

On the right there will be a weekly menu view. You can modify your screen to suit your preference:

Change your student in the upper left corner.

Change from calendar to list view and day/week/month view at the upper right side of the calendar

Change the month and year or toggle days weeks/months on the upper left side of the calendar

You can see the items you have already purchased highlighted in blue.

Once you are ready to order, click +CREATE WEB ORDER next to your student's name.

Your screen will go to a new list menu where you can click on your student's name and then on each day in order to make your menu selections. You can see if you have previously ordered and paid for an item for that day in the menu. **\* If you have more than one student, you must make your lunch selections under each child's name.**

Lunch Ordering

### Lunch Order Form

Lunch Items for Tuesday 01/03/2023 (\$0.00)			
Lunch Item	Price	Quantity	Total
Pizza PreK-K	\$6.00	<input type="text" value=""/>	<input type="text" value="\$0.00"/>
Pizza 1st-8th	\$7.00	<input type="text" value="1"/>	PAID
Extra Portion	\$2.50	<input type="text" value=""/>	<input type="text" value="\$0.00"/>

Lunch Items for Wednesday 01/04/2023 (\$0.00)			
Lunch Items for Thursday 01/05/2023 (\$0.00)			
Lunch Items for Friday 01/06/2023 (\$0.00)			
Lunch Items for Monday 01/09/2023 (\$0.00)			
Lunch Items for Tuesday 01/10/2023 (\$0.00)			
Lunch Items for Wednesday 01/11/2023 (\$0.00)			
Lunch Items for Thursday 01/12/2023 (\$0.00)			
Lunch Items for Friday 01/13/2023 (\$0.00)			
Lunch Items for Tuesday 01/17/2023 (\$0.00)			