

Mayor
Dee Grimm

Council Members
Dwayne Padalecki
Susann Baker
Caid Franckowiak
Deborah McInerney
John Hafner

City Secretary
Janice Staudt

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APPROVED MINUTES
of the Regular City Council Meeting

September 12, 2019

1. CALL MEETING TO ORDER

Mayor Dee Grimm called the meeting to order at 7:11 pm at the St. Hedwig City Hall.

2. ROLL CALL AND ESTABLISH A QUORUM

Roll call was taken. Members present were Councilman Dwayne Padalecki, Councilman Caid Franckowiak, Councilwoman Deborah McInerney and Councilman John Hafner. Councilwoman Susann Baker was absent. A quorum was established. Janice Staudt presided as City Secretary.

3. READING AND APPROVAL OF MINUTES

There were four sets of minutes to approve.

The first set of minutes to approve were from the August 1, 2019 Public Hearing. Councilman Dwayne Padalecki moved to approve the minutes as written. Councilman John Hafner seconded the motion. Mayor Dee Grimm confirmed that it will. All were in favor of passing the minutes; the minutes were approved.

The second set of minutes to approve were from the August 1, 2019 regular City Council meeting. Councilman John Hafner moved to approve the minutes as written. Councilwoman Deborah McInerney seconded the motion. Mayor Dee Grimm confirmed that it will. All were in favor of passing the minutes; the minutes were approved.

The third set of minutes to approve were from the August 22, 2019 Proposed Tax Rate Public Hearing #1. Councilman John Hafner moved to approve the minutes as written. Councilwoman Deborah McInerney seconded the motion. Mayor Dee Grimm confirmed that it will. All were in favor of passing the minutes; the minutes were approved.

The fourth set of minutes to approve were from the August 29, 2019 Proposed Tax Rate Public Hearing #2. Councilman John Hafner moved to approve the minutes as written. Councilwoman Deborah McInerney seconded the motion. Mayor Dee Grimm confirmed that it will. All were in favor of passing the minutes; the minutes were approved.

4. READING AND APPROVAL OF FINANCIAL SUMMARY

The financial summary was for July, 2019. Councilman John Hafner moved to approve the financial summary. Councilman Dwayne Padalecki seconded the motion. All were in favor; the July financial summary was approved.

5. REPORT FROM FIRE DEPARTMENT

There was no report from the Fire Department.

6. REPORT FROM CODE COMPLIANCE

Kim Fornof gave the Code Compliance report. She stated it was a busy month and answered questions from Council.

Numerous calls were received inquiring about subdividing, city building codes, permits and zoning. For a complete report, see it on our website at sainthedwiggcity.org under Code Compliance Reports.

7. REPORT FROM PLANNING AND ZONING - Discuss and Take Action

The Planning & Zoning Report was presented by Kim Fornof. Justin Jones was absent. Ms. Fornof said the Planning and Zoning (P&Z) Commission's review and revisions of the Zoning Ordinance is about 2/3 complete. Mayor Dee Grimm said she would like for them to receive legal council's input in the review and revision of the Ordinance. Councilman John Hafner asked where the instructions for annexation can be found. Mayor Dee Grimm responded that the annexation process can be found in and is regulated by the Texas Government Code. Councilman Dwayne Padalecki informed Council that the annexation process is not simple. He reminded them that the city will be responsible for the maintenance of the roads within an annexed area, so consideration must be made in comparing the amount of tax revenue generated by new annexation vs. funds required to maintain the roads in the proposed annexed area. Mayor Grimm noted that consideration should also be made as to how new annexation would benefit the citizens and the city.

8. CITIZENS TO BE HEARD

Mayor Dee Grimm reminded everyone that 5 minutes is allocated for each citizen to be heard and that City Council is not allowed to engage in discussion with citizens to be heard, but they are allowed to provide factual answers to questions citizens may have.

Linda Doege, 14855, representing the American Legion Auxiliary, summarized upcoming events at the American Legion Hall; 9/20/19 Chicken Fried Steak Night (they have more fryers this time to speed up preparation time), 10/1/19 National Night Out 6:00pm, 10/20/19 Turkey Dinner with Bingo and Silent Auction, 10/26/19 Trunk or Treat, and 11/9/19 Craft Sale. Ms. Doege also said the free library is ready for use.

Emily Terrell, 1360 Church View Drive, made suggestions on notifying realtors about the City's subdivision and zoning requirements prior to them selling a property.

9. OLD BUSINESS

a. Roads – Receive Road Maintenance Report, and Take Action on Related Items

Councilman Caid Franckowiak presented the Road Report.

- Shredding is finished.
- Tree trimming will resume this month.
- Replaced old bollards on Pittman and working to replace the old bollards in Church View.
- Striping La Vernia Rd has been evaluated by Rakowitz Engineering and 500ft of solid yellow line around the bend is what is recommended.

1. Miller Road Bridge Update

Mayor Dee Grimm said the Miller Road bridge project is complete.

