

Bylaws of the Council Bluffs Rifle & Pistol Club, Inc.

ARTICLE I ORGANIZATION

1.1 NAME

The name of this organization shall be the "Council Bluffs Rifle & Pistol Club, Inc." hereinafter also referred to as club or corporation.

1.2 OBJECTIVE

The objective of the Council Bluffs Rifle & Pistol Club, Inc. shall be the encouragement and betterment of the organized shooting sports among citizens of the United States resident in our community and the surrounding area, with a view toward a better knowledge on the part of such citizens of the safe handling and proper care of firearms, as well as improved marksmanship, while forwarding the development of those characteristics of honesty, good fellowship, self-discipline, team play and self-reliance, which are the essentials of good sportsmanship and the foundation of true patriotism. Additionally, this club will promote and protect the Second Amendment of the United States Constitution and educate the membership and the public as to its intent and purpose.

1.3 LOCATION

Insofar as it was the original intent of the club founders of the Council Bluffs Rifle and Pistol Club Inc. to remain an Iowa based organization, the club will be maintained in perpetuity in Iowa and its assets will no way be removed from Iowa. The only exception is equipment supplies needed to perform the duties of an elected officer not residing in Iowa. Club members is allowed to possess payments in either state but will be deposited by an officer in the club account only.

1.4 FISCAL YEAR

The fiscal year of the Council Bluffs Rifle & Pistol Club, Inc. shall be from the first of June through the thirty-first of May.

1.5 AFFILIATIONS

The club shall be affiliated with the National Rifle Association of America hereinafter also referred to as NRA and such other organizations that the Executive Committee shall deem appropriate.

ARTICLE II MEMBERSHIP

2.1 REQUIREMENTS

- .1 Any citizen of the United States, 18 years of age or older, may become a member of this club upon vote of the Executive Committee after subscribing to THE NRA PLEDGE, payment of the established initiation fee and dues and satisfaction of all membership requirements.

THE NRA PLEDGE:

I certify that I am a citizen of good repute of the United States of America; that I am not a member of any organization or group having as its purpose, or one of its purposes, the overthrow by force and violence the Government of the United States or any of its political subdivisions; that I have never been convicted of a crime of violence; and that, if admitted to membership, I will fulfill the obligations of good sportsmanship and good citizenship.

- .2 Prospective members must be sponsored by an existing member.
- .3 Prospective members must show evidence of possession of a valid firearms purchase or concealed carry permit or provide proof of passing an NICS background check.
- .4 All club members are required to be members of the NRA, except those members who were awarded life membership prior to June 1, 2001 and were never NRA members. Proof of NRA membership is required when becoming a new member and also annually by both annual and life members prior to the first of June for the following year unless proof of NRA Life, Endowment, Patron or Benefactor membership has been previously established.

2.2 CLASSES OF MEMBERSHIP

.1 VOTING MEMBERSHIPS

(a) ANNUAL

Shall be those members who have and continue to satisfy the requirements for membership and whose dues and fees are current. Annual dues, as specified by Article 3.1, are due the first day of May and will be considered delinquent the first day of June. Dues paid after the thirty-first day of May, must include a reinstatement fee as specified in Article 3.2.2. After the thirtieth day of June, members with delinquent dues are no longer members and must reapply for membership in the club. Dues will not be accepted at the annual meeting. Financial hardship cases will be considered by the Executive Committee upon written application. Membership of this class shall be limited to one hundred and seventy-five (175).

(b) LIFE

Shall be individual member with at least ten (10) full **current** consecutive years membership in the club and at the age of sixty-five (65) **at the beginning of the fiscal year (prior to June 1st)** OR has contributed a one-time sum, as specified in Article 3.2.1 to be put in an income-producing fund with the annual interest going into the club's general fund

.2 NON-VOTING MEMBERSHIPS

(a) HONORARY

An Honorary member shall be a person nominated and voted upon by the club in recognition of outstanding service to the club or community.

(b) SUSTAINING

Sustaining members shall be an individual or company nominated and voted upon by the club, who

contributes to the club. Such memberships shall be awarded on an annual basis.

(c) IN-ACTIVE

The Executive Committee may upon written request of an annual member in good standing with a minimum of five (5) years consecutive membership place their membership on in-active status, providing if by doing so there is not a restriction created on new membership. If at any time a restriction develops the member will be notified in writing that they must either return to active status or abandon their membership. An in-active membership shall not have the right to use the Club's facilities and must satisfy the following requirements.

- I Timely payment of an annual fee as specified in Article 3.2.3.
- II Continued current membership status in the NRA.
- III All contact information must be current.

