



2024-2025 Executive Board

President – Amie Summers, President@BrookParkCouncil.org
Vice President – Rachael Novak, Vice President@BrookParkCouncil.org
Treasurer – Samantha Pratt, Treasurer@BrookParkCouncil.org
Recording Secretary – Nicki Hala, Recording@BrookParkCouncil.org
Corresponding Secretary – Garek Czernek, Corresponding@BrookParkCouncil.org
Volunteer Coordinator – Valerie Decker, Volunteer@BrookParkCouncil.org
Fundraising Coordinator – Kristin O'Brien, Fundraising@BrookParkCouncil.org
Board Member at Large – Renae Yoo, MemberAtLarge@BrookParkCouncil.org

12.5.24 – 7 pm – Zoom

Attendees: N. Hala, R. Yao, A. Summers, V. Ferniza, K. King, K. Alexander, V. Decker,
R. Novak, A. Hartrich, A. Garcia

BPC Meeting Agenda

1. **Welcome/Call to Order: Amie Summers, President**
 - a. Pledge of Allegiance
 - b. Introduction
2. **Secretary's Report: Nicki Hala**
 - a. Approval of November Minutes
3. **Administrative Reports**
 - a. Ms. Kelly King, K-2 Principal – Big thank you for Gratitude Grams. It was something new and was well received. Cold weather winter reminders – if it feels like over 20 degrees, students need jackets. If it snows, send students in boots, but also have shoes to change into. Spirit week is the week before winter break, Pajama Day is for 12/20. MAP test (K-5) takes place on 1/13 – exact schedule will come from their teachers.
 - b. Mr. Michael Sorensen, 3-5 Principal – Not present
4. **Treasurer's Report: Samantha Pratt**
 - a. Review the month's spending – \$27,000 was made in November with minimal spending. Will be providing more reimbursements to teachers/staff for December.
 - b. Adding DEI budget to this year's budget – Motion was passed to adjust budget and provide a budget of \$2500 for DEI.
5. **Board & Committee Chair Reports**
 - a. President: Amie Summers – *Microphone money has been submitted to D95 by both Brook Park and S.E.Gross; New Digital Messaging Committee Chair; Planning dates and locations for Cupid Shuffle and Art Walk – microphones should be available for 5th grade musical, Dawn Musial-Radtke is our new chair for the Digital Messaging Committee, Cupid Shuffle and Art Walk is at the beginning stages of planning.*

- b. Vice President: Rachael Novak – *Food Drive, Membership* – Food drive was success with many donations coming in, Membership ended on 12/2 with 62 blue, 24 gold, 37 superstar, 7 nova, and 1 supernova. 133 members with \$7800 in gross sales. Last year we only had 79 members for 23-24 school year.
- c. Fundraising Coordinator: Kristin – *Winter Wonder Raffle (8 raffle prizes (from PS5 to Pizza oven) , Flying High Night (none has signed up yet, it is December 20 from 7-10pm)* – Winter wonder raffle was launched: 8 prizes with 4 currently running. E-blasts will go out and expect to get students signed up.
- d. Volunteers Coordinator: Valerie Decker – *Gratitude Gram, Website, eBlast* – 303 gratitude grams made with \$606 in gross sales. Playing with ideas for Valentine’s Day – going to let parents know ahead of time what the small prize is that comes with the gram. E-blast was quiet last week, but heavy with content this coming week.
- e. Corresponding Secretary: Garet Czernek – *Monitoring FB, coordinating with Valerie on Membership Drive graphics/posts/swag*
- f. Member-at-Large: Renae Yoo – *Anti-bullying* – Anti-bullying is at a stand-still at the moment. Filing of reinstatement is almost done.
- g. Committees –
 - i. Room Parents – Winter Party – Amy cotton said winter party planning is going well. SUG links have been provided.
 - ii. Diversity, Equity, Inclusion – Survey, Cultural Week – Vanessa said survey went well with great feedback. Meeting set for Tuesday at 6pm on the 3rd Tuesday of this month. Faculty asked Christine for lunch provided during cultural week and volunteers also be fed. There is a need for volunteers for cultural week and need someone to take over chair because this is Christine’s last year
 - iii. Book Fair – planning February Fair and Family Reading Night

6. Old Business

- a. Status of taxes and 501(c)3; outside attorney and accountant

7. New Business

- a. Ongoing/Upcoming Winter Events: *Winter Wonder Raffles, Flying High Night, Winter Parties, Theater-In-Residence*
- b. Membership: *Announce Ninja Squad Party class winner; Drawings for gift card raffles* – Kennedy class won the Ninja Party. Valerie had a drawing for \$100 Visa (24 entries) and \$150 Visa (51 entries). Winners were M. McCahill and E. Junic
- c. Picture Person: *contact jmontalbano@district95.org*

8. Questions or comments

Ann Hartrich – concerns with gratitude being too small and getting lost before making it home. For the parties, we should try reusing stuff rather than repurchasing. Also suggested making an Amazon wishlist (SUG) for cultural week so parents are able to donate.



December 2, 2024 - Check for Microphones delivered by Brook Park Council