



**OMEGAS OF CHARLOTTE**

3301 Statesville Ave.,

Charlotte, NC 28206

Phone: 704-373-1971

**RENTAL APPLICATION:** Please print legibly or type application information. I.D. verification is required

Applicant Name: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Alt. Telephone: \_\_\_\_\_

Purpose for Rental: \_\_\_\_\_

Date of Rental: # of Attendees Expected: \_\_\_\_\_

Rental Time: From \_\_\_\_\_ Until \_\_\_\_\_

Area(s) Needed for Use (Kitchen, Bar, Dance Floor; etc.):

Equipment Needed: \_\_\_\_\_

Use of Alcoholic Beverages (Check Box) YES  NO

Guests (Check Box) ADULTS ONLY  ADULTS & CHILDREN

**GENERAL RENTAL RULES**

1. A \$25.00 will be charged if lessee is more than one hour late for the set-up or clean-up meeting with the Housing Staff.
2. All decorations and/or equipment furnished by the lessee must be removed from the building no later than one day after the event, unless otherwise agreed upon by Housing Manager.
3. No set-ups (ice, cups, mixers, or bartenders) will be furnished by management, except by special arrangements.
4. The number of persons at the facility must **not exceed 150**, which is the maximum capacity.
5. The lessee will be responsible for security, when deemed necessary by the Housing Committee or the designated person, at the time of the rental agreement.
6. **Rental fee is \$800.00\***. One-Half of the rental fee must be paid at the signing of the rental agreement via cash, money order, or cashier's check. The balance due must be paid no later than one week prior to the event in order to guarantee use of the facility. One-Half of the amount paid will be forfeited and not refunded in the event of cancellation.
7. **Due to North Carolina Alcoholic Beverage Control Commission regulations all renters must be at least 30 years of age. No events hosted by minors are allowed!**

\*NOTE: By signing this contract you agree to leave the facility clean and orderly after use, thus waiving the \$100.00 cleaning fee.

\*A discount applies to all Brothers in good financial standing with Pi Phi Chapter and Omegas of Charlotte.

**The undersigned herewith acknowledge that they have read and understand the General Rental Rules and agree to be in compliance.**

This the \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Lessee Signature or Designated Representative

\_\_\_\_\_  
OMEGAS OF CHARLOTTE  
Housing Manager/Housing Committee Designee