

Mayor
Dee Grimm

Council Members
Dwayne Padalecki
Susann Baker
Caid Franckowiak
Deborah McInerney
John Hafner

City Secretary
Janice Staudt

CITY OF ST. HEDWIG
P.O. Box 40
St. Hedwig, Texas 78152
(210) 667-9568 Office
(210) 667-1448 Fax

APPROVED MINUTES
of the Regular City Council Meeting

December 5, 2019

1. CALL MEETING TO ORDER

Mayor Dee Grimm called the meeting to order at 7:30 pm at the St. Hedwig City Hall.

2. ROLL CALL AND ESTABLISH A QUORUM

Roll call was taken. Members present were Councilman Dwayne Padalecki, Councilwoman Susann Baker, Councilman Caid Franckowiak, Councilwoman Deborah McInerney and Councilman John Hafner. A quorum was established. Janice Staudt presided as City Secretary.

3. READING AND APPROVAL OF MINUTES

The minutes to approve were from the November 7, 2019 City Council Meeting. Councilman John Hafner moved to approve the minutes as written. Councilwoman Susann Baker seconded the motion. Mayor Dee Grimm confirmed that it will. All were in favor of passing the minutes; the minutes were approved.

4. READING AND APPROVAL OF FINANCIAL SUMMARY

The financial summary to approve was for October, 2019. Councilman John Hafner moved to approve the October, 2019 financial summary. Councilwoman Deborah McInerney seconded the motion. All were in favor; the October, 2019 financial summary was approved.

5. REPORT FROM CODE COMPLIANCE

Kim Fornof gave the Code Compliance report. Numerous calls were received inquiring about subdividing, city building codes, permits and zoning. For a complete report, see it on our website at sainthedwigcity.org under Code Compliance Reports.

6. REPORT FROM PLANNING AND ZONING

Justin Jones was absent so Kim Fornof presented the Planning and Zoning Commission report. She said the Planning and Zoning Commission is still reviewing the Zoning Ordinance, but will soon be reviewing the Subdivision Ordinance with priority on private streets. Ms. Fornof noted the recently approved plat for the Dry Hollow Creek Ranch development does not have any roads. She also announced that there will be a Public Hearing regarding a change in zoning request on January 21, 2020, followed by the regular Planning and Zoning Commission meeting.

Councilman Padalecki apologized for his absence at the last City Council meeting, and voiced his disapproval of the City's acceptance of the Silesia Subdivision's road, Silesia Drive, noting that the road is already cracking. He also questioned whether the required tests, as specified in the Subdivision Ordinance for road construction, were ever conducted to acquire final approval of the road by the City Engineer, for Council never saw any results of the tests. City Attorney Habib Erkan stated that if the developer follows the specifications in the Subdivision Ordinance for both the design and construction of the road, and provides the maintenance bond, then the City must accept the road. He said if the City wants to have private roads, he highly recommends that the City specify that the private roads have the same standards as the public roads, with some mechanism for the collection for maintenance and repair. Councilwoman Deborah McInerney and Councilman Caid Franckowiak asked Attorney Erkan what can be done to resolve the Silesia Drive cracking issue. Attorney Erkan suggested the issue be put on the next City Council meeting agenda and foresees the City demanding the maintenance bond or possibly going to litigation.

Councilman Dwayne Padalecki asked Ms. Fornof to explain the Subdivision Ordinance variance request process. He said he believes the City Council should have the final vote on granting these variances, not the Planning and Zoning Commission, and asked for this issue to be on the next City Council meeting agenda for discussion and possible action.

7. CITIZENS TO BE HEARD

Linda Doege, 14855 E Lupon Rd, representing the American Legion Auxiliary, announced upcoming events. She thanked the volunteers for their help with the turkey dinner and silent auction, and said the proceeds of approximately \$1,300 from the silent auction will be going towards Wreaths Across America. The laying of the wreaths will be December 14 at 11:00 am. The VA Hospital is having a Christmas party December 7 at 1:30 pm, where they will be handing out Christmas cards to the Veterans, made by the children and staff at Tradition Elementary School. Ms. Doege also announced the Rocky King Christmas Ball dance will be held at the American Legion on December 21, with proceeds from the bar sales and food going to the Legion.

8. OLD BUSINESS

a. Roads – Receive Road Maintenance Report, and Take Action on Related Items

Councilman Caid Franckowiak presented the Road Report.

- Ronnie Mills finished the right-of-way spraying.
- Maintenance picked up trash and installed road signs.

Mayor Dee Grimm asked Councilman Franckowiak to assess the city roads for upcoming road repair work.

Councilman Dwayne Padalecki reminded Councilman Franckowiak that January and February is normally when the right-of-way tree trimming is performed.

Matching Fund Project – Gable Road - Discuss and take action

Councilman Dwayne Padalecki said there was nothing to report on the Gable Road project.

b. City Park

Councilman Dwayne Padalecki reported there are some leaks in the park sprinkler system that are scheduled to be fixed, and there are plans to plant a few more trees in the park.

c. Update on Monthly Crime Stats

Councilwoman Susann Baker gave the Crime Stats Report. For the Month of November, 2019, there were a total of 2 crimes: 1 Violent Crime and 1 Property Crime. For all crime reports, please visit our website at sainthedwigncity.org

d. Update on Wireless Network Node Installation on City Roads

Councilman John Hafner gave the Mayor and Council copies of the Wireless Network Node proposed Design Manual, Licensing Agreement, Right-of-Way Management Ordinance, and Permit Application, as prepared by the City Attorney, for their review, and proposed final approval of these documents to be on the next City Council meeting agenda.

9. NEW BUSINESS

a. May 2, 2020 Election

Mayor Dee Grimm announced the upcoming May 2, 2020 election, to elect the Mayor, City Council Place 2 and City Council Place 4, stating required dates for a candidate to apply for a place on the ballot, and qualifications of office.

b. City Road Review

Mayor Dee Grimm announced that she will be meeting with the City's prequalified Engineering firms to get to know them and discuss upcoming road assessment/repair work. Councilman Dwayne Padalecki suggested picking firms that already do work for cities with budgets similar to St. Hedwig.

12. ANNOUNCEMENTS

Merry Christmas and Happy New Year!

13. DETERMINE AGENDA & DATE FOR NEXT MEETING

Next City Council Meeting will be January 9, 2020.

1. Call Meeting to Order
2. Roll call & Establish a Quorum
3. Reading and Approval of Minutes
4. Reading and Approval of Financial Summary
5. Report from Fire Department
6. Report from Code Compliance
7. Report from Planning & Zoning Commission
8. Citizens to be Heard
9. Old Business
 - a. Roads
 1. Miller Road Bridge
 2. Matching Fund Project on Gable Rd
 - b. City Park
 - c. Update on Monthly Crime Stats
10. New Business
11. Announcements
12. Determine Agenda for next meeting
11. Adjournment

15. ADJOURNMENT

Mayor Dee Grimm adjourned the meeting at 8:40 pm