ARTICLE III

DUES AND FEES

3.1 ANNUAL DUES

The annual dues shall be set by a majority vote of the membership present at the annual meeting.

3.2 FEES

.1 LIFE MEMBERSHIP FEE

The fee for life membership shall be twelve and one half (12.5) times the annual dues. Such fee may be paid in one lump sum or may be paid in equal installments over a one-year period with a twenty percent (20 %) down payment. If, for some reason, an individual cannot continue to pay for life membership the balance less the current years annual dues will be refunded.

.2 REINSTATEMENT FEE

The reinstatement fee shall be the greater of twenty dollars (\$20.00) or twenty-five percent (25 %) of the annual dues.

.3 IN-ACTIVE MEMBERSHIP FEE

The fee for an in-active membership shall be the greater of ten dollars (\$10.00) or ten percent (10 %) of the annual dues. The fee for members deployed in a war zone while serving in the Armed Forces of the United States shall be waived upon presentation of proof of such service.

.4 INITIATION FEE

The initiation fee shall be equal to one (1) year's annual dues.

3.3 SPECIAL ASSESSMENTS

Special assessments may be proposed by the Executive Committee to be considered at a special meeting,

as defined in Article 4.4 or at the annual meeting. Such assessments shall be approved by a majority vote of the members present. Such assessments shall not be applicable to life members sixty-five (65) years of age or older.

ARTICLE IV

MEETINGS

4.1 QUORUM

Ten percent (10 %) of the members of the club entitled to vote shall constitute a quorum at any meeting.
Proxies are not allowed.

4.2 ANNUAL MEETING

.1 TIME

The Annual Meeting will be held in place of the second regular meeting in the month of **July** each year.

.2 ABSENTEE BALLOT

Any member, in good standing having satisfied the requirements for membership for the upcoming year, with a legitimate reason why they cannot attend the annual meeting may request in writing an absentee ballot. Requests for absentee ballots must be made between the first (1st) and twentieth (20th) of May and shall be considered based on the reason for the request and shall be approved or disapproved by the Executive Committee. Absentee ballot forms will be mailed to the requesting member, including a club-addressed envelope with the word "BALLOT" clearly marked on the envelope. The returned envelope must be IN the club's Post Office Box no later than the thirty-first (31st) of May. The unopened envelope will be brought to the annual meeting and added to the ballots. Absentee ballots will contain no tracking information.

.3 ORDER OF BUSINESS

- (a) Reading of the minutes of the last annual meeting.
- (b) Treasurer's Report.
- (c) Presentation and adoption of the budget.
- (d) Discussion and vote on any proposed dues, special assessments or by-law changes.
- (e) Election of officers

.4 ELECTION OF OFFICERS

Members, in good standing having satisfied the requirements for membership for the upcoming year, present and by absentee ballot shall in even numbered years elect the President, Secretary and Chief Instructor and in odd numbered years elect the Vice-President, Treasurer and Executive Officer. They shall hold office for two years or until successors are elected. Ballots for the election of officers must be distributed by the Secretary to all eligible members present. If all officers on the ballot are running unopposed vote by acclamation is permitted.

4.3 REGULAR MEETINGS

The club shall conduct business meetings a minimum of once a month. The place and time of such meetings will be established by the Executive Committee.

4.4 SPECIAL MEETINGS

.1 CALLING

A special meeting of the club may be held at any time upon call of the President, the Executive Committee or by the membership upon presentation of a petition signed by ten percent (10 %) of the membership entitled to vote stating the purpose of the meeting.

.2 MEETING

The place, date and time of any special meeting shall be established by the Executive Committee.

.3 NOTIFICATION

Notice of the time, place and purpose of any special meeting shall be given to all members in good standing in writing by e-Mail or United States Mail not less than seven (7) days prior to the date fixed for the meeting.

ARTICLE V NOMINATIONS

5.1 QUALIFICATIONS

.1 PRESIDENT

Any member of the club in good standing who has at least five (5) consecutive years membership.

.2 VICE PRESIDENT

Any member of the club in good standing who has at least five (5) consecutive years membership.

.3 TREASURER

Any member of the club in good standing.

.4 CHIEF INSTRUCTOR

Any member of the club in good standing who is a NRA certified instructor.

.5 ALL OTHER OFFICES

Any member of the club in good standing.

5.2 NOMINATIONS

.1 BY PETITION

A member running for office must submit a petition signed by at least ten percent (10 %) of the membership in good standing. The deadline for submission of a nominating petition shall be the first regular meeting in May.

.2 BY INCUMBENCY

Any person currently holding an office will automatically be nominated for that office unless they withdraw their name by the close of the first regular meeting in May.

