



ARIZONA ASIAN AMERICAN ASSOCIATION



Official Bylaws

Drafted by: Arizona Asian American Association

Founded 1988

Documentation Version: 7.0

Effective: March 2025



PREAMBLE

WHEREAS, the Arizona Asian American Association (hereinafter referred to as the "Association" or "AAAA" or "4A") was established as a nonprofit corporation under the laws of the State of Arizona to enhance the unity and strengthen the relationship between Asian Americans and the broader community; and

WHEREAS, the Association recognizes the rich cultural diversity of Asian Americans in Arizona and seeks to foster awareness, understanding, and appreciation of this diversity; and

WHEREAS, the Association is committed to addressing relevant issues affecting the Asian American community and advocating for their interests; and

WHEREAS, the Association seeks to provide a forum for communication, collaboration, and community-building among Asian Americans and with the broader Arizona community; and

WHEREAS, the need exists for an organized structure to fulfill these purposes effectively and in accordance with law;

NOW, THEREFORE, the Association, through its membership, hereby adopts these Bylaws as the governing instrument for the operation and administration of the Association, superseding all previously adopted bylaws and amendments thereto, pursuant to the provisions of the Arizona Nonprofit Corporation Act, A.R.S. § 10-3101 et seq., and the Articles of Incorporation of the Association filed with the Arizona Corporation Commission.



ARTICLE I - GENERAL PROVISIONS

Section 1.0 - Name and Location

The name of the organization is the **Arizona Asian American Association (AAAA)**, hereinafter referred to as the "Association" or "4A." The principal office of the Association shall be 20987 N. John Wayne Pkwy B104-190, Maricopa, AZ 85139. The Board of Directors may designate other meeting locations within the State of Arizona as needed.

Section 2.0 - Mission Statement

The Arizona Asian American Association is dedicated to building community connections, preserving cultural heritage, and creating cultural awareness and opportunities for all Arizonians to include Asian Americans in Arizona. We seek to foster mutual understanding and cooperation among diverse communities while addressing issues of importance to Asian Americans in our state.

Section 3.0 - Purpose and Objectives

The Association shall be operated as a nonprofit corporation under the laws of the State of Arizona (A.R.S. § 10-3101 et seq.) for charitable and educational purposes. The Association shall:

- (a) Provide support, resources, and advocacy for Asian Americans in Arizona;
- (b) Create platforms for communication, networking, and collaboration among Asian American communities and with the broader Arizona community;
- (c) Celebrate and share the rich and diverse cultural heritage of Asian Americans through events, programs, and educational initiatives;
- (d) Promote civic engagement, leadership development, and community service among Asian Americans; and
- (e) Build partnerships with other community organizations to address common challenges and pursue shared opportunities.

Section 4.0 - Governing Laws and Legal Framework

The Association is organized and shall be operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or the corresponding provision of any future United States internal revenue law.

The Association is incorporated under the laws of the State of Arizona and is governed by:

- (a) The Arizona Nonprofit Corporation Act (A.R.S. § 10-3101 et seq.);
- (b) Other applicable federal, state, and local laws and regulations;
- (c) The Association's Articles of Incorporation as filed with the Arizona Corporation Commission;
- (d) These Bylaws; and
- (e) Policies and procedures duly adopted by the Board of Directors.



In the event of any conflict between these governing authorities, they shall take precedence in the order listed above. If any provision of these Bylaws is found to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not be affected or impaired thereby. The Board of Directors shall have the authority to interpret these Bylaws, and such interpretation shall be binding.

All meetings and operations of the Association shall be conducted in accordance with these Bylaws and the laws of the State of Arizona, with reference to Robert's Rules of Order Newly Revised for procedural matters not specifically addressed herein.



ARTICLE II - MEMBERSHIP

Section 1.0 - Eligibility

Membership in this Association is open to all individuals who support the mission and objectives of the Association. The Association welcomes members from diverse backgrounds and perspectives, and does not discriminate in membership eligibility. Membership is based solely on a person's interest in and commitment to advancing the Association's mission and purposes.

