

CITY OF SAINT HEDWIG

APPROVED MINUTES

P&Z Meeting June 2, 2020:

Meeting called to order via Teleconference at 7:01pm

Roll Call:

Mais - Present
Commissioner Jones - Present
Commissioner Polasek - Present
Commissioner Maddox - Present
Commissioner Robinette - Present
Secretary Fornof - Present
Alternate Schaefer - Present
Quorum established

Reading and approval of minutes:

Commissioner Jones motioned to accept May 19, 2020 minutes. Commissioner Maddox second. All approved with minor adjustments.

Review of P&Z Commissioner Log:

Secretary Fornof called attention to the numerous inquiries she has received most recently about land development and division. Secretary Fornof requested that we send her any photos, signs, locations, etc. that we might observe. Commissioner Jones requested that all illegal activities observed by anyone be presented to Commissioner Mais and/or Mayor Grimm so that they can forward to the attorney. Commissioner Jones asked that we continue to share all findings with city council. Commissioner Polasek inquired about getting all ordinances back on line for access. Secretary Fornof is to get with Janice to have the ordinances online tomorrow.

Citizens to be Heard:

Helene Davis, 14489 Miller Rd., reported a questionable white cord off an electrical post, down the fence line and up another electrical post at N. Lupon & Miller Rd. Secretary Fornof asked that she/we send her an email to compliance as a reminder for her to look further into this.

Old Business:

Commission completed the review of the P&Z Ordinance. Will need to revisit page 25, Section XVIII Planning and Zoning Commission, Sub Section B - add item #4 in regards to an alternate position and what the definition of that position will consist of. Secretary Fornof will reach out to the attorney for clarification and guidance on this. Secretary Fornof agreed to have a “clean” copy of the P&Z Ordinance ready to be sent to the attorney by Monday, June 8th, with a copy to the commissioners as well. Secretary Fornof will send a copy of the BOA section to the BOA commissioners for their review as well. Commission suggested we get help from consultant for the proper definition of Future Land Use and Future Land Use map.

New Business:

Discuss opening in the secretary position - Alternate Commissioner Schaefer volunteered to take responsibility for taking and providing the commission with meeting minutes as well as the meeting agendas. Motion made by Commissioner Jones, second by Commissioner Robinette, all approved.

Establish Date and Agenda for next meeting:

Next meeting scheduled for Tuesday, June 23, 2020 @ 7:00pm @ City Hall.

* P&Z meeting agenda to include:

- 1.) Discuss Signage for Rezoning Application
- 2.) Provide update on status of P&Z Ordinance
- 3.) Review Subdivision Ordinance

Announcements:

Commissioner Jones encouraged everyone to attend the Public Hearing Meeting that is scheduled for June 4, 2020 @ 7:00pm @ The American Legion Hall. This is an important meeting concerning what we, the P&Z Commission, have submitted to council.

Adjourn:

Motion made to adjourn by Commissioner Maddox via teleconference @ 8:58pm.