

Mayor
Dee Grimm

Council Members
Dwayne Padalecki
Susann Baker
Caid Franckowiak
Deborah McInerney
John Hafner

City Secretary
Janice Staudt

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APPROVED MINUTES
of the Regular City Council Teleconference Meeting

October 1, 2020

1. CALL MEETING TO ORDER

Mayor Dee Grimm called the teleconference meeting to order at 7:30 pm.

2. ROLL CALL AND ESTABLISH A QUORUM

Roll call was taken. Members present were Councilman Dwayne Padalecki, Councilwoman Susann Baker, Councilman Caid Franckowiak, Councilwoman Deborah McInerney and Councilman John Hafner. A quorum was established. Janice Staudt presided as City Secretary.

3. READING AND APPROVAL OF MINUTES

The first set of minutes to approve were from the September 3, 2020 Budget Public Hearing Teleconference. Councilwoman Susann Baker moved to approve the minutes as written. Councilman John Hafner seconded the motion. All were in favor. The September 3, 2020 Budget Public Hearing Teleconference minutes were approved.

The second set of minutes to approve were from the September 3, 2020 City Council Teleconference Meeting. Councilman John Hafner moved to approve the minutes as written. Councilwoman Deborah McInerney seconded the motion. All were in favor. The September 3, 2020 City Council Teleconference Meeting minutes were approved.

4. READING AND APPROVAL OF FINANCIAL SUMMARY

The financial summary to approve was for August, 2020. Councilman Dwayne Padalecki moved to approve the August, 2020 financial summary. Councilwoman Susann Baker seconded the motion. All were in favor. The August, 2020 financial summary was approved.

5. REPORT FROM CODE COMPLIANCE

Code Compliance Officer Kim Fornof presented the September report.

Ms. Fornof reported a lot of building going on, and noted that the sizes of accessory buildings are increasing, with one as large as 10,000 square feet. Also, she said she's still receiving a lot of inquiries from citizens in the City's extraterritorial jurisdiction (ETJ), but is unable to assist them since they are not within the city limits. Mayor Dee Grimm inquired about the zoning of the property that Green Bexar Farm.

For a complete report, see it on our website at sainthedwightcity.com under Code Compliance.

6. REPORT FROM PLANNING AND ZONING

Planning and Zoning (P&Z) Commission Chairman, Mr. Charles Mais presented the report. He said the P&Z Commission finished the Zoning Ordinance review, corrections and updates, taking into consideration the City Attorney's recommendations, and Ms. Fornof should be giving a copy of it to the City Council. Mr. Mais said Ms. Fornof and Commissioner Wanda Polasek will be contacting Mr. Ed McNew to resume meeting with him on the Subdivision Ordinance review. He added that Ms. Fornof has suggested that it may be time to consider an ordinance for trailers/manufactured homes, which would help with permitting "replacement" trailers. Mayor Dee Grimm asked that they hold off on contacting Mr. McNew and will explain the issue later in this meeting under the Gable Road agenda item. She also asked if the P&Z Commission is ready to set up a workshop with the City Council to review the Zoning Ordinance and Mr. Mais confirmed that they are ready.

7. CITIZENS TO BE HEARD

Wanda Polasek, 13819 Nave Way, asked if there is any information on early voting and can it be put on the City's Facebook and website. City Secretary, Janice Staudt, said the early voting information is already on the City's website, and that City Hall will not be an early voting site, but it will be a voting site on Election Day. Ms. Polasek also informed Mayor Grimm that Green Bexar Farms is located in A-1R zoning.

Jodi Carroll, 13807 Spire View, wanted to thank the City for looking into possibly freezing taxes for citizens 65 years of age and older. Mayor Dee Grimm responded that the City is still looking into that item with the City Attorney.

8. OLD BUSINESS

A. Roads – Receive Road Maintenance Report, and Take Action on Related Items

1. Road Report

Councilman Caid Franckowiak reported that they will start the road right-of-way spraying, and once the first cold front arrives, they will shred again and also begin tree trimming. Councilwoman Deborah McInerney notified Councilman Franckowiak that a stop sign at the corner of Miller Road and N Lupon Road had been hit and is backwards.

2. Matching Fund Project – Gable Road - Discuss and take action

Councilman Dwayne Padalecki said he had nothing to report. Mayor Dee Grimm said the City has had a significant issue with a lack of communication with the Don McCrary & Associates, the Engineers on this project. She said after numerous attempts to contact them, they have not responded, so she would like to move forward with a letter of termination, and asked Council to advise on how they want to proceed. City Attorney Cynthia Trevino said a motion would be required for the Mayor to proceed. Councilman Dwayne Padalecki moved to authorize the Mayor to proceed in sending a termination letter to Don McCrary & Associates. Councilwoman Susann Baker seconded the motion. All were in favor. Mayor Dee Grimm said she will proceed in notifying Don McCrary & Associates of termination by email and upon review by the City Attorney, follow up with a termination letter by certified mail. Councilman Dwayne Padalecki asked Mayor Grimm to be sure to get any electronic paperwork from Don McCrary & Associates on any work that was done prior to this.