Section 2.0 - Membership Categories

The Association shall have the following membership categories:

- **Regular Member:** Any person who has paid the annual membership dues.
- **Distinguished Member:** A person who has made significant contributions to the Association or the Asian American community may be recognized with Distinguished Member status by the Board of Directors. Distinguished Members shall pay regular membership dues and retain all rights and privileges of Regular Members. The Board may, at its discretion, recognize Distinguished Members at Association events and in Association publications.

Section 3.0 - Membership Period and Dues

The membership year shall run from June 1 of any year through May 31 of the following year. Membership dues shall be determined by the Board of Directors.

Section 4.0 - Rights and Privileges of Members

Regular Members in good standing shall have the following rights:

- (a) Vote in all matters properly submitted to the membership for voting;
- (b) Participate in the Association's activities, programs, and events;
- (c) Attend and participate in general membership meetings;
- (d) Stand for election to the Board of Directors, subject to eligibility requirements; and
- (e) Submit suggestions and recommendations to the Board of Directors through established communication channels.

Board of Directors meetings shall be open to Board members and invited guests only, except when the Board votes to hold an open meeting or portion of a meeting. The Board may establish procedures for members to request to address the Board on specific matters.

Section 5.0 - Resignation of Membership

Members may resign their membership in any of the following ways:

- (a) By submitting a resignation notice to the Association through email, online form, or written communication;
- (b) By allowing membership to lapse through non-payment of dues; or
- (c) By directly informing any Board member of their intention to resign.



Resignation shall be effective immediately upon receipt of notice or upon expiration of the membership term, whichever is applicable. No refund of membership dues shall be provided for resigned memberships.

Section 6.0 - Termination of Membership

The Board of Directors may, by a majority vote at a meeting where a quorum of at least five (5) Directors is present, terminate the membership of any member for conduct deemed detrimental to the Association, provided that the member has been given:

- (a) At least fifteen (15) days written notice of the proposed termination and the reasons therefor;
and
- (b) An opportunity to be heard by the Board, orally or in writing, at least five (5) days before the effective date of the proposed termination.



ARTICLE III - MEETINGS OF MEMBERS

Section 1.0 - Annual Meeting

The Association shall hold an Annual Meeting of the membership once per calendar year at such date, time, and location (physical or virtual) as determined by the Board of Directors, with notice provided to members as set forth in these Bylaws.

The Annual Meeting serves as the principal gathering of the Association's membership and constitutes an essential function in the governance cycle of the organization. At this meeting, members shall receive comprehensive reports from officers regarding the activities, accomplishments, challenges, and financial condition of the Association during the preceding year.

The Annual Meeting shall include the election of Directors according to procedures established in these Bylaws, and members shall have the opportunity to raise questions, provide feedback, and participate in discussions regarding the Association's operations and future directions. Additional business may be conducted at the Annual Meeting as deemed appropriate by the Board or as requested by members in accordance with procedures established by the Board, provided such matters have been included in the meeting notice or are otherwise properly brought before the membership.

In the event of extraordinary circumstances preventing an in-person gathering, the Board may authorize the Annual Meeting to be conducted through electronic means that allow for adequate participation by the membership.

Section 2.0 - Special Meetings

Special meetings of the members may be called at any time by:

- (a) The President;
- (b) A majority of the Board of Directors; or
- (c) Written request signed by at least twenty-five (25) Regular Members.

Section 3.0 - Notice of Meetings

Notice of all membership meetings shall be given at the direction of the Secretary or other authorized person. The Association shall provide notice through one or more of the following methods:

- (a) Electronic communication, including email, text messaging, or electronic messaging platforms;
- (b) Posting on the Association's official website;
- (c) Announcements on the Association's official social media accounts;
- (d) Any other method reasonably calculated to provide notice to the membership.

Notice shall be provided at least fourteen (14) days before the meeting and shall specify the date, time, location (physical or virtual), connection instructions if applicable, and agenda for the meeting. For special meetings, the notice shall clearly state the purpose for which the meeting is called.



