



### **2024-2025 Executive Board**

*President* – Amie Summers, [President@BrookParkCouncil.org](mailto:President@BrookParkCouncil.org)  
*Vice President* – Rachael Novak, [VicePresident@BrookParkCouncil.org](mailto:VicePresident@BrookParkCouncil.org)  
*Treasurer* – Samantha Pratt, [Treasurer@BrookParkCouncil.org](mailto:Treasurer@BrookParkCouncil.org)  
*Recording Secretary* – Nicki Hala, [Recording@BrookParkCouncil.org](mailto:Recording@BrookParkCouncil.org)  
*Corresponding Secretary* – Garek Czernek, [Corresponding@BrookParkCouncil.org](mailto:Corresponding@BrookParkCouncil.org)  
*Volunteer Coordinator* – Valerie Decker, [Volunteer@BrookParkCouncil.org](mailto:Volunteer@BrookParkCouncil.org)  
*Fundraising Coordinator* – VACANT, [Fundraising@BrookParkCouncil.org](mailto:Fundraising@BrookParkCouncil.org)  
*Board Member at Large* – Renae Yoo, [MemberAtLarge@BrookParkCouncil.org](mailto:MemberAtLarge@BrookParkCouncil.org)

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9.19.24 7pm

Attendees: N. Hala, L. Jumic, S. Pratt, V. Decker, B. Novak, K. King, M. Sorensen,  
A. Summers, R. Novak, K. Alexander, C. Stout, A. Heinl

### **BPC Meeting Agenda**

1. Welcome/Call to Order: Amie Summers, President
  - a. Pledge of Allegiance
  - b. Introduction
2. Administrative Reports
  - a. Ms. Kelly King, K-2 Principal – Ice cream social was a huge success with the best turnout yet. The school wide goal for this year is executive functioning skills. September is about working memory and will be in the newsletter. Looking to build those skill sets. Best way to achieve that is through games
  - b. Mr. Michael Sorensen, 3-5 Principal – Clubs have started and are a great opportunity for the students. Many clubs this fall with 7 clubs each day, except Friday which doesn't have as many. ASL and circus are new and each semester there will be different opportunities. Student count is the most ever: Total is 872, K-132, 1st-125, 2nd-155, 3rd-146, 4th-164, 5th-150. New student will be in 3rd grade.
3. Treasurer's Report: Samantha Pratt
  - a. Proposed Budget for 2024-25 – voted to push budget discussion to November because the committee needs to do a deep dive in order to figure out how to get out of debt. We need to look at the Fun Run contract because a large percentage is going back to the company running it and it didn't seem like it was handled well last year.

- b. Review the month's spending - Block party had the largest expenditure and there was a loss of ~\$2000.
  - c. Board approved \$500 to be utilized before final budget approval to cover any costs.
- 4. Board & Committee Chair Reports
  - a. Vice President: Rachael Novak - Need to reassess Block Party since we lost money. The ice cream social was great with amazing attendance.
  - b. Fundraising Coordinator: VACANT
  - c. Volunteers Coordinator: Valerie Decker - cleaning up volunteer and SUG accounts and updating both lists. Creating templates for email to streamline efforts.
  - d. Corresponding Secretary: Valerie Decker on behalf of Garek Czernek - Valerie temporarily leading the website and email newsletters. Completed a redesign of the website to a new template, refreshed and added new content, created a new site hierarchy. Created the 1st eblast with a new email template and uploaded the current parent list for sending. Looking to make an easier website for those less tech savvy.
  - e. Member-at-Large: Renae Yoo - filed back taxes and we are waiting on 501(c)3. Reached out for a quote to have a permanent bookkeeper instead of changing treasurer every year so we can stay on budget. We are also looking into educating parents on children /internet safety by providing resources to parents. We are also looking into an anti-cyberbully program (pilot study)
  - f. Committees - need volunteers to take on committees otherwise we will need to remove them. Ex: DEI committee
- 5. Old Business
  - a. Status of taxes and 501(c)3 - still waiting on this
- 6. New Business
  - a. Upcoming Fall Events: *Hispanic Heritage Night* (we have dance volunteers, Ricky's selling food and ice cream truck where \$1 of each purchase will go to the BPC)  
*Chicago Red Stars Game* (we are collaborating with Gross for 10.12.24 @3pm)  
*Trunk or Treat* (need more participants 10.18.24)  
*Classroom Parties* (Amy Cotton is main lead and meeting is set for all room parents)  
*Fun Run* (need to go over contract and have a meeting with the company. Need to ensure we are taking advantage of their services and making the most out of this fundraiser)
  - b. Vacant spots for Sweepstakes, Pic Person, and Trunk or Treat

- c. In light of not having an approved budget, BPC proposed a vote to allow the BPC Board to spend \$5,000 from 9/19/24 meeting until the 11/7/24 meeting for recurring bills and any events. Vote was unanimous in favor. A revised budget will be presented for a vote at November's meeting.
- d. BPC Roles: *Seeking a Fundraising Coordinator & Bookkeeper*
- e. Picture Person: *contact [jmontalbano@district95.org](mailto:jmontalbano@district95.org)*

7. Questions or comments