be in original package and include a complete ingredient label.
- Creative Beginnings is a **peanut and tree nut sensitive school**. Please refrain from having any nut items in backpacks.

**MONTHLY SNACK MENU**

<b>Snack Menu</b> <small>Rev Nov. 2025</small>				
Clubhouse crackers	Baby carrots/Cucumbers w/ranch	Pretzels And Hummus	Honey Nut Cheerios	Cinnamon graham crackers
Ritz Crackers And Turkey Pepperoni	Chips and salsa	Oyster crackers and fruit gummies	Veggie straws	Turtles crackers
Mandarin Oranges	Wheat thins	Honey graham crackers	Saltines and Jelly	Pretzels and Sun butter
Pretzels and raisins	Triskets and cheese	Cheeseits	Cracker Medley	Cracker Medley
Applesauce	Canned peaches	Bananas	Animal Crackers	Animal Crackers

## BIRTHDAYS

- We encourage children to celebrate birthdays in class. Children are welcome to bring in a special gift that is donated to the classroom to share with their classmates. Some examples are a favorite book, a special toy or an item that the birthday child thinks the other students would enjoy sharing. If you would like other ideas, please see the school's wish list at [https://www.amazon.com/hz/wishlist/ls/3DVU2L3XA1HM1?ref\\_=wl\\_share](https://www.amazon.com/hz/wishlist/ls/3DVU2L3XA1HM1?ref_=wl_share)

## PERSONAL ITEMS BROUGHT TO SCHOOL

- All clothing items (including jackets, hats, sweatshirts and boots) must be labeled with the child's name.
- We ask that all personal items stay behind in the family's car, including toys and water bottles.
- We encourage students to bring a child size backpack to school.

## APPROPRIATE DRESS FOR YOUR CHILD

- All children are encouraged to participate in the daily activities. Some of these activities may be messy art and/or science projects. Please provide clothing that is easily washable. We do our best to keep children's clothing clean, but occasionally, paint will get on the clothing and children will get messy.

## GUIDANCE AND DISCIPLINE POLICY and PROCEDURES

Creative Beginnings teachers make every effort to make each situation a positive learning experience by following these procedures

- All rules will be kept simple and easy for the children to follow.
- All rules will be consistent for every child in the program.
- If a situation occurs, the child will be redirected to an appropriate activity. If after redirection the situation occurs again, the student and teacher will have a one-on-one conversation about the child's actions, and how we work to improve them.
- If the situation continues, the parents will be informed in a discreet private conversation.

## STUDENT SAFETY

- We are DCFS certified and follow all DCFS rules and regulations as well as all health department and fire department codes.
- Classroom doors are immediately locked after the start of class.
- We use in house security cameras in each classroom and the lobby.
- Two teachers are present at the school at all times.
- All chemicals and potentially dangerous products will be stored out of reach of the children or in a locked cabinet at all times.

## Class Schedule 2026-27

	<b>Jr's</b> <b>2 Day</b>	<b>Preschool</b> <b>2 Day</b>	<b>Preschool</b> <b>3 Day</b>	<b>Preschool</b> <b>5 Day</b>	<b>Multi-Age</b> <b>3 Day</b>	<b>Pre-K</b> <b>4 Day</b>	<b>Pre-K</b> <b>4 Day</b>	<b>Literacy</b> <b>Club</b>
Class Time	Wed/Fr 9:00-11:15am	Wed/Fr 9:15-11:45am	Mon/Tu/Th 9:00-11:30am	Mon-Fr 9:15-11:45am	Mon/Tu/Th 9:15-11:45am	Mon/Tu/Wed/Th 12:15-2:45pm	Mon/Tu/Wed/Th 12:30-3:00pm	Friday 12:30-3:00pm
Ages	2-3	3	3	3-5	3-5	4-5	4-5	4-5
Tuition	<b>\$181</b>	<b>\$186</b>	<b>\$227</b>	<b>\$395</b>	<b>\$222</b>	<b>\$283</b>	<b>\$283</b>	<b>\$85</b>
Sibling	\$163	\$167	\$204	\$371	\$200	\$254	\$254	\$75

- The yearly registration fee of \$100 to hold your students spot will be used to provide materials for your child throughout the school year.
- Tuition is due on the 1<sup>st</sup> of the month and can be paid by check to Creative Beginnings.
- Creative Beginnings offers a 10% discount for younger siblings if they are enrolled at the same time.

## PAYMENT OPTIONS

- By check
- Electronically through the Tadpoles app. \*Please note there is an additional 3% processing fee added on to all electronic payments.

## ENROLLMENT POLICY

- Enrollment will be secured by submission of an approved registration packet and enrollment fee.
- Potty training for students is encouraged but not required. There is an additional \$5 fee per month for preschool age and \$10 a month for Pre-K ages students who have not completed the potty training process.
- All children must have a current physical (with results dated within the last 6 months) Forms must include immunizations as required by the state of Illinois, **before** attending the first day of school. Your child's physician may also require a lead screening and a TB test done by the Mantoux method.

Thank you for taking the time to learn more information about our program. Please contact Kristy with any additional questions at (630)365-9555 or [elburncreativebeginnings@gmail.com](mailto:elburncreativebeginnings@gmail.com)

Revised Jan. 2026