

Mayor
Dee Grimm

Council Members
Dwayne Padalecki
Susann Baker
Caid Franckowiak
Deborah McInerney
John Hafner

City Secretary
Janice Staudt

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APPROVED MINUTES
of the Regular City Council Meeting

November 7, 2019

1. CALL MEETING TO ORDER

Mayor Dee Grimm called the meeting to order at 7:30 pm at the St. Hedwig City Hall.

2. ROLL CALL AND ESTABLISH A QUORUM

Roll call was taken. Members present were Councilwoman Susann Baker, Councilman Caid Franckowiak, and Councilman John Hafner. Councilman Dwayne Padalecki and Councilwoman Deborah McInerney were absent. A quorum was established. Janice Staudt presided as City Secretary.

3. READING AND APPROVAL OF MINUTES

There were four sets of minutes to approve.

The first set of minutes to approve were from the September 12, 2019 Public Hearing. Councilwoman Susann Baker moved to approve the minutes as written. Councilman Caid Franckowiak seconded the motion. Mayor Dee Grimm confirmed that it will. All were in favor of passing the minutes; the minutes were approved.

The second set of minutes to approve were from the September 12, 2019 regular City Council meeting. Councilman John Hafner moved to approve the minutes as written. Councilwoman Susann Baker seconded the motion. Mayor Dee Grimm confirmed that it will. All were in favor of passing the minutes; the minutes were approved.

The third set of minutes to approve were from the September 26, 2019 rescheduled Proposed Tax Rate Public Hearing #2. Councilman John Hafner moved to approve the minutes as written. Councilwoman Susann Baker seconded the motion. Mayor Dee Grimm confirmed that it will. All were in favor of passing the minutes; the minutes were approved.

The fourth set of minutes to approve were from the September 26, 2019 Special Called City Council Meeting. Councilwoman Susann Baker moved to approve the minutes as written. Councilman Caid Franckowiak seconded the motion. Mayor Dee Grimm confirmed that it will. All were in favor of passing the minutes; the minutes were approved.

4. READING AND APPROVAL OF FINANCIAL SUMMARY

There were two financial summaries to approve.

The first financial summary to approve was for August, 2019. Councilman John Hafner moved to approve the August, 2019 financial summary. Councilman Caid Franckowiak seconded the motion. All were in favor; the August, 2019 financial summary was approved.

The second financial summary to approve was for September, 2019. Councilman John Hafner moved to approve the September, 2019 financial summary. Councilwoman Susann Baker seconded the motion. All were in favor; the September, 2019 financial summary was approved.

5. REPORT FROM FIRE DEPARTMENT

There was no report from the Fire Department.

6. REPORT FROM CODE COMPLIANCE

Kim Fornof gave the Code Compliance report. She stated she received a lot of calls from people in the St. Hedwig Extraterritorial Jurisdiction (ETJ), who have a St. Hedwig address. However, because they don't reside within the city limits she said, they do not qualify for any amenities from the city.

Councilwoman Susann Baker inquired about the status of the proposed Dollar General. Ms. Fornof stated that the property was not subdivided properly, which is still an issue, and Dollar General has backed out.

Numerous calls were received inquiring about subdividing, city building codes, permits and zoning. For a complete report, see it on our website at sainthedwigcity.org under Code Compliance Reports.

7. REPORT FROM PLANNING AND ZONING - Discuss and Take Action

Justin Jones was not present to give the Planning and Zoning Commission report. Mayor Dee Grimm however informed everyone that the Planning and Zoning Commission's review of the Zoning Ordinance is still in progress. She also stated that the Planning and Zoning Commission recently approved a plat for a subdivision at FM 1346 and Lower Felix Road, and because the minimum lot size is greater than eleven acres, it does not fall into the City's Subdivision Ordinance. The next Planning and Zoning Commission meeting will be November 12.

8. CITIZENS TO BE HEARD

Mayor Dee Grimm reminded everyone that 5 minutes is allocated for each citizen to be heard and that City Council is not allowed to engage in discussion with citizens to be heard, but they are allowed to provide factual answers to questions citizens may have.