Members are responsible for keeping their contact information current with the Association and for regularly checking the Association's official communication channels. The failure of any member to receive actual notice of a meeting shall not invalidate the meeting or any action taken at the meeting.

Section 4.0 - Quorum and Voting Authority

4.1 Membership Meeting Quorum

A quorum for the transaction of business at any meeting of the members shall consist of five (5) members entitled to vote.

If a quorum is not present at a membership meeting, the members present may adjourn the meeting to a time no more than thirty (30) days from the date originally set for the meeting.

4.2 Board Meeting Quorum

A quorum for the transaction of business at any meeting of the Board of Directors shall consist of five (5) Directors, which must include at least two (2) Executive Officers (President, Vice President, Secretary, or Treasurer). The presence of the President or Vice President is required for a valid quorum unless both positions are vacant.

4.3 Quorum Documentation

The Secretary shall document the establishment of a quorum in the minutes of each meeting before any business is conducted. If at any point during a meeting the number of attendees falls below quorum requirements, no further official actions may be taken except to adjourn the meeting.

4.4 Authority of Quorum

A quorum of the Board of Directors may take action on all routine matters of the Association, including but not limited to:

- (a) Approval of programs, events, and activities;
- (b) Authorization of expenditures within the approved budget;
- (c) Appointment of cultural members;
- (d) Approval of policies and procedures for the Association's operations;
- (e) Admission of new members; and
- (f) Other administrative matters necessary for the day-to-day operations of the Association.

4.5 Actions Requiring Full Board Approval

Notwithstanding the authority granted to a quorum, the following actions shall require approval by a majority of the entire Board of Directors: (a) Election or removal of Executive Officers; (b) Amendment of the Bylaws; (c) Approval of the annual budget; (d) Creation or dissolution of standing cultural entities; (e) Termination of membership under Section 6; (f) Entering into contracts exceeding \$5,000; (g) Acquisition or disposition of real property or significant assets; and (h) Dissolution of the Association.



4.6 Electronic Voting

In cases where time-sensitive decisions must be made between meetings, the Board may conduct votes via electronic means, provided that the same quorum requirements are met for the electronic vote to be valid. Records of electronic votes shall be maintained by the Secretary and ratified at the next regular Board meeting.

Section 5.0 - Voting Rights and Limitations

5.1 Member Voting Rights

Each Regular Member in good standing shall be entitled to one vote on matters specifically designated for membership vote. Voting may be conducted in person, by proxy, by electronic means, or by written ballot as determined by the Board of Directors.

5.2 Matters Subject to Membership Vote

Members shall vote only on the following matters:

- (a) Election of Directors to the Board;
- (b) Amendments to the Articles of Incorporation;
- (c) Amendments to these Bylaws when submitted to the membership by the Board;
- (d) Dissolution of the Association;
- (e) Merger or consolidation with another organization; and
- (f) Other matters specifically designated for membership vote by the Board of Directors or as required by Arizona law.

5.3 Operational Authority

All operational decisions and internal affairs of the Association shall be under the exclusive authority of the Board of Directors, including but not limited to:

- (a) Planning and execution of programs, activities, and events;
- (b) Financial management and budgeting;
- (c) Day-to-day administration of the Association;
- (d) Development and implementation of policies and procedures;
- (e) Formation of cultural sub-group and appointment of cultural directors/members;
- (f) Strategic planning and organizational priorities; and
- (g) All other matters not specifically reserved for membership vote under Section 5.2.

5.4 Voting Procedures

The Board shall establish procedures for member voting that ensure fairness, accessibility, and verification of voting eligibility. For any vote to be valid, a quorum as defined in Section 4.1 must be present or participating.



Section 6.0 - Electronic Participation

Members may participate in and vote at meetings through electronic means (such as videoconference or teleconference) provided that all participants can communicate with each other simultaneously.



ARTICLE IV - BOARD OF DIRECTORS

Section 1.0 - General Powers and Responsibilities

The affairs, activities, and property of the Association shall be managed, directed, and controlled by a Board of Directors. The Board shall have all powers granted by Arizona law and all duties prescribed by these Bylaws.

