

Mayor
Dee Grimm

Council Members
Dwayne Padalecki
Susann Baker
Caid Franckowiak
Deborah McInerney
John Hafner

City Secretary
Janice Staudt

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APPROVED MINUTES
of the Regular City Council Teleconference Meeting

January 7, 2021

1. CALL MEETING TO ORDER

Mayor Dee Grimm called the teleconference meeting to order at 7:30 pm.

2. ROLL CALL AND ESTABLISH A QUORUM

Roll call was taken. Members present were Councilman Dwayne Padalecki, Councilwoman Susann Baker, Councilman Caid Franckowiak and Councilman John Hafner. Councilwoman Deborah McInerney was absent. A quorum was established. City Secretary Janice Staudt was absent.

3. READING AND APPROVAL OF MINUTES

The minutes to approve were from the December 3, 2020 City Council Teleconference Meeting. All were in favor to approve the minutes. The December 3, 2020 City Council Teleconference Meeting minutes were approved.

4. READING AND APPROVAL OF FINANCIAL SUMMARY

The financial summary to approve was for November, 2020. Councilman John Hafner moved to approve the November, 2020 financial summary. Councilwoman Susann Baker seconded the motion. All were in favor. The November, 2020 financial summary was approved.

5. REPORT FROM CODE COMPLIANCE

Code Compliance Officer Kim Fornof presented the December report.

Ms. Fornof reported that The Rock United Methodist Church has started construction of their new church, with the tentative completion date to be around July or August 2021. She said their sign will be put through the sign approval process, and may need to be taller than what the sign ordinance allows due to the sign being in a ditch.

Councilman Dwayne Padalecki asked Ms. Fornof if Item#8 on the Code Compliance Report was a residential question, a realtor inquiry, and if there was an address? Ms. Fornof said the person was looking to purchase the property and put 4-5 homes on it, but she informed them of the 5-acre minimum and referred them to the City's Ordinance. She added that she is starting to receive more inquiries about building multiple houses on properties.

For a complete report, see it on our website at sainthedwigcity.com under the "BUILDING & DEVELOPMENT", "CODE COMPLIANCE" tabs.

6. REPORT FROM PLANNING AND ZONING

Planning and Zoning (P&Z) Commission Chairman, Mr. Charles Mais presented the report. He said the P&Z met and discussed the Zoning Ordinance and have more dates for a workshop with Council. Mayor Grimm asked Council if they would like to postpone the workshop until they are able to meet in person. Councilwoman Susann Baker, Councilman Dwayne Padalecki, Councilman John Hafner and Councilman Caid Franckowiak all agreed it would be in the best interest to postpone the workshop until they could meet in person. The workshop was tabled until further notice.

7. CITIZENS TO BE HEARD

Mayor Grimm announced that the City Secretary is in quarantine until January 20, and was unable to take requests for citizens to be heard. She then asked if there was anyone who would like to speak. There were no citizens to be heard.

8. OLD BUSINESS

A. Roads – Receive Road Maintenance Report, and Take Action on Related Items

1. Road Report

Councilman Caid Franckowiak reported that the tractor used for shredding is down and in need of repair, and the tree trimmer is down and unrepairable, so he is looking into getting some quotes to replace it. He added that Jess Swaim with 6S Engineering will give updates on the Gable Road and 2020 Roadway Rehabilitation Project.

2. Matching Fund Project – Gable Road - Discuss and take action

Project Engineer Jess Swaim said the Geotech survey is complete and he is waiting on the report. He said they are finalizing the drainage calculations for the crossing and will be designing the culverts in the next couple of weeks. Mayor Dee Grimm said she still has not heard back from TxDot on the requested deadline extension and asked Mr. Swaim if he thought an extension would

be needed. Mr. Swaim said he estimates construction to begin around the end of February or the beginning of March. Councilman Padalecki said he's pretty sure the deadline is the end of January and the City will require an extension to complete the project. Mayor Grimm said she will try to receive a response from TxDot.

3. Silesia Drive – Update on Silesia Drive Deficiency Issues

Mayor Grimm said that the City has responded to the open records request by the developer's attorney, and has no other information on this item.