Wanda Polasek, 13810 Nave Way, stated that in reference to the City's acceptance of Silesia Drive later on the agenda, she could not find anything in the City's Ordinances about the City's acceptance of subdivision roads and their maintenance. She foresees an urgency for this, and suggested the City amend a current ordinance, requiring the subdivision developer to maintain the road(s) for a period of five years, or until a certain amount of property in the subdivision has been sold to tax payers, before the City would take over. Ms. Polasek also stated the developer should be made aware of this criteria before approval of the plat. Mayor Dee Grimm responded that the Planning and Zoning Commission is currently looking at revising the Zoning Ordinance and will follow with a review of the Subdivision Ordinance. She also stated that when the developer of the Silesia Subdivision approached the City about the acceptance of Silesia Drive, she informed the developer that the City was not interested in accepting any more streets due to lack of funding. Mayor Grimm continued, saying that, per the City's attorney, because the City's Subdivision Ordinance lacks the language for the process for the acceptance of subdivision roads, the City was required to accept the road. Ms. Polasek concluded that she would like to see an amendment to the Subdivision Ordinance passed quickly, preventing this from happening again.

9. OLD BUSINESS

a. Roads – Receive Road Maintenance Report, and Take Action on Related Items

Councilman Caid Franckowiak presented the Road Report.

- Maintenance replaced wooden bollards in Church View Estates and on Pittman Rd.
- Ronnie Mills will resume right-of-way spraying.
- Once spraying is complete, Mr. Mills will start final right-of-way shredding for the year.

Councilman Franckowiak also reported that the initial proposal for the striping of La Vernia road at Dry Hollow Creek Bridge had become void, and he's working on acquiring a new proposal for that work.

Mayor Dee Grimm stated that she plans on meeting with the companies that she received Request for Qualifications (RFQ's) from earlier in the year, for upcoming road work, budgeted in the 2019-2020 fiscal year.

Councilwoman Susann Baker requested, as part of the road work, to stripe some of the roads, particularly where there is a hill, to help keep traffic on their side of the road, to prevent accidents at the crest of the hill. Councilman John Hafner suggested having a Public Hearing to allow citizens input on other road issues that may need to be addressed.

Matching Fund Project – Gable Road - Discuss and take action

There was no report for Gable Road. Councilman Dwayne Padalecki was absent.

b. City Park

There was no report on the City Park, Councilman Dwayne Padalecki was absent.

c. Update on Monthly Crime Stats

Councilwoman Susann Baker gave the Crime Stats Report. For the Month of September, 2019, there were a total of 9 crimes: 2 Violent Crimes and 7 Property Crimes. For the Month of October, 2019, there were a total of 3 crimes: 1 Violent Crime and 2 Property Crimes. Councilman John Hafner suggested if the crime rate continues to increase, the City should ask Bexar County Sheriff's Dept. to increase their patrol. For all crime reports, please visit our website at sainthedwigcity.org

d. Update on Wireless Network Node Installation on City Roads

Councilman John Hafner said there are a total of three Ordinances in development. One Ordinance will be a Wireless Network Node Ordinance, specifying what can be installed on the poles. Another Ordinance will be a Contractual Ordinance, specifying fees to install each node. The third Ordinance will be a Right-of-Way Ordinance, specifying what can be installed along the City roads within the City's right-of-way. Councilman Hafner stated the attorney is in the process of developing these Ordinances and anticipates they will be ready by the December City Council Meeting.

10. NEW BUSINESS

a. Resolution 1910 - Bexar County Appraisal District Board of Directors Vote

Councilwoman Susann Baker moved to cast the City's one vote for Mr. Jon Fischer. Councilman John Hafner seconded the motion. All were in favor. The City Council cast their one vote for Jon Fischer for Bexar County Appraisal District's Board of Directors.

b. Resolution 1911 – Acceptance of Silesia Drive A resolution accepting Silesia Drive in the Silesia Subdivision in the City of St. Hedwig for public use and maintenance

Councilman John Hafner asked the Mayor to explain again why the City is required to accept Silesia Drive. Mayor Dee Grimm said the City's Subdivision