Section 2.0 - Composition of the Board

The Board of Directors shall consist of:

- (a) Eight (8) Directors elected by the membership; and
- (b) Cultural Ambassadors who shall serve as non-voting advisors to the Board, as described in Article V.

In the event of vacancies, the Board may continue to conduct business provided that at least five (5) Director positions remain filled, constituting a quorum as defined in Section 4.2.

Section 3.0 - Qualifications and Eligibility for Board Service

3.1 Basic Qualifications

To be eligible to serve as a Director, a person must:

- (a) Be at least 18 years of age;
- (b) Be a Regular Member of the Association in good standing for at least six months prior to election (except for initial Directors);
- (c) Demonstrate a commitment to the mission, purposes, and values of the Association; and
- (d) Be able to fulfill the time commitment and responsibilities of Board service.

3.2 Definition of Good Standing

A member in "good standing" is defined as one who:

- (a) Has paid all membership dues and other financial obligations to the Association;
- (b) Has not been subject to any disciplinary action by the Board within the preceding 12 months;
- (c) Has complied with all policies and procedures of the Association; and
- (d) Has not engaged in conduct detrimental to the Association.

3.3 Demonstration of Support and Commitment

Candidates for Board positions should demonstrate their support and commitment to the Association through one or more of the following:

- (a) Active participation in at least two Association events, programs, or activities within the preceding 12 months;
- (b) Service on a 4A function or volunteer role within the Association;
- (c) Substantive contribution of time, expertise, or resources to further the Association's mission; or



(d) Demonstrated leadership within the Asian American community that aligns with the Association's mission.

3.4 Diversity of Board Composition

The Association values diversity in its Board composition and encourages participation from members representing different cultural backgrounds, professional experiences, geographic areas within Arizona, ages, genders, and perspectives. The Nominating group shall strive to present a slate of candidates that reflects the diversity of the Asian American community in Arizona.

Section 4.0 - Term of Office

Directors shall be elected to serve for a term of two (2) years and may be re-elected without term limits. Terms shall be staggered so that approximately one-half of the Directors are elected each year.

Section 5.0 - Election

Directors shall be elected by a plurality vote of the members present at the annual meeting where a quorum is established. The Nominating Group shall prepare a slate of nominees, and nominations may also be made from the floor during the annual meeting.

Section 6.0 - Resignation and Deemed Resignation

6.1 Voluntary Resignation

A Director may resign at any time by giving written notice to the President or Secretary. Such resignation shall take effect at the time specified therein or, if no time is specified, upon receipt.

6.2 Deemed Resignation

A Director shall be deemed to have resigned from the Board of Directors, without the need for formal resignation, under any of the following circumstances:

- (a) Absence from three (3) consecutive regular Board meetings without prior notification to the President or Secretary;
- (b) Failure to participate in at least 75% of Board meetings in any 12-month period, whether in person or through electronic means;
- (c) Failure to fulfill assigned Board responsibilities after written notice and a 30-day opportunity to remedy;
- (d) Lapse in membership status or failure to maintain membership in good standing;
- (e) Commencement of any action or proceeding against the Association; or
- (f) Inability to fulfill Board duties for a period exceeding 90 consecutive days.

6.3 Procedure for Deemed Resignation

Upon the occurrence of any circumstance in Section 6.2, the Secretary shall note the deemed resignation in the Board minutes at the next meeting. The President shall notify the Director in writing of the deemed resignation. The Director position shall be considered vacant immediately and may be filled according to Section 8 of this Article.



Section 7.0 - Removal

Any Director may be removed from office, with or without cause, by a majority vote of the Directors present at any regular or special meeting of the Board where a quorum of at least five (5) Directors, including at least two (2) Executive Officers, is present.

Any Director whose removal is proposed shall be given written notice at least fifteen (15) days in advance of the meeting and shall have the opportunity to be heard prior to the vote.

Section 8.0 - Vacancies

Vacancies on the Board shall be filled by unanimous agreement of the Executive Officers (President, Vice President, Secretary, and Treasurer) for the unexpired term of the vacancy. If the Executive Officers cannot reach unanimous agreement, the vacancy shall be filled by majority vote of the remaining Directors at the next regular meeting.

