**Privacy Policy**

**(Data Protection)**

Updated 09/06/25

**Worcestershire Literary Festival & Fringe CIC** ('WLFF' or 'we') uses and protects any personal information that you give us.

Apart from our Annual Competitions, we don’t collect any data from you other than your email address if you contact us for an open mic booking (or any other enquiry).

If you subscribe to our monthly event listing your personal information (email address only) is protected by Mailchimp Data Security.

Data provided on competition entries is secure. We are committed to ensuring that your privacy is protected. We will use the information that we collect about you in accordance with:

The Data Protection Bill *(replaced the Data Protection Act 1998)*The Privacy and Electronic Communications *(EC Directive) Regulations (PECR) 2003*The EU General Data Protection Regulation *(Regulation EU 2016/679), (‘GDPR’) which became effective from 25 May 2018*

Under the Data Protection Legislation, all organisations which handle personal information must comply with a number of important principles regarding the privacy and disclosure of this information.

We believe that the lawful and correct treatment of personal information is critical to our successful operation. We recognise that to maintain our professional reputation and integrity, we must be fully compliant with this legislation.

**What information do we collect or keep?**

We may collect the following information about you when you register for the WLFF Annual Competitions:

*Identity data* includes first name and last name.

*Contact data* includes full address and email address (only your email contact is stored by WLFF once your entry has been processed).

*Financial data* includes bank details, credit/ debit card details and payment details (not retained by WLFF after processing).

We only use your personal data for the purposes for which we collected it.

We will not sell, distribute or lease your personal information to third parties.

We comply with our obligations under the ‘GDPR’ by:

• storing and destroying it securely

• not collecting or retaining excessive amounts of data

• protecting personal data from loss, misuse, unauthorised access and disclosure

Please contact us if you have any questions about our privacy policy or information we hold about you: email [martindriscoll@yahoo.com](mailto:martindriscoll@yahoo.com) *Worcestershire Literary Festival & Fringe Director*