



SPRUCE PINE ALIEN CONFERENCE & EXPO

Dear Food Vendor,

The town of Spruce Pine, North Carolina is proud to announce the 1st annual S.P.A.C.E. – Spruce Pine Alien Conference & EXPO and we would like you to join us **Saturday June 15th, 2019!**

You are invited to submit an application for the S.P.A.C.E. to be held Saturday, June 15th from 9am - 8pm. This application is for consideration for the event and does not guarantee you a spot. If accepted, you are encouraged to opt for Early Bird Setup at no extra charge on Friday, June 14th, 2019, (restrictions apply*).

The application deadline is Monday, April 15th at 5 p.m. If you are selected (accepted), you will be notified April 22nd, 2019 and will have until April 30th, 2019 to submit all additional documentation (including fee). If this information is not Submitted by April 30th, 2019 the event coordinator reserves the right to replace your truck in the festival.

Email: _____

Name of Organization: _____ Phone: _____

Contact Person: _____ Cell Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

NC Sales Tax ID Number: _____

Space Size (across - Trailers include tongue): _____ ft deep _____ ft wide

Menu Options (Please Check if Available): Vegetarian___ Vegan___ Gluten Free___

Booth Fee Will Be \$125 (per 10x10 space). There will be no refunds after you are accepted. Trash must be removed at breakdown. We will not provide grease barrels or water.

Set-up/Take-down: Standard setup time is 7:00 a.m.- 9:00 a.m. on Saturday June 15th, 2019. You must be set up and all vehicles must be out of the festival area by 9:00 a.m. You will be required to remove all vehicles from the event after 8:00 p.m. on June 15th, 2019. You will be required to be open from 9:00 a.m. – 8:00 p.m. on Saturday June 15th, 2019.

***Early Bird Setup:** You **MAY** at **NO EXTRA CHARGE** set up between 5:00 p.m. and 6:00 p.m. on Friday June 14th, 2019. You must be set up and all vehicles must be out of the festival area by 8:00 p.m. on Friday June 14th - event open is from 6:00PM – 10:00PM.

NO RAIN DATE. NO REFUNDS IN CASE OF RAIN. FESTIVAL SPONSOR IS NOT RESPONSIBLE FOR ACCIDENTS. DAMAGES OR OTHER LOSS INCURRED BY THE EXHIBITOR. RAFFLES ARE NOT PERMITTED.



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Items You **MUST RETURN** With This Application:

- 1) A detailed menu including pricing of all the items you intend to serve. No alcoholic beverages.
- 2) A current photo of your booth or trailer with your name on photo (photos will be kept on file).
- 3) Mitchell County Health Department application
- 3) A Certification of Liability Insurance coverage with Spruce Pine Main Street & S.P.A.C.E. and the Town of Spruce Pine listed as additional insured.

Mail to: Spruce Pine Alien Conference & Expo
PO Box 46
Penland, NC 28765

Make all checks payable to "Spruce Pine Alien Conference & EXPO LLC"

I understand that this is a rain or shine event and there will be no refund after I'm accepted.

Release, Assumption of Risk and Hold Harmless Agreement- In consideration of being a vendor at the Spruce Pine Alien Conference & Expo, I hereby RELEASE the Town of Spruce Pine, NC/Spruce Pine Main Street & S.P.A.C.E from all claims, liability and causes of action of every kind whatsoever regarding personal injury, financial property damage or other matters. I understand the risks of participating in an open-air public festival and I voluntarily ASSUME ALL RISK of damage, injury and loss. Further, I agree to INDEMNIFY and HOLD HARMLESS the Town of Spruce Pine/Spruce Pine Main Street & S.P.A.C.E from any claims, liabilities, causes of action, damage to property and injury to persons, losses, costs and expenses that may result from or be related to the operation of my booth at the festival.

Signed: _____ Date: _____

Questions or for more information: Contact SPACE at 828-385-4313 or by email vendor@spacenc.com or visit us at <https://spacenc.com>