3. Silesia Drive – Update on Silesia Drive Deficiency Issues

City Attorney Cynthia Trevino said a closed session meeting is needed to update the Council on the negotiations. Mayor Grimm said she would arrange one.

4. Status of 2020 Roadway Rehabilitation Project

Mr. Jess Swaim with 6S Engineering said he's provided the City with the bid tabulation and recommendation letter. He said they put the job out for bid and there were two bidders; DPR-McHam and All In Construction LLC. Mr. Swaim said that both bids were lower than the estimated cost, but 6S Engineering recommends using All In Construction, who's bid was significantly lower. He added, that since their bid was so low, he recommends also doing the Alternate #3 bid on Lupon Road where additional asphalt will be added to the sides of the road. Councilman Dwayne Padalecki asked Mr. Swaim to explain what the 10% contingency is that he is recommending. Mr. Swaim explained that this is a percentage of the bid amount that the City agrees to place in reserve to cover additional unanticipated project costs, and 10% is common for municipalities. The process, he said, would require the contractor to file a request, followed by field authorization, and then a designated person from the city would approved/deny the request. Mr. Swaim said every month he will be reviewing the contractor's pay applications and will have inspectors in the field.

Councilman Dwayne Padalecki moved to accept the bid from All In Construction LLC, along with a 10% contingency. Councilman John Hafner seconded the motion. All were in favor. All In Construction LLC's bid along with a 10% contingency was accepted. Councilman Padalecki complimented Mr. Swaim for providing one of the smoothest bid processes the City's ever had. He also reminded everyone that in the past the roads were repaired with a one-course treatment, but this time it will be a two-course treatment, and that special attention will be placed on the Lupon Road portion of the project, where additional asphalt will be placed on the sides of the road, for the City has never done this before and may want to start doing it in the future. Councilman Padalecki also thanked Councilman Caid Franckowiak for assisting Mr. Swaim in this process.

D. City Park

Councilman Dwayne Padalecki reported all the park projects for this fiscal year are complete. He said all the trees were planted, a new fence was just completed along the west end of the park, new LED lights were installed in the west end of the park, and the old lights in the east end of the park were converted to LED. Councilman Padalecki said plans for fiscal year 2020-2021 is to add restrooms to the park.

E. St. Hedwig's Contract with MD Systems for Exclusive Waste Management Services within the City Limits

Mayor Dee Grimm said MD Systems has agreed to provide not only residential, but commercial and industrial service too. She said an amended 2018-2023 Waste Management Contract Agreement with MD Systems granting them exclusive residential, commercial and industrial waste management service for the City of Saint Hedwig, along with a revision in the contract termination clause, has been provided to Council for their review. Councilman John Hafner moved to accept the amended 2018-2023 Contract Agreement. Councilwoman Deborah McInerney seconded the motion. All were in favor, with the exception of Councilman Caid Franckowiak, who abstained from voting. The amended 2018-2023 Waste Management Contract Agreement with MD Systems was approved. Mayor Grimm said the City will be mailing out notices to all citizens informing them of this mandatory change. She also confirmed with City Attorney Cynthia Trevino that this new amended agreement can be attached to the existing Resolution, thus a new Resolution is not required.

F. Determine Workshop Date for the City Council and the Planning & Zoning Commission to Review Revisions to the Zoning Ordinance

Mayor Dee Grimm she will determine a date and let Council know.

G. Update on Potential Property Tax Freeze or Exemption for Saint Hedwig Citizens

Mayor Grimm said is still waiting on information and has nothing to report.

H. Update on Green Valley SUD proposed project to service wastewater system to the Clearwater Creek residential District

There were no updates.

I. Update on Internet Services for the City

Councilman John Hafner said there are no updates.

J. COVID-19 Coronavirus Update

Mayor Dee Grimm said there are no new updates but urged everyone to continue to stay safe and abide by the safety measures.

9. NEW BUSINESS

There was no new business.

10. ANNOUNCEMENTS

City Secretary, Janice Staudt, announced that City Hall will be a voting site on Election Day only and early voting information can be found on the City's website.

Councilman John Hafner announced that the American Legion's Turkey Dinner has been canceled.

11. DETERMINE DATE FOR NEXT MEETING

The next City Council meeting will be held November 5, 2020.

12. ADJOURNMENT

Mayor Dee Grimm adjourned the teleconference meeting at 8:26 pm