

CITY OF SAINT HEDWIG

PLANNING & ZONING COMMISSION

APPROVED MINUTES

P&Z Meeting January 5, 2021:

Meeting called to order @ 7:00pm

Roll Call:

Commissioner Jones – Absent
Commissioner Polasek – Present via teleconference
Commissioner Robinette – Present via teleconference
Commissioner Maddox – Present via teleconference
Code Compliance Officer Fornof – Present via teleconference
Secretary Schaefer – Present via teleconference
Quorum established

Reading and approval of minutes:

Commissioner Robinette motioned to accept the December 1, 2020 minutes as written. Commissioner Polasek second the motion. December 1, 2020 minutes approved, all in favor.

Update of Code Compliance Old/New Business:

No updates to be made. No update on Sub Division Ordinance and no new updates on Dulces La Mejor Warehouse.

Citizens to be Heard:

None to be heard.

Old Business:

1. Zoning Ordinance
 - A. Establish several dates to present to City Counsel for workshop purposes – Commissioner Polasek made motion to suggest January 19th and/or January 26th as options to present to City Council. Commissioner Maddox second the motion, all in favor.
 - B. Establish format to simplify City Counsel following Zoning Ordinance changes – Chairman Mais asked Code Compliance Officer Fornof for her help with this. Code Compliance Officer Fornof stated that her understanding was Mayor Grimm had asked/requested a list of changes which Chairman Mais confirmed. P&Z is to provide Mayor Grimm and City Council a list of the changes that include the item number, section, page number along with the change that is being made/suggested. Chairman Mais stated that there weren't that many changes that needed to be made, asked for feedback from the Commissioners on what would be easiest in getting this done. Commissioner Polasek stated that last time P&Z made changes and submitted to the City Attorney the changes that were being made were listed to the side in a blue font listing out in detail the changes and included the page number and section, wondered if this would suffice for City Council, both Commissioner Robinette and Commissioner Maddox second/agreed. Code Compliance Officer asked and confirmed with Chairman Mais that Mayor Grimm and City Council were looking for more of a "list" type of document versus having to flip and go through the entire Zoning Ordinance to see/find the changes

listed to the side. Code Compliance Officer suggested updating her spreadsheet that has the changes listed there and provide that to Mayor Grimm and City Council. Chairman asked that Code Compliance Officer Fornof include in her spreadsheet a column that will provide status of items if P&Z is waiting on response/input from City Attorney or any comments that would be helpful. Chairman Mais asked that we have this document ready to present to P&Z for review by January 8th so if any changes needed to be made they could be made and updated before the possible workshop with City Council, final list will need to be ready by January 15th.

New Business:

1. Reappoint/Reaffirm Chairman and Second Commissioner – Mais is currently Chairman, Commissioner Polasek is Second. Commissioner Robinette made motion to keep Chairman and Second Commissioner as is for this next year, Commissioner Maddox second motion, all in favor.

Agenda for next meeting:

Old Business:

1. Zoning Ordinance – Result of City Council and P&Z Workshop, discuss and take action.

Next Meeting: Tuesday, February 2, 2021 @ 7:00pm

Announcements: Chairman Mais wished everyone a Happy New Year, glad to hear that everyone survived 2020 and are still in good health, hopes and prays everyone stays in good health. Commissioner Polasek wanted to remind everyone that the American Legion meeting is scheduled for this Sunday and if anyone has military history and/or if your spouse is not a member they are welcomed to be in the auxiliary.

Adjourn Meeting: Chairman Mais adjourned meeting @ 7:28pm