

## Request to add sanctioned: Practice/Test&Match/Tournament

Please provide ALL the information within the red box to [insurance@citizensports.com](mailto:insurance@citizensports.com). Full requests will be completed within three business days. If the request is missing information, it will not be issued.

Name	Enter a Name to appear on certificat
Physical Location/Address	Enter Address ...
City	Enter City ...
State/Province	Select ▼
Zip Code	Enter Zip/Postal Code ...
Country	United States ▼
Contact Name	Enter Contact Name ...
Phone	Enter Phone ...
Email	Enter Email ...
Type Of Business	Select ▼

Email Example-

To: [insurance@citizensports.com](mailto:insurance@citizensports.com)

From: [johnsmith@rugbyteam.com](mailto:johnsmith@rugbyteam.com)

Hi,

Please add the following location(s) to the sanctioned location list.

Name of location: ABC Park

Physical Address: 123 Main street, City, State, Zip, Country

Contact Person Landowner or Club President: Mike Smith

Phone number Landowner or Club President: 123-456-7890

Email address of landowner or Club President: [mikesmith@example.com](mailto:mikesmith@example.com)

\* If your club requires a **Certificate of Insurance** to be approved by a venue for an event, you may also contact [insurance@citizenssports.com](mailto:insurance@citizenssports.com).

