



### **2024-2025 Executive Board**

*President – Amie Summers, President@BrookParkCouncil.org*  
*Vice President – Rachael Novak, Vice President@BrookParkCouncil.org*  
*Treasurer – Samantha Pratt, Treasurer@BrookParkCouncil.org*  
*Recording Secretary – Nicki Hala, Recording@BrookParkCouncil.org*  
*Corresponding Secretary –Garet Czernek, Corresponding@BrookParkCouncil.org*  
*Volunteer Coordinator – Valerie Decker, Volunteer@BrookParkCouncil.org*  
*Fundraising Coordinator – Kristin O'Brien, Fundraising@BrookParkCouncil.org*  
*Board Member at Large – Renae Yoo, MemberAtLarge@BrookParkCouncil.org*

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11.7.24 - 7 pm Zoom

Attendees: N. Hala, V. Decker, S. Pratt, R. Novak, A. Summers, G. Czernek, K. King,  
A. Heinl, K. O'Brien, R. Yoo, A. Hartrich, V. Ferniza, K. Ramirez

### **BPC Meeting Agenda**

1. **Welcome/Call to Order: Amie Summers, President**
  - a. Pledge of Allegiance
  - b. Introduction
2. **Secretary's Report: Nicki Hala**
  - a. Approval of September Minutes
3. **Administrative Reports**
  - a. Ms. Kelly King, K-2 Principal - Successful fun run! Prizes coming every other day were a great motivation for the students. Volunteers made the kids excited. The Halloween parties were successful. Something new we did for the teachers was having the bags of gratitude where parents could leave notes for teachers. That was also a success.
  - b. Mr. Michael Sorensen , 3-5 Principal - Not present
4. **Treasurer's Report: Samantha Pratt**
  - a. Review Proposed Budget for 2024-25 - Took a deep dive into the budget. Made around \$42,000 on the fun run which now provides us with a budget for activities and legal fees. Revenue is around \$16,000. Kelly had a question about yearbooks: Raising the price this year? Idea to have it \$18 for pre-orders and \$20 after the deadline. Need to make sure we can cover teachers' yearbooks for 24-25 since the Superintendent paid for them last year. DEI had some concerns being grouped together with Cultural week. It is unclear how much can be spent for each committee and they feel like it should be separated into 2 separate committees. Would also like to know a starting budget for DEI.
  - b. Approval of 2024-25 Budget - motion to approve and seconded.
  - c. Review the month's spending
5. **Board & Committee Chair Reports**

- a. President: Amie Summers – *Introduce Fundraising Coordinator, Chicago Red Stars* – Welcome Kristin as fundraising coordinator. 12 tickets for red stars and \$48 made in bonus.
- b. Vice President: Rachael Novak – *Fun Run, Membership* – Over 4,000 prizes distributed, donations from 34 states and 5 countries. Huge thank you to the staff. Communication was key to our success. Some statistics: in Fall 2024 51% registered, 23% of donations came from parents and 70% from others. In Spring 2024, 37% registered and most donations came from parents. More time equaled more donations from all over. Membership drive is going until 12/2. Forms have been sent, graphics for FB and e-blasts have also been sent. Another form was also sent in backpacks. As of now, 31 blue level, 11 gold level, 23 superstar family level, and 5 supernova family level. Ninja squad class party leader board is Kennedy and Schneider tied for first place.
- c. Fundraising Coordinator: Kristin – *Sweets with Someone Special* – Was very successful. New faces, positive energy, gluten free option was provided, and selling coffee was a hit. This was done as a fun run opener, and it was successful.
- d. Volunteers Coordinator: Valerie Decker – *Trunk or Treat, Gratitude Gram* – 300-400 people showed up for trunk or treat, so very successful. Gratitude Grams is a new fundraiser and will be \$2 and you can send a note to staff or students and will come with a small gift. Flyers will go out in principal email and FB and e-blasts.
- e. Corresponding Secretary: Garet Czernek – *Hispanic Heritage Night* – was successful. Vendors were very happy with the outcome. BPC made 25% of total earnings from ice cream sales. Taco truck said they would come whenever to support us.
- f. Member-at-Large: Renae Yoo – *Anti-bullying* – pilot program is being made. Survey will be sent out to parents to see how many parents are interested in learning more about anti-bullying prevention. Reinstatement application is almost done as well. Committees –
  - i. Room Parents – Halloween Party – mix up with volunteers so additional volunteers were added. Additional volunteers were helpful for 4th and 5th grade so we will increase the number of volunteers to 5.
  - ii. Diversity, Equity, Inclusion – Survey
  - iii. Book Fair – planning February Fair and Family Reading Night.

## 6. Old Business

- a. Status of taxes and 501(c)3; outside attorney and accountant – Taxes were rejected due to absence of reports. No annual reports since before the pandemic. To avoid cancellation of 501(c)3, we may need to go incorporated so BPC as an entity can be liable rather than specific people in the BPC being liable.

## 7. New Business

- a. Upcoming Fall/Winter Events: *Membership Drive, Food Drive, Flying High Night, Winter Parties*
- b. Picture Person: contact [jmontalbano@district95.org](mailto:jmontalbano@district95.org)

8. **Questions or comments** – need to define DEI and how much of a budget they are allowed to have. Also there is concern with being grouped with cultural week. Need to make sure DEI has the support they need to be successful.