

903 YOUTH FOOTBALL & CHEER LEAGUE LEADERSHIP

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I: LEAGUE MISSION

The name of this organization shall be 903 Youth Football & Cheer.

903 Youth Football & Cheer's purpose is to foster and advance our member's youth football & cheer programs, which will promote the idea of good sportsmanship, honesty, loyalty, and courage through organized athletic competition. We will always seek to ensure the best experience for all youth participating in 903 Youth Football & Cheer.

II: GOVERNING BODY

1. The Commissioner's Board governing body will consist of:

A Commissioner's Board made up of chosen town representatives (typically Commissioners) from each town participating in the league. Each town may appoint one football representative and one cheer representative as voting members of the League Board. Each member of the Commissioner's Board will have one vote in all football voting matters and one vote in all cheer voting matters as it relates to their respective position. If a vote pertains to a specific town, then that town is excluded from the vote, in which case they may express their feelings to the other league members but will not have a vote counted.

The Commissioner's Board will vote on matters which affect all towns within the league. Individual towns will have their own board for local issues. The Members of the League Board are responsible for all actions within or from their town as it relates to this league. Each town is responsible for a league dues fee of \$50 per year paid by the start of the season. League dues cover the cost of maintaining the 903YF&C website.

2. The League Board will consist of the following:

President: Implement the decisions of the Commissioner's Board by working with the League Board to maintain an updated and comprehensive version of league by-laws and playing rules, provide clarification of any rules, enforce league rules, and provide decision making on all rules and interests of 903YFC. Will coordinate all meetings and assure participating town compliance of the by-laws. Shall sign all official documents approved by the Commissioner Board or League Board. Represent the organization at meetings of any other organizations in which this organization may participate. Perform other duties normally associated with the office. Coordinate selection of referees, organization of scheduling, playoffs and championship, trophies, and potential all-star game.

Vice-President: In the absence of the president, shall perform all the duties of that office, and maintain season standings on the league website and social media platforms. Will remain updated and current with all league concerns and act in the League President's role if the League President is not available. Will maintain live league documents on the website and assist with social media for the league.

Secretary: Will keep the roll, records, and minutes of each meeting. Record the vote count at all meetings. Make meeting minutes available to all town Representatives. Oversee insurance checks and background checks for the league if needed. Will assist in the collection all rosters by the last date of player registration and oversee the coordination of the team books. Secretary will send out information during the season of play and handle distribution and counting of any emergency in-season votes. Shall sign all official documents approved by the Commissioner's Board or League Board.

League President of Cheer: Will Implement decisions of the League Cheer Commissioner's Board, provide clarification of any cheer rules, oversee annual cheer competition, cheer by - laws (maintenance and clarification) and assist cheer commissioners. Shall sign all official documents approved by the Cheer Commissioner's Board or League Board that pertain to Cheer. Act as and hold the same powers as League President for all items related to league Cheer.

Vice-President of Cheer: In the absence of the Cheer President, shall perform all the duties of that office, and maintain public relations for the cheer division of the league. Will remain updated and current with all league concerns and act as an assistant to the League President of Cheer.

Secretary of Cheer: Will keep the roll, records, and minutes of each cheer meeting. Record the vote count at all cheer meetings. Make meeting minutes available to all town cheer representatives. Oversee insurance checks and background checks for the cheer division of the league if necessary. Assist in keeping an updated version of league cheer rules. Will assist in the

collection of all rosters by the last date of cheerleader registration and oversee the coordination of the cheer squad rosters. Secretary will send out information during the season and handle distribution and counting of emergency in-season season cheer votes. Shall sign all official documents approved by the Commissioner's Board or League Board that pertain to Cheer.

3. Vacancies of Position

Any League Board member or voting member of the Commissioner's Board who shall be absent from three (3) consecutive regularly scheduled meetings where a vote is required shall have his/her office declared vacant, unless such absences are excused by the League Board.

If the Commissioner's Board determine that any Commissioner or League Board member has failed to perform their duties or uphold the standards and conduct of the league, said Commissioner or Board member may be removed with a 2/3 majority vote of both the Commissioner's Board and League Board. Resignations are effective only if in writing and submitted to the Commissioner's Board and the League President.