2. Matching Fund Project – Gable Road - Discuss and take action

Councilman Dwayne Padalecki said per TxDOT, the 3-year deadline to complete the project is May 20, 2021. Per Councilman Padalecki, deliberation over the required easement and associated documents is ongoing between the engineer and attorney.

b. City Park

Councilman Dwayne Padalecki said the old lights on the east side of the park will be converted to LED lights.

c. Update on Monthly Crime Stats

Mayor Dee Grimm gave the crime report in Councilwoman Susann Baker's absence. For the Month of August, 2019, there were a total of 4 crimes: 1 Violent Crime and 3 Property Crimes. For all crime reports, please visit our website at sainthedwigncity.org

d. Update on Wireless Network Node Installation on City Roads

Councilman John Hafner is working on it, but nothing to report.

e. Historical Marker Update

Mayor Dee Grimm informed everyone that the historical marker has been installed along FM 1346, between Lubianski's Feed Store and Adkins-St Hedwig Road. She also said there is a Texas Historical Marker Guide app available for your phone, that shows you where all the historical markers are located and

what they say, and wants to be sure the new St. Hedwig marker gets added to the app.

10. NEW BUSINESS

- a. **The Planning & Zoning Commission's recommendation to deny a request for a change in zoning classification requested by Ms. Caroline Williams of 4 adjacent parcels (Property Identification Numbers: 170138, 170141, 170142 and 170145) located on Pittman Rd in Saint Hedwig, Texas. Request is to rezone 4 properties located at 1231(12.527 & 2 Acres), 1395(28.569 acres) and 1525(26.81 acres) Pittman Rd, totaling 69.906 acres, from A-1R (Agricultural/Residential) to R-2 (Single Family Residential)**

Mayor Dee Grimm stated that the rationale of the Planning and Zoning Commission's recommendation to deny the rezoning request was because, per the City's Future Land Use Map, that area was not planned for R-2 type use, and there were no circumstances that warranted that type of rezoning action. Mayor Grimm also explained that once the Planning and Zoning Commission makes a recommendation, it then goes to the City Council for the final decision. She said the Planning and Zoning Commission doesn't have the ability to make rules, ordinances or rulings. They can only make recommendations to Council. Councilman John Hafner moved to accept Planning and Zoning Commission's recommendation to deny the rezoning request. Councilwoman Deborah McInerney seconded the motion. Mayor Dee Grimm then opened it up for discussion amongst the Council and then asked for a roll call vote. Councilman Dwayne Padalecki, Councilman Caid Franckowiak, Councilwoman Deborah McInerney and Councilman John Hafner all voted in favor of the motion to deny the rezoning request. The rezoning request was denied.

- b. **Ordinance 1908 - Consideration and Adoption of Fee Schedule. An ordinance amendment revising Appendix A listing residential permit fees. Under this new Ordinance, residential permit fees will now align with newly enacted Texas HB 852 which prohibits the use of appraised values. The new fee structure is based on square footage to be built and covers the plan review, inspection costs and administrative costs to the city. The other fees have increased to cover the administrative costs.**

Mayor Dee Grimm explained that due to the newly enacted Texas House Bill 852, the City had to revise their residential building permit fee schedule, where the fees will now be based on square footage instead of appraised value. Councilman Dwayne Padalecki voiced concerns, wanting to assure that the City's new fees will cover the costs incurred by the City for inspections. Code Compliance Officer Kim Fornof confirmed that the City's new residential building permit fees will cover the cost of the inspection of all trades plus the administration cost. She also explained that the building permit process does

not start until all the required documents are received from the applicant, so it is best and most efficient to submit everything all at once instead of one thing at a time. Mayor Dee Grimm suggested that due to the growth of the area, the City should also review its platting fees. Councilman John Hafner moved to approved Ordinance 1908. Councilwoman Deborah McInerney seconded the motion. All were in favor. Ordinance 1908 was passed.

12. ANNOUNCEMENTS

Mayor Dee Grimm announced that because there was not a quorum at the August 29 second tax rate public hearing, it has been rescheduled for September 26, 7:00 pm. Also, the public hearing will be followed by a City Council Special Called Meeting to adopt the tax rate and budget. Due to this meeting being in late September, Mayor Grimm proposed to not have the regularly scheduled City Council meeting on October.

13. DETERMINE AGENDA & DATE FOR NEXT MEETING

1. Call Meeting to Order
2. Roll call & Establish a Quorum
3. Reading and Approval of Minutes
4. Reading and Approval of Financial Summary
5. Report from Fire Department
6. Report from Code Compliance
7. Report from Planning & Zoning Commission
8. Citizens to be Heard
9. Old Business
 - a. Roads
 1. Miller Road Bridge
 2. Matching Fund Project on Gable Rd
 - b. City Park
 - c. Update on Monthly Crime Stats
10. New Business
11. Announcements
12. Determine Agenda for next meeting
11. Adjournment

15. ADJOURNMENT

Mayor Dee Grimm adjourned the meeting at 8:09 pm