Ordinance lacks the provision for a Home Owners Association, who would be responsible for the maintenance of the subdivision road. Councilman Hafner asked what the penalty would be if the City did not pass the resolution accepting the road. Mayor Grimm said that there would be no penalty, there just wouldn't be a resolution, but the City would still have to accept the road. She explained that since the developer followed the specifications in the Ordinance for the construction of the road, and the road passed inspection and received final approval, then without any provision in the Ordinance that states otherwise, the City is required to accept the road. Councilman Caid Franckowiak voiced concerns about the City having to accept future subdivision roads. Mayor Grimm responded that until the Ordinance is changed, it could happen again. She said if the Council feels it is of grave concern, then they can charge the Planning and Zoning Commission to do what it takes to resolve the problem with the Ordinance as soon as possible. Councilwoman Susann Baker moved to accept Resolution 1911. Councilman John Hafner seconded the motion. Councilwoman Susann Baker and Councilman John Hafner voted yea to pass Resolution 1911, and Councilman Caid Franckowiak voted nay. Resolution 1911 passed. Councilman John Hafner then moved to task the Planning and Zoning Commission with review of the Subdivision Ordinance as it applies to Home Owners Associations and their responsibility to maintain subdivision roads. Councilwoman Susann Baker seconded the motion. All were in favor.

b. Resolution 1912 – Mayor Duties and Salary

A resolution defining the required duties and salary for the position of Mayor. If passed, the Mayor's salary will be effective for the Mayor's 2020-2022 term of office, beginning June 1, 2020

Councilwoman Susann Baker explained that over the years, the duty of Mayor has expanded substantially and encompasses not only Mayoral duties, but also those of a City Manager. She said that Council has decided it is more economical at this time to pay the Mayor a salary than to hire a City Manager. In addition Councilwoman Baker said, the Mayor was also appointed to serve as the presiding City Municipal Court Judge, whose duties will expand as the Municipal Court grows with the needs of the City. She said the Council also deems it is more economical to have the Mayor serve in this capacity than to pay for a Circuit Court Judge to provide these services. Councilwoman Baker went on to say that Resolution 1912 considers the Mayor's dedication to 16 hours weekly to manage City business, of which 8 hours must be worked at City Hall. She said City Council set the Mayor's salary at twelve hundred dollars per month, which does not include medical or any other benefits. Councilwoman Baker emphasized that Resolution 1912 would not take effect until the next term of office for Mayor in 2020. Councilman John Hafner voiced concerns on how Council will be able to track the amount of time the Mayor actually spends at City Hall. Councilwoman Susann Baker added that as the City Manager duties increase with the growth of the City, there may be a need to separate such duties from the Mayor. Councilman John Hafner moved to approve Resolution 1912. Councilman Caid Franckowiak seconded the motion.

All were in favor. Resolution 1912, establishing duties and a salary for the office of Mayor, passed.

12. ANNOUNCEMENTS

Mayor Dee Grimm thanked MD Systems for another Fall Cleanup Day and wished everyone a Happy Thanksgiving. She also informed that open positions for the May 2020 Election will be announced at the December City Council Meeting. Councilwoman Susann Baker questioned why Report from Fire Department continues to be on the agenda if they never show up. Councilman John Hafner moved to remove Report from Fire Department from future agendas. Councilwoman Susann Baker seconded the motion. All were in favor. Councilwoman Baker added that if the Fire Department ever wishes to give a report, they are welcome to speak at the Council Meeting under Citizens to be Heard. Councilman John Hafner wished everyone a Happy Veterans Day and reminded them of the upcoming American Legion's Craft Fair. Councilwoman Susann Baker announced the annual Annunciation Church Rosary Society Turkey Dinner held at the American Legion Hall the Sunday before Thanksgiving.

13. DETERMINE AGENDA & DATE FOR NEXT MEETING

Next City Council Meeting will be December 5, 2019.

1. Call Meeting to Order
2. Roll call & Establish a Quorum
3. Reading and Approval of Minutes
4. Reading and Approval of Financial Summary
5. Report from Fire Department
6. Report from Code Compliance
7. Report from Planning & Zoning Commission
8. Citizens to be Heard
9. Old Business
 - a. Roads
 1. Miller Road Bridge
 2. Matching Fund Project on Gable Rd
 - b. City Park
 - c. Update on Monthly Crime Stats
10. New Business
11. Announcements
12. Determine Agenda for next meeting
11. Adjournment

15. ADJOURNMENT

Mayor Dee Grimm adjourned the meeting at 8:18 pm