Any League Board vacancy shall be filled by election at the next regularly scheduled meeting, except the League President or Cheer President position that will be filled by their respective Vice President. At that time a new Vice President will be elected. Town is responsible for filling any vacancies of their chosen representative (Commissioner).

4. Terms of League Board Members

No more than 2 League Board members are to be elected from the same representing town unless additional board members are approved by a unanimous vote. Each League Board member shall serve a 2-year term and may be elected for a maximum of 1 recurring term, (4 years total) unless another term is approved by a unanimous vote. Inaugural President and Cheer President shall serve an initial 3-year term to off-set League Board elections in following years.

Each town will have their own governing board to handle town matters. The only 903 League requirement is the town provides a representative to attend board meetings, make decisions, speak on behalf of their town, and submit post-game scores.

5. Elections

Elections: Voting members of the Commissioner's Board shall be elected at large by the town they represent and must be in good standing within the league.

League Board positions are elected by a majority vote from the Commissioner's Board. Elections will be conducted at post-season League meetings as terms expire and coordinated by sitting League Board members.

III: MEETINGS

Meetings will be held pre and post season and at times required during season.

Meeting Agendas will be sent out before the date of the meeting for the League Board Members to familiarize themselves with the next meeting, any topic a Town Representative wishes to discuss at the next meeting should be submitted to the League President a minimum of 48 hours prior.

Meetings and voting can be in person, video chat, email, or group text, unless a face-to-face meeting is necessary. A meeting cannot be called to order with less than 48 hours of notification, unless all towns agree. All information must be sent out 48 hours in advance unless all towns agree.

Meetings are open to all members of participating towns, but only chosen town football and cheer representative may speak, vote, and participate in official business.

Standard league meetings to be expected are a yearly kick off meeting held in February followed by monthly meetings leading up to the season start, a roster verification a few weeks meeting prior to the first games, and a mid-season playoff planning meeting.

There is no penalty for a town not having a representative at a meeting, however business will be conducted in their absence. League Board will try to acquire their vote if it is necessary for a vote outcome.

For playoff and championship games, each town must have a representative present to view the game and act should an emergency vote or decision need to be made. Failure to have a town representative present will result in a fine of \$100 per game missed unless the absence is previously agreed on or due to extenuating circumstances and emergency situations affecting the representative's presence.

IV: VOTING

Voting Members shall be Town Representatives who comprise the Commissioner's Board. League Board members are non-voting unless they are simultaneously serving as a proxy for the elected Town Representative. League Board members may not regularly simultaneously act as their town's chosen representative.

The league will follow the method of one town, one vote as it pertains to football representatives voting on football matters and cheer representatives voting on cheer matters. In the event of a required vote that affects both football and cheer, a total of 2 votes from each town will be recorded: one for football and one for cheer.

Non-voting League Board members shall vote on all tied votes.

Voting Rules

Standard motions will be approved by a Majority Vote by the Commissioner's Board (greater than 50%) unless otherwise discussed. Voting will be handled on an as needed basis. Voting outside of regularly scheduled meetings will be handled as follows:

1. A request for a vote will be submitted to the League President or a need for a vote determined by League Board.
2. The request will be discussed with the League Board and the verbiage and voting medium decided and all League Commissioner's contacted for a vote.
3. The verbiage will be non-bias in nature from a position of neutral standpoint.
4. Voting requests will be sent to all Town Commissioners, and the towns will have up to 48 hours to respond with in-person voting availability or their correspondence; vote unless otherwise stated.

Revote Process:

1. A Commissioner's Board member who supported the original winning decision must propose the revote, with another League Commissioner seconding the proposal.
2. A Commissioner's Board Member must present a valid reason for reconsideration to the 903YFC League Board. If the League Board agree by majority vote, the matter will be brought back to the table for a re-vote.
3. The 903YFC League Board reserve the right to bring an item back for a re-vote based on any new information surrounding a previous decision.