Section 9.0 - Compensation and Reimbursement

9.1 Prohibition on Compensation

In accordance with A.R.S. § 10-3833 and IRS regulations for 501(c)(3) organizations, Directors shall serve without compensation for their services as Board members. This prohibition includes direct and indirect compensation, including loans, grants, or other payments that would constitute private inurement under Internal Revenue Code § 501(c)(3) and Treasury Regulation § 1.501(c)(3)-1(c)(2).

9.2 Reimbursement of Expenses

Directors may be reimbursed for actual, reasonable, and documented expenses incurred while performing authorized duties on behalf of the Association, subject to the following requirements:

- (a) All reimbursable expenses must be pre-approved by the Board or conform to a written expense reimbursement policy adopted by the Board;
- (b) Expenses must be directly related to Association business and not include personal expenses;
- (c) Directors must submit receipts or other appropriate documentation for all reimbursable expenses within 30 days of incurring the expense;
- (d) Mileage reimbursement, if authorized, shall not exceed the current IRS standard mileage rate for charitable organizations as specified in IRS Publication 526;
- (e) Directors with approval authority for expenditures may not approve their own expense reimbursements; and
- (f) All expense reimbursements shall be documented in the Association's financial records in accordance with IRS recordkeeping requirements.

9.3 Contracts with Directors

Pursuant to A.R.S. § 10-3861, the Association shall not enter into a contract or transaction with a Director, or an entity in which a Director has a material financial interest, unless:

- (a) The material facts of the transaction and the Director's interest are fully disclosed to the Board;



- (b) The transaction is approved by a majority of disinterested Directors (even if less than a quorum);
- (c) The transaction is fair to the Association at the time it is authorized; and
- (d) The transaction does not violate the private inurement prohibition of IRC § 501(c)(3).

9.4 Annual Disclosure

Each Director shall annually disclose any relationship, financial interest, or other position that could potentially result in a conflict of interest with the Association, in accordance with the Association's Conflict of Interest Policy and A.R.S. § 10-3864.

Section 10.0 - Regular Meetings

Regular meetings of the Board of Directors shall be held at least quarterly at such time and place as determined by the Board. Notice of regular meetings shall be given to all Directors at least five (5) business days in advance.

Section 11.0 - Special Meetings

Special meetings of the Board may be called by the President or by written request of at least three (3) Directors. Notice of special meetings shall be given to all Directors at least two (2) business days in advance and shall state the purpose of the meeting.

Section 12.0 - Quorum and Voting

A quorum of the Board shall consist of five (5) Directors. The act of a majority of Directors present at a meeting at which a quorum is present shall be the act of the Board unless a greater number is required by law or these Bylaws.

Section 13.0 - Electronic Participation and Action Without Meeting

- (a) Directors may participate in a meeting through electronic means where all participants can hear each other simultaneously. Such participation constitutes presence in person at the meeting.
- (b) Any action required or permitted at a Board meeting may be taken without a meeting if written consent, setting forth the action taken, is signed by all Directors. Electronic signatures are acceptable. Such consent shall have the same effect as a unanimous vote.



ARTICLE V - CULTURAL AMBASSADORS

Section 1.0 - Role and Purpose

The Association recognizes that the strength of the Asian American community lies in its rich cultural diversity, unique perspectives, and varied lived experiences. Cultural Ambassadors serve as vital bridges between specific cultural communities and the broader Asian American population in Arizona.

As non-voting advisors to the Board of Directors, Cultural Ambassadors represent the voices, needs, concerns, and cultural knowledge of their respective communities. They provide essential cultural context, facilitate meaningful community connections, and offer specialized expertise that enhances the Association's programming, advocacy efforts, and community engagement.

Cultural Ambassadors help ensure that the Association's initiatives are culturally responsive, inclusive, and reflective of the diverse Asian American experience in contemporary society. They contribute to creating spaces where cultural heritage is celebrated while also addressing the evolving needs of Asian American communities in an increasingly interconnected and digital world.

