



HURON TAX CONSULTANTS INC.

(519) 527-0557

3992 MATILDA ST., PO BOX 87 DUBLIN, ON N0K 1E0

How to Authorize Huron Tax Consultants on My CRA Account:

Please do not hesitate to contact us if you have any questions or feel you need assistance.

1) **Log In:** Sign in to your CRA account (Individual or Business).

2) **Navigate to Profile:** Select "Profile" from the menu in the top left corner.

NAVIGATION

 Overview

 Profile

3) **Add Representative:** Select "Authorized representatives" and then "Add".

Authorized representative(s)

[+ Add](#)

[Deleted/expired representative list](#)

[Confirm pending authorizations](#)

[View authorized representatives](#)

4) **Before you Begin:** Please read and press "Start"

Authorize a representative

[? Help](#)

Before you begin

This authorization allows your representative to deal with the Canada Revenue Agency by internet, by telephone, by fax, in person or in writing.

Your representative will have access to all tax years as our online service does not yet have a year-specific option.

Start

5) **Enter GroupID:** “GM27PV” and press search

1 Enter representative information

Fields marked with an asterisk (*) are required.

To authorize a representative to deal with the CRA on your behalf enter:

- **Representative identifier (RepID):** It is a 7-character alphanumeric code
- **Group identifier(GroupID):** It is a 6-character alphanumeric code, beginning with a G
- **Business number (BN) of a business:** It is a 9-digit identification number, if you enter a BN, you are authorizing CRA to deal with anyone from that business.

* RepID, GroupID or BN

🔍 Search

6) **Confirm:** Review the details and press “Next”

The following representative has been identified:

Representative information	
Name:	hurontaxconsultants
Group ID:	GM27PV
Phone number:	519-527-0557
Fax number:	519-527-2707

Back

Next

7) **Set Permissions:**

Authorization Level:
Level 2

Online Access: Yes

Expiry Date:
Does Not Expire

2 Select authorization details

Fields marked with an asterisk (*) are required.

* Authorization level

- ☐ Level 1 - Allow your representative access to information only.
- ☒ Level 2 - Allow your representative access to information and to make certain account changes.

> Level 1

> Level 2

* Online access

Online access allows a representative to deal with the Canada Revenue Agency by internet, by telephone, by fax, in person or in writing.

- ☒ Yes
- ☐ No

* Expiry date

YYYY - MM - DD ☐ Does not expire

Back

Next

8) **Confirm:** Review the details and submit to finalize the authorization.

3 Review and confirm

Fields marked with an asterisk (*) are required.

The following representative will be authorized:

Representative information

Name: hurontaxconsultants

Group ID: GM27PV

Phone number: 519-527-0557

Fax number: 519-527-2707

Representative authorization

[Edit](#)

Online access: Yes

Authorization level: 2

Expiry date: Does not expire

* Confirmation

- ☒ I confirm that the CRA may deal directly with the above named representative for the specified level of authorization. I acknowledge that these activities may occur without the CRA advising me.

Back

Submit

9) **Authorization Confirmation:**
Please contact us to let us know you have successfully completed the steps.

Authorize a representative - Confirmation

[Help](#)

As of March 12, 2026

[Print/Save](#)



Success

You have successfully **authorized** a new representative: **hurontaxconsultants**

You have authorized the following representative:

Representative information

Name:	hurontaxconsultants
Group ID:	GM27PV
Phone number:	519-527-0557
Fax number:	519-527-2707

Representative authorization

Online access:	Yes
Authorization level:	2
Expiry date:	Does not expire

[Return to Authorize representatives](#)