# Enrollment Documentation Checklist

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|  | **Parents** |
|  | Enrollment Form |
|  | Tuition Contract |
|  | Address Verification |
|  | Parent Consent and Permission Form |
|  | Caregivers Medical Insurance Information |
|  | Caregivers Work/School Schedule Verification for full day applicants |
|  | Court Orders (if applicable) |
|  | Certificate of Income (CIV) |
|  | Care 4 Kids Application (if applicable) |
|  | Care 4 Kids Parent Providers Agreement Form (if applicable) |
|  | PERMISSION TO PHOTO |
|  | Consent for activities |
|  | SR ECIS (if applicable) |
|  | **Child(ren)** |
|  | Birth Certificate |
|  | Child Medical Card |
|  | Immunization Records |
|  | Current Dental Exam |
|  | Care Plan of Action (if applicable) |
|  | Prescriber Authorization for Medication Administration (if applicable) |
|  | Health History with Health Consent Completed |
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|  | Optional Programs |
|  | CACFP Application |
|  | Parent Permission for over 1-year eating Menu |
|  | Accepting Formula |
|  | Accepting Diapers |
|  | Physician Recommendation Form |
|  | Feeding Pattern Form |
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