Through their service, Cultural Ambassadors strengthen intercultural understanding, promote cross-cultural collaboration, and help the Association respond effectively to emerging issues affecting Asian American communities in Arizona.

Would you like me to continue enhancing the other sections of Article V as well? I could develop more robust language for the appointment process, responsibilities, and other aspects of the Cultural Ambassador role.

Section 2.0 - Appointment

Each recognized cultural community may designate one Cultural Ambassador. Such designation shall be confirmed by the Board of Directors or by Quorum. Cultural communities recognized by the Association include, but are not limited to:

Burmese, Bangladeshi, Cambodian, Chinese, Filipino, Indian, Indonesian, Japanese, Karen, Korean, Laotian, Malaysian, Nepali, Pacific Islander, Pakistani, Persian, Palestinian, Singaporean, Taiwanese, Thai, and Vietnamese.

Section 3.0 - Additional Cultural Communities

Any additional cultural community not represented above may petition the Board to amend these Bylaws to add a Cultural Ambassador position to represent their community.

Section 4.0 - Term

Cultural Ambassadors shall serve for a term of one (1) year and may be reappointed without term limits.

Section 5.0 - Responsibilities

Cultural Ambassadors serve as vital connections between the Association and diverse cultural communities. Their responsibilities include:

- (a) Representation and Engagement



- Attend quarterly Cultural Ambassador meetings (in-person or virtually)
 - Participate in at least two Association events annually
 - Represent their cultural community's interests and perspectives to the Association
 - Build relationships with community leaders and organizations
- (b) Knowledge Sharing and Expertise
- Provide cultural expertise, insights, and context to inform Association initiatives
 - Advise on culturally appropriate practices, protocols, and considerations
 - Share information about significant cultural events, celebrations, and traditions
 - Offer guidance on cultural sensitivity in Association communications and programs
- (c) Community Outreach and Connection
- Serve as a liaison between the Association and their respective cultural communities
 - Promote Association events, programs, and initiatives within their networks
 - Facilitate connections with cultural organizations, businesses, and community groups
 - Identify potential partnerships and collaboration opportunities
- (d) Program Development and Support
- Assist in developing cultural programming and educational initiatives
 - Provide input on event planning that includes cultural elements
 - Support cultural celebrations, festivals, and awareness activities
 - Help identify culturally relevant speakers, performers, and resources
- (e) Documentation and Heritage Preservation
- Contribute to the documentation of cultural practices and traditions
 - Support efforts to preserve and share cultural heritage
 - Assist in developing materials that accurately represent diverse cultural perspectives
 - Provide guidance on authentic cultural representation

Section 6.0 - Removal

A Cultural Ambassador may be removed at any time, with or without cause, by a majority vote of a quorum of the Board of Directors present at any regular or special meeting where at least five (5) Directors, including at least two (2) Executive Officers, are present.



ARTICLE VI - OFFICERS

Section 1.0 - Officers

The officers of the Association shall be a President, Vice President, Secretary, and Treasurer. All officers must be members of the Board of Directors and active paid members in good standing.

Section 2.0 - Election and Term

Officers shall be elected by the Board of Directors at the first Board meeting following the annual membership meeting. Officers shall serve for a term of two (2) years and may be re-elected for a maximum of three (3) consecutive terms in the same position, resulting in a maximum of eight (8) consecutive years of service in a single officer role.

After reaching the maximum number of consecutive terms, an officer may continue to serve in the same position only if they receive a vote of confidence from a quorum of the Board of Directors, with such vote requiring a two-thirds majority of Directors present. This vote of confidence must be conducted at a regular Board meeting prior to the end of the officer's final term, with proper notice given to all Board members that such a vote will take place. This officer continuance voting prohibits Quorum and requires majority board approval.

An officer who has reached term limits but does not receive a vote of confidence may still serve on the Board of Directors in a non-officer capacity or may be elected to a different officer position without restriction.

Section 3.0 - Removal

Any officer may be removed from office, with or without cause, by a two-thirds vote of the Board of