

Matthew S. Kent
Chief of Police



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ALPINE POLICE DEPARTMENT

100 CHURCH STREET
ALPINE, NEW JERSEY 07620-1112

To: Alpine School Parents

August 18, 2025

From: Chief Matthew S. Kent

Re: Drop-off and Pick-up Procedures

Dear Parent/Guardian,

Welcome back! This is an opportune time to get everyone on the same page regarding drop off and pick up procedures. The following steps should be followed to ensure everyone's safety and to have drop off and pick up run efficiently:

- 1) Parents/guardians should drop children at the curb and pull forward to the posted sign. Do not stop directly in front of the school if there is room to pull forward.
- 2) Children shall not walk in any lane of travel alone. They must have a parent/guardian walk with them.
- 3) Single file drop off/pick up only.
- 4) Everyone needs to drive slowly and patiently at drop-off and pick-up.

**** The crossing guard at Hillside Ave and Church Street will be on post at the following times****

Regular Day: 7:45am to 8:45am / 2:30pm to 3:30pm

Half Day: 7:45am to 8:45am / 12:30pm to 1:30pm

Delayed Opening: 9:15am to 10:15am / 2:30pm to 3:30pm

**** When dropping off and/or picking up along the curblane, parents/guardians should not exit their vehicle. School staff will assist your child as needed. ****

The safety and security of a child are paramount to every parent/guardian. The Alpine Police Department and the Alpine School share the same concern. Please, slow down and drive safely!

Sincerely,

A handwritten signature of Matthew S. Kent in black ink, written over a horizontal line.

Matthew S. Kent
Chief of Police

A handwritten signature of Mrs. Maureen McCann in black ink, written over a horizontal line.

Mrs. Maureen McCann
Superintendent