ARTICLE VI

COMMITTEES AND OFFICERS

6.1 COMMITTEES

.1 EXECUTIVE

A MEMBERSHIP

The President, Vice-President, Secretary, Treasurer, Chief Instructor, and Executive Officer, acting together as the Board of Directors, shall constitute the Executive Committee.

B DUTIES

The Executive Committee shall have general supervision of all the activities of the club.

C MEETINGS

Meetings of the Executive Committee shall be held as necessary to insure the efficient operation of the club. Meetings of the Executive Committee may be called by the President or by three members of the committee. Four members of the committee shall constitute a quorum.

D VACANCIES

A vacancy in the Executive Committee shall be filled by a majority vote of the remaining members of the committee except in the case of the office of President. If the office of President should become vacant that office will be filled by the Vice President and the Executive Committee shall select a suitable person to fill the office of Vice President. If more than one vacancy exists, a special meeting of the club shall be called and new officers shall be elected to fill the vacancies.

.2 Bylaw

The Bylaw Committee shall be a standing committee.

A MEMBERSHIP

The committee shall consist of a minimum of three (3) members, one (1) of which shall be a member of the Executive Committee.

B DUTIES

The committee shall review suggestions from the membership for bylaw revisions as well as review current bylaws for any inconsistencies that may exist. They shall draft any revisions that appear necessary for presentation to the club as outlined in Article 8.

.3 AUDIT

An Audit Committee shall be formed in the fall of odd numbered years.

A MEMBERSHIP

The committee shall consist of a minimum of three (3) members, none of which shall be a

member of the Executive Committee.

B DUTIES

The committee shall audit the previous two (2) years financial records. The findings of this audit shall be presented at a regular club meeting prior to the start of the next calendar year.

C Outside Auditor

An outside auditor may be retained if necessary.

6.2 OFFICERS

No officer may contract any bills except those approved within the budget adopted at the annual meeting or approved by the membership at a regular meeting. Officers may authorize other club members to expend up to two hundred fifty dollars (\$250) within the confines of the budget and their individual assigned duties on behalf of the club.

.1 PRESIDENT

Shall preside over all meetings of the club.

Shall call and preside over Executive Committee meetings.

Shall be a member ex-officio of all committees.

Shall arrange an annual social function for the club membership.

Shall also perform all other duties that may arise that pertain to the office.

.2 VICE PRESIDENT

Shall perform the duties of President in the absence or at the request of the President.

.3 SECRETARY

Shall conduct all official and member correspondence pertaining to the club except that of a financial nature, this shall include and not be limited to reports required by the State to maintain the club's corporate status, notification of special meetings and notification of bylaw change

meetings as specified in Article 4.4.3.

Shall periodically produce and deliver to the membership a club newsletter as well as when the need arises special notices.

Shall maintain accurate records of all meetings of the club and the Executive Committee.

Along with the Treasurer shall receive dues and applications for membership.

.4 TREASURER

Shall have charge of the general funds of the club and the club's financial records.

Shall maintain accounts at banks approved by the Executive Committee.

Shall report at all regular meetings of the club on all transactions that have occurred.

Shall along with the Executive Committee prepare an annual budget for the upcoming year. This budget will be presented for approval at the annual meeting.

Shall present an annual report at the annual meeting.

Shall file all necessary tax reports

Shall upon filing annual non-profit report(s) with the IRS report the filing to the Executive Committee.

Shall pay all bills authorized by the budget or supplemental items approved by the club membership.

Along with the Secretary shall receive dues and applications for membership.

All club funds shall be deposited within 14 calendar days of receipt. With the exception of annual dues which will be deposited in the first week of the month of June

.5 CHIEF INSTRUCTOR

Shall be in charge of all small arms instruction with the authority to appoint assistants.

.6 EXECUTIVE OFFICER

Shall have charge of the club range.

Shall oversee the upkeep and maintenance of the range.

Shall be responsible for maintaining an adequate supply of targets and scorecards.

Shall hold the positions of Range Officer and Match Director unless those positions are delegated in all or in part to other club members.

Shall prepare for publication an annual match schedule.

ARTICLE VII

SUSPENSION AND EXPULSION

7.1 CHARGES

Charges against any officer or member may be preferred by any member in good standing. The charges shall be in writing, clearly stating the facts relied upon and accompanied by all affidavits or exhibits which are to be used in their support. Such charges shall be filed with the Secretary, who will immediately notify the President. The President will call a meeting of the Executive Committee to hear the charges. The Secretary will give seven (7) days notice of the meeting to each member of the Executive Committee, the accuser, the accused and any witnesses. The notice shall be in writing and will include a true copy of the charges and of the supporting affidavits and exhibits.

