

Brook Park Council Meeting: 11/7/19, 7:00 PM, Brook Park Multipurpose Room

Facilitator: Phyllis Kastle

Scribe: Jen MacLennan

Board & Attendees: Phyllis Kastle, Christie Krejci, Jess Korzyniewski, Jen MacLennan, Nicole Deutsch, Ann Heinl, Alicia Olesiak, Dr. Mark Kuzniewski, Mike Sorensen, Kelly King, Kim D'Albenzio, Katie Kaluzny, Christine Foushi, Brooke Righeimer, Chrissy Tuscher

**1. Introductions were made.**

**2. Minutes from October 2019 BPC Meeting were approved.**

**3. Administrative Reports**

a. Dr. Mark Kuzniewski

i. Construction Update

(1) On the outside, all is complete. Still working through small punch list of cosmetic items inside the buildings. Biggest issue right now is building automation controls at both schools. Temperatures are not consistent throughout building causing hot/cold spots. Some students are wearing coats at different times throughout school day. Dr. K is working closely with Siemens to get this rectified. \$750k in payment, to Siemens, is currently being withheld.

ii. Inclement Weather Plan – 'Snow Days'

- (1) D95 is not adopting e-learning days at this time. There are no plans to have students work at home on inclement weather days.
- (2) A one hour late start is something that the district is able to offer this year. In the past, it was not an option due to limitations with bus service. The one hour late start was recently approved by the school board. The district will be sending out details about the inclement weather plan in the near future.

iii. District 95 Website

- (1) Website will be updated in Jan/Feb 2020. The district has made note of which areas of the website are visited most: school calendar, lunch calendar, etc. New website will take this into account.
- (2) There is discussion of D95 integrating with social media i.e. Facebook and Instagram. No decisions at this time.

iv. After School Care

- (1) Community forums were well-attended. Dr. K also reached out to other school districts and superintendents that currently run after-school care programs. Vendors have been in to review potential spaces at the schools.
- (2) School board will vote whether or not to move forward with after-school care, and submit RFPs, on 11/14. Dr. K mentioned that he has not given a recommendation to the board, which is rare for him. He did mention that the board is looking at all aspects and is prepared to make a well-informed decision. He has advised the school board that once the program begins, it cannot be taken away.
- (3) Dr. K answered questions from the group:
- (a) The after-school care would be a third party vendor renting space at the school(s). This is typical. Dr. K is unaware of any school districts NOT using a third party vendor.
- (b) Before-school care is not an option mostly due to limitations with custodial services.

b. Ms. Kelly King

- i. Halloween parade and parties were an overall success. A few lessons learned with indoor parade route. They plan to re-evaluate and make changes should next year require an indoor parade.
- ii. Character trait assembly was last week. October's character trait was Empathy. In November, they are focused on problem-solving.

c. Mr. Sorensen

- i. Veteran's Day assembly is Monday in the big gym. 9-10:30am. All are encouraged to wear red, white and blue.
- ii. Gym flooring is on order. These are rugs/mats needed to protect the gym flooring.
- iii. Picture re-takes are next week. If you want a re-take, you must email Barb Payne. All orders are online.

- iv. First View bus tracker application still not available. Mr. Sorensen has been in constant contact with the vendor. All of our bus information has been submitted. First View is unable to make the app available. Mr. Sorensen does realize how important this is to our families and continues to work with First View.
- v. Fourth grade show is 11/19.
- vi. Report cards will go home on 11/21 followed by Parent Teacher Conferences.
- vii. Kindergarten will now follow trimester schedule similar to rest of school.

#### 4. Treasurer's Report

- a. Alicia reviewed October statement of activity. Many successful fundraisers in October.

#### 5. Committee Reports

- a. Barnes & Noble Night – Coming up on 12/6. This fundraiser is done along with Gross PTO. Committee chairs are currently planning. There is a need to get teacher wish lists filled out. Chrissy Tuscher mentioned that the committee has yet to reach out to teachers. Phyllis to follow-up with committee.
- b. Original Works – Orders still trickling in. Overall, very successful fundraiser at \$5850.60.
- c. Boon Supply – Orders totaled \$8875.96 resulting in a profit of \$3550.
- d. Adult Bowling – Successful fundraiser bringing in \$753.
- e. Business Benefits – Two in November
  - i. Lou Malnati's on 11/19
  - ii. Flying High on 11/23
- f. Room Parents – Halloween Party
  - i. Halloween parties were a success. Indoor costume parade did lead to a few extra parents in classrooms. Leah and committee are working on lessons learned and ideas to improve that in the future.
  - ii. Survey was sent out asking parents how they felt the Halloween parties went. Feedback was overall very positive.
- g. Yearbook
  - i. Committee is upset that board made a decision about book specs without their input.
  - ii. Board had approved an addition of 8 pages to yearbook. New information about number of clubs and addition of ECE students has increased the need. Committee recommends an addition of 16 pages.
  - iii. Contract has been signed by committee but will need to be redone as contracts can only be signed by BPC president.
  - iv. Christine Foushi to get pricing break-down on purchase of 700 yearbooks. Currently has pricing for purchase of 600 and 650 yearbooks. Once we have this information, a decision will be made on number of yearbooks to order and how to price them. Current pricing:
    - (1) Additional 16 pages, softcover - \$9.95 (if 600 purchased) \$9.31 (if 650 purchased)
    - (2) Additional 16 pages, hardcover - \$11.19 (if 600 purchased) \$10.53 (if 650 purchased)
- h. First Grade Night – They offered free pizza and had a great turnout. 225 people attended.
- i. Kid Bingo – Coming up tomorrow night, 11/8. Event has sold out.
- j. Theater
  - i. Everyone that was selected has been contacted. Payments are coming in.
  - ii. Tickets have been printed. There will be a pre-sale a few weeks before performance. Exact date TBD.
  - iii. Beginning on 12/1, committee will begin assembling cast bios and well-wisher statements.
- k. Membership
  - i. Very successful year for membership. We had participation by 31% of families.
  - ii. We have re-ordered incentives: socks & envelopes. These will be distributed as they come in.
- l. Merchandise – Pre-orders are still in production. Still expect delivery prior to Thanksgiving.
- m. Fifth Grade T-Shirts – They have been ordered.

Meeting adjourned at 8:55 p.m.