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COMMANDMENTS

Leading Effective Remote Teams

By: Tony Jones

1.

Thou shalt lead by example and be a contributor for their team.
Walk the Walk!

2.

Thou shalt communicate effectively and use the latest innovative technology tools to communicate
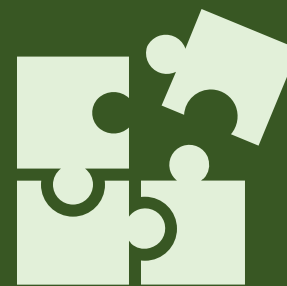
Recommended Applications:
- Slack
- Microsoft Teams and Yammer
- WebEX
- Adobe Connect
- Zoom

3.

Honor thy team members for their hard work, contributions accomplishments and show they are appreciated.

4.

Remember each member is a integral part of the team.

5.

Thou shalt set clear expectations of performance goals and deadlines to achieve.
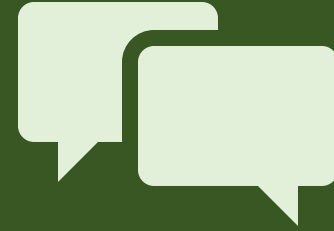
Recommended Applications:
- Microsoft Project
- Basecamp

6.

Thou shalt build trust with the team members.

7.

Thou shalt provide timely and meaningful feedback to team members.

8.

Thou shalt create a cooperative environment and establish team culture.
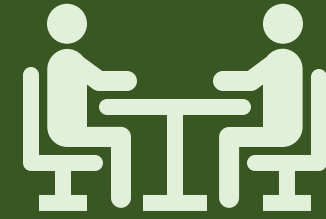
Recommended Events:
- Happy Hour Daily Virtual Meetings
- Virtual Meeting Costume Contests

9.

Thou shalt have an open-mind and be approachable.

10.

Thou shall coach and develop their team members to reach their potential and fulfill their passion.