7.2 SUSPENSION OR EXPULSION

.1 AUTOMATIC EXPULSION

Any member convicted of a felony shall automatically be expelled from the club. Reinstatement shall be allowed only if the conviction is overturned or pardoned. If the club is at its membership limit the member will be placed first on the waiting list. A member convicted of a felony does not have the right of appeal or membership rights. All monies paid to the club are forfeited.

.2 HEARING

Any member may be suspended or expelled from the club for any cause deemed sufficient by the

Executive Committee. No vote on suspension or expulsion may be taken unless seven (7) days notice, in writing, shall have been given to the member of the charges preferred, the time and place of the meeting of the Executive Committee at which such charges will be considered. At such meeting the member charged will be accorded a full hearing.

.3 APPEAL

Any member suspended or expelled by the Executive Committee may appeal to the full membership of the club. Such appeal shall be made in writing to the Secretary who will notify the President. The President will call a special meeting of the club for the purpose of acting on the appeal. The Secretary shall give seven (7) days notice, in writing, to all members of the club in good standing, stating the date, time, place, and reason for such a special meeting. At the meeting of the full club, the Secretary will read the original charges, the supportive affidavits and will read or display the accompanying exhibits and will read the minutes of the special meeting of the Executive Committee at which the charges were heard and action taken. A full hearing will be given to the accuser and the accused. A vote will be taken by ballot of the members in good standing present and a two-thirds (2/3) vote shall be required to reverse the action of the Executive Committee.

.4 NRA NOTIFICATION

The National Rifle Association of America shall be notified in writing stating the charges and action taken whenever a member of this club is suspended or expelled.

.5 CLUB NOTIFICATION

Any officer or member of the club who has been suspended or expelled by the National Rifle Association of America shall automatically stand suspended or expelled from this club immediately upon receipt of official notice by the Secretary of this club from the Secretary of the National Rifle Association of America.

7.3 REMOVAL

Any officer may be removed from office by a two-thirds (2/3) vote of the members in good standing present at any special meeting called for this purpose. No vote on suspension or removal may be taken unless seven (7) days notice, in writing, shall have been given to the officer stating the reasons for their removal, the time and place of the special meeting. After the officer is afforded a full hearing a vote shall be taken by ballot on their removal.

ARTICLE VIII

MATCHES

8.1 DIVERSITY

The club shall establish a match schedule with diversity of interests in mind. This shall include not only open matches but matches that serve the community.

8.2 RULES

All competitions held by the club will be governed by the rules established by the NRA, other sanctioning bodies or rules established in writing by the club. The Match Director shall have the authority to make adjustments within the guidelines of the match and shall be the final arbiter of the match rules.

8.3 SCHEDULE

A match schedule shall be distributed to all members of the club as well as made available to all interested parties.

ARTICLE IX

REVISIONS

9.1 PROPOSING

.1 MEMBERSHIP

Any member of the club may submit to the Bylaw Committee proposals for Bylaw revision. Any denial of a submission by a club member by the Bylaw Committee may be appealed to the Executive Committee.

.2 BYLAW COMMITTEE

The Bylaw Committee either from internal review or those approved submissions from the club membership shall submit to the Executive Committee for their approval any proposed bylaw changes.

9.2 SUBMITTING

.1 EXECUTIVE COMMITTEE

The Bylaw Committee shall submit to the Executive Committee for consideration proposed changes to the bylaws. After review of the proposed changes the Executive Committee will decide either to

reject the purposed changes or submit them to the general membership for adoption.

.2 MEMBERSHIP

Any proposed changed to the bylaws rejected by the Executive Committee may be submitted to the general membership for adoption upon presenting a petition containing the proposed changes and signatures of ten percent (10%) of the membership in good standing to the Executive Committee.

9.3 ADOPTING

The Secretary shall notify, in writing, each club member in good standing seven (7) days prior to a vote on any bylaws revision. Notification will include new bylaw wording and date of vote.

Revisions will be voted upon at the annual meeting or at a special meeting called for the purpose of bylaw consideration. A two-thirds (2/3) vote of the members present will be necessary to adopt the revision(s).

ARTICLE X

CORPORATE DISSOLUTION

10.1 DISTRIBUTION OF ASSETS

In the event of dissolution of this corporation, or in the event it shall cease to carry out the purposes set forth in these bylaws, all corporate property and assets shall be distributed to an organization or organizations organized and operated exclusively for tax exempt purposes under Section 501(c) of the Internal Revenue Code abiding by Article 1.3. No part of the assets or property of this corporation shall be distributed to members, either for the reimbursement of any sums subscribed, donated or contributed by the members, or for any other purpose.