

CITY OF SAINT HEDWIG

PLANNING & ZONING COMMISSION

APPROVED MINUTES

P&Z Meeting December 1, 2020:

Meeting called to order @ 7:03pm

Roll Call:

Commissioner Jones – Present via teleconference
Commissioner Polasek – Present via teleconference
Commissioner Robinette – Present via teleconference
Commissioner Maddox – Present via teleconference
Code Compliance Officer Fornof – Present via teleconference
Secretary Schaefer – Present via teleconference
Quorum established

Reading and approval of minutes:

Commissioner Maddox motioned to accept the October 27, 2020 minutes as written. Commissioner Robinette second the motion. October 27, 2020 minutes approved, all in favor.

Update of Code Compliance Old/New Business:

Code Compliance Officer Fornof stated she has had a lot of pulses on less than 5 acres, lots of folks selling. CCO Fornof just routinely reminds land owner(s) to provide verification of when it was divided, if it is prior to 2004 then we are able to permit new construction however, if it is after 2004 they would have to consider going up to the Board of Adjustments. CCO Fornof is saying and emailing this a lot lately.

Citizens to be Heard:

None to be heard.

Old Business:

1. **Dulces La Mejor Warehouse – Discuss and take action.** Code Compliance Officer Fornof stated this was approved by P&Z on 11/3/2020 after reviewing the updated plan. CCO Fornof stated she hasn't seen or heard anything else since that time. Right now they are putting together their drawings to allow permitting and CCO Fornof is thinking she may not hear back from the architect until after Christmas.

New Business:

1. **Zoning Ordinance – Discuss and take action/workshop with City Council.** Commissioner Mais submitted November 10th and November 17th to both City Council and to Mayor Grimm but did not have any response back from either. At this time Commissioner Mais feels we should choose a few dates for December to submit to City Council and Mayor Grimm as options for a workshop unless everyone feels we should wait until after the Christmas holiday. Commissioner Polasek agreed, dates for December should be submitted and she suggested

December 8th and/or December 15th, submit them to the City Council and if they don't respond then we wait until January. Commissioner Maddox agreed with both of those dates. Commissioner Polasek made motion to ask City Council to meet with P&Z on December 8th or December 15th to go over the Zoning Ordinance and if they don't respond then we try again in January 2021. Commissioner Maddox second the motion.

Agenda for next meeting:

Old Business:

1. **Zoning Ordinance – workshop with City Council (December 8th and/or December 15th)**

New Business:

1. **Reappoint/Reaffirm Chairman and the Second Commissioner**

Next Meeting: Tuesday, January 5, 2021 @ 7:00pm

Announcements: Commissioner Mais thanked all of the Commissioners for their tremendous jobs with coping and working through all the obstacles and hurdles related to the pandemic. Hoping next year will be an even greater year and wished everyone a Merry Christmas in case we do not hear/see each other before the end of the year.

Adjourn Meeting: Commissioner Mais adjourned meeting @ 7:25pm