

City of Saint Hedwig

Code Compliance Report

August 2020

-Building permits issued: 1 New Manufactured Residence, 3 New Site Built Residences, 2 Accessory building permits

-Inquires and related discussions:

- 1) 1 Aug Email from Jackie Rogan of Alamo Pool Builders requesting if permit required for pool installation. St Hedwig does not permit residential swimming pools or construction outside the city of St Hedwig. **4425 Heathers Dawn ETJ**
- 2) 3 Aug Vmail from Mark Ortega with question regarding property lines to install property fencing. All property boundaries information would be included in property survey. Property setbacks for A-1R zoned area: 75 ft from road and 25 ft from side and rear property lines. Fence boundaries are not managed by the city and must be installed with consideration of utility easements. **13449 La Vernia**
- 3) 3 Aug Email from Mason Kroll with Intrepid Surveying & Engineering Corp with questions regarding subdividing property. Requesting a preliminary plat approval of property without submitting requirements as directed in subdivision ordinance. Intent is to create several parcels with no public street frontage. Provided the St Hedwig Subdivision Ordinance and guidance of requirements. **14031 La Vernia Rd**
- 4) 5 Aug Email from Michael Bolin requesting form for permitting a shed/outbuilding. Provided permit form and requirement to show location of new building and distance from all property lines. **15781 E Lupon Rd**
- 5) 5 Aug Email from Sylvia Myers requesting information for permitting a residence. Noted that property was part of Silesia subdivision and 2 acres. Informed that permitting is not possible unless 2-acre parcel was created prior to 2004 when subdivision ordinance enacted requiring 5 acre minimum in the A-1R zoned areas. **14824 FM 1346.**
- 6) 7 Aug Vmail from John Covington requesting residential permitting info. Permit package for new residence received and permit issued 21 Aug. **1281 Adkins-Elmendorf**
- 7) 8 Aug Email from Garrett Carlson with questions regarding culvert requirements. Landowner is constructing a drive, placing base road and wants to correctly build driveway culvert. All culverts are required to follow Bexar Co standards. **Adkins-Saint Hedwig Rd**
- 8) 10 Aug Email from Karla Campos with questions regarding building a commercial building on site that already has a residence. Property is less than 5 acres and is partially A-1R & L-1. Landowners Engineer provided information that parcel created prior to 2004. Provided guidance for Commercial Building Permit application. **13911 US Highway 87**

- 9) 10 Aug Vmail from Robert Gertz with question about St Hedwig Burn Ban. Burn Ban info can be found at sainthedwigcity.com
- 10) 10 Aug Email from Rick of J.B. Woolf Sheds requesting permitting info for a garage. Provided permit form and requirement for details of the site giving distance of building from all property setbacks. Reminded to adhere to Deed restrictions. **1730 Kajac Dr**
- 11) 10 Aug phone message from Maria Campos who wants to get water service but will not be building or use property for livestock. Spoke with her regarding requirements, reminding that a permit is required when constructing on property. Any temporary residence is only allowed while constructing permanent residence. She would like to plant trees and build in 8-10 years. Approved ECISD water connection request. **13689 La Vernia**
- 12) 17 Aug Vmail from James Lane requesting assistance with temporary power on property. CPS is the contact to request electric connection. All permit application packages for construction must be received to allow review. **1809 Kajec Dr**
- 13) 18 Aug Email from Victor Macias to provide info on construction of a new residence and 2400 sq ft shop. Both will be separately permitted. No permit fee received. Once package is complete, including permit fee allow 14-21 days for permit to be issued. Received completed permit packages on 22 Aug. Packages sent for plan review. Permits will be issued once plans are approved. **15636 E Lupon Rd**
- 14) 18 Aug Email from Daniel Cruz requesting if permit is required for foundation leveling. No permit required for repairs that do not add square footage to existing home.
- 15) 19 Aug Vmail from Leah of Alamo Transport who will place manufactured home. Permit form is available at Sainthedwigcity.com our city website. New manufactured home is a replacement for an existing single wide home. **1530 E FM1518**
- 16) 19 Aug Email from Jacob Vasquez requesting support in approval of water connection for cattle that will be placed on property. Spoke to property owner to remind of need to permit any construction. **3215 Pittman Rd**
- 17) 21 Aug Vmail from Andy with questions regarding residential permits. Permit fees are based on the square footage to be constructed. All plans for construction must include permit application and permit fee to initiate permit processing. **5222 Abbott Rd**
- 18) 22 Aug Email from Michael Washington requesting a BOA hearing to allow permitting a residence on property divided to less than 5.0 acres. Property divided to 3.0 acres and has no road frontage. Requester has requested a variance to allow construction of a home. BOA has requested clarification of date property was placed in Will. Once this information is provided a BOA hearing will be scheduled. Meeting will likely be virtual as long as Covid 19 meeting restrictions remain in place. **15580 E. Lupon Rd**

- 19) 25 Aug Email from Eric Pipkin with questions regarding rezoning property to commercial to allow truck parking. Reviewed rezoning process and timeline of rezoning requests. Public notification and public hearing are required prior to both Planning & Zoning and City Council consideration. Six months minimum to accomplish process. Property is currently zoned A-1R. **30-acre tract on Adkins - St Hedwig Rd**
- 20) 25 Aug Vmail request from Hunter Harlow. Wants to know if a permit is required to conduct paranormal investigations; setting up equipment to investigate apparitions and also conducting interviews about any potential siting. Permit is not required for the placement of temporary equipment. Property owners' permission is strongly advised and nothing can be placed on roadway or in a way that would distract drivers on roadway. Area under consideration is along the northeast ETJ area of city, Woman Hollering creek crosses New Berlin rd. and meets Martinez creek in the city of st hedwig. **Woman Hollering Creek area**
- 21) 27 Aug Email from Doretta Murray requesting process for permitting an equipment shed. Provided permit application. Permit issued 27 Aug. **15285 St Hedwig Rd**