4. Status of 2020 Roadway Rehabilitation Project

Project Engineer, Jess Swaim said the Contractor has been on site and has been approved the first pay application. He said he has been working with the Contractor to get a few things corrected. Mr. Swaim said he's had the Contractor hold off from any level-up or asphalt application due to temperature and weather conditions. Once weather conditions improve, he said they will resume working and he will conduct another site visit to determine if the road is ready for the final surface. Mayor Dee Grimm asked Mr. Swaim to explain to the citizens the road construction process, such as, why is patch work being done instead of the whole road being repaved. Mr. Swaim explained that this project is a maintenance procedure and not a full reconstruction of the roadway. Therefore, he said, only areas that have been determined to have subgrade failure, such as cracks and potholes, are saw-cut out and replaced, prior to the final 2-course treatment that will cover the entire road. Mr. Swaim confirmed for Councilman Dwayne Padalecki that there is some time between the application of the two treatments, and it usually takes about two days to apply. He also said they are approximately 60% complete with this phase of the project, and the Contractor is actually ahead of what they have billed. Councilman Padalecki asked to be notified prior to the installation of the first course treatment and Mr. Swaim confirmed he would. Mr. Swaim added that he will require some cleanup before the first treatment and reminded Mr. Padalecki that retainage is held to assure the job is performed correctly. Mayor Dee Grimm thanked Mr. Swaim, Councilman Padalecki and Councilman Franckowiak for their work on this project.

B. City Park

Councilman Dwayne Padalecki said there was nothing to report.

C. Reschedule Workshop for the City Council and the Planning & Zoning Commission to Review Revisions to the Zoning Ordinance

As previously discussed in Item 6 of this agenda, this item has been tabled.

D. Update on Green Valley SUD proposed project to service wastewater system to the Clearwater Creek residential District

Mayor Grimm said there is nothing new to report on this item.

E. Update on Internet Services for the City

Councilman John Hafner said he met with GVEC internet, had an informal discussion about what it would take to bring internet to Saint Hedwig, and said GVEC will be providing more accurate data in the next few weeks. He said as far as infrastructure goes, GVEC's internet is above ground, which cuts back a lot on infrastructure costs. Councilman Hafner said GVEC seemed receptive, but much more information, and possibly a survey, will be needed in order to determine if it will be affordable. He said he's waiting for a more formal cost estimate and plan from GVEC.

F. COVID-19 Coronavirus Update

Mayor Dee Grimm reported that there's a new record of deaths from COVID-19, and it has not yet begun to see the effects from the Christmas and New Years holidays. She said EMS in California have been given instructions not to bring people to the hospital if they have not been able to resuscitate them after a certain amount of time. So, she said, we are entering the era of altered standards of care and crisis standards of care, because we cannot manage in our hospital settings what is happening today, which has nothing to do with what will be happening in the next two to three weeks, when we have the surge on top of the existing surge. Mayor Grimm said she speaks as an emergency management person and as an emergency department nurse, and although we are all COVID weary, she can only urge everyone to continue to keep the public health policies in place. She said her prayers are with everyone who has lost a loved one or family member and with those who may be sick.

G. Update on May 1, 2021 Election

Mayor Dee Grimm reminded everyone of the May 1, 2021 Saint Hedwig General Election for City Council Place 1, 3 and 5, and notified everyone that the filing period for a candidate to file an application for a place on the ballot is January 13 through February 12 (5:00 pm), 2021. She reminded everyone that City Hall will be closed under quarantine however through January 20.

9. NEW BUSINESS

A. Consideration of Future Staffing Needs for the City

Mayor Dee Grimm said that because of the growth of the City, the City may be in need of more staffing, which would require planning for in the next fiscal year city budget. She then turned the conversation over to Councilman Dwayne Padalecki. Councilman Padalecki informed Council that the City's Code Compliance Officer is becoming overwhelmed with work. He also mentioned the possible need of a Town Marshall, as the City had back in the 1980's, for Bexar County Sheriff's Department is not providing the coverage the City needs. Councilman Padalecki said he'd like to appoint a Council member to look into this, contacting a neighboring city such as China Grove, for their input on the pros and cons to having a Town Marshall. He said he believes Saint Hedwig is in need of this to get better control of what's happening in the City. Councilwoman Susann Baker agreed that both of these items are something to consider. Mayor Grimm said she also agreed with Councilman Padalecki that some expertise from other jurisdictions is needed and volunteered to research such information and discuss with the City Attorney.

10. ANNOUNCEMENTS

Mayor Grimm announced that the City Secretary is out for the next 10-14 days and City Hall will be closed to the public until at least January 20.

11. DETERMINE DATE FOR NEXT MEETING

The next City Council meeting will be held February 4, 2021.

12. ADJOURNMENT

Mayor Dee Grimm adjourned the teleconference meeting at 8:16 pm