Procare
CONNECT

Welcome to Teaching Tree! We use an app called Procare Connect to help teachers and administrators connect with families throughout the day.

On your child's first day of enrollment, you will receive a welcome email from Procare. This will prompt you to sign up on the app.

Through the app you will:

- Check your child in and out daily
    - When you drop your child off, you will be able to scan a QR code at the door or click the sign-in/out that will pop up on the app when you enter Teaching Tree's geo-fence.
    - Follow the steps above for check out at the end of the day as well!

    Checking your child in and out daily is very important so we are staying in compliance with lisencing regulations. Thank you for your help with this!

You will also have access to:

- Message your child's teachers
    - Please note, the messaging feature is not *instant* messaging. Messages have to be approved by administrators on the back-end from teachers to parents. Teachers will respond to parent messages during planning time or when time allows. If you have an urgent message for your child's teachers, please call the front desk at 970-493-2628 (Ft. C.) or 970-667-7240 (LVL).
- Pay your weekly tuition
    - If you'd like to make a payment through the app, your balance will not show up until a card has been added. You can always go online to www.myprocare.com (using the email you set your Procare account up with) and check your balance or pay tuition.

In infant classrooms, teachers will upload information regarding:

- Bottles
- Meals
- Diapers
- Naps

In toddler classrooms, teachers will upload information regarding:

- Meals
- Diapers/toileting
- Naps

We do not upload this information in our preschool classrooms. Due to the higher number of students, it gets too tricky to track all of this on the app. If you have questions about how your child ate, slept, or is using the potty, please don't hesitate to check in with your child's teacher or send them a message.