

GENERAL SERVICE AGREEMENT

This general service agreement (the Agreement) dated this _____ day of _____ 20_____.

Between: _____ (the Client) and Better Bookkeeping & Business Consulting (the Contractor).

BACKGROUND

The Client is of the opinion that the Contractor has the necessary qualifications, experience, and abilities to provide services to the Client.

The Contractor is agreeable to providing such services to the Client on the terms and conditions set forth in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

1. The Client hereby agrees to engage the Contractor to provide the Client with services (the "Services") consisting of: Bookkeeping and business consulting. The Services will also include any other tasks which the Parties may agree on. The Contractor hereby agrees to provide such Services to the Client.
2. The term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect indefinitely until terminated as provided in this Agreement. In the event that either Party wishes to terminate this Agreement, that Party will be required to provide at least 30 days' notice to the other Party. In the event that either Party breaches a material provision under this Agreement, the non-defaulting Party may terminate this Agreement and require the defaulting Party to indemnify the non-defaulting Party against all reasonable damages. This Agreement may be terminated at any time by mutual agreement of the Parties.
3. Client will be invoiced for monthly services by the 10th of each month. Payment is due before the 20th of each month. Contactor accepts payment via check or ACH deposit. Account will be considered past due if payment is not received by the 20th of each month.

Past due accounts will not have access to services provided by contractor until account is brought current.

4. The Contractor will be reimbursed from time to time for all reasonable and necessary expenses incurred by the Contractor in connection with providing the Services hereunder. The Contractor will provide receipts to the Client for all such expenses.
5. The Client agrees to provide, for the use of the Contractor in providing the Services, the following resources:
 - Client will provide access to necessary documentation for the contractor to perform bookkeeping and business consulting as agreed upon.
 - Client will provide requested information within 48 hours of request.
6. In providing the Services under this Agreement it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Contractor and the Client acknowledge that this Agreement does not create a partnership or joint venture between them and is exclusively a contract for service.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on this _____ day of _____, 20____.

_____(Client)

Better Bookkeeping & Business Consulting of Utah

Per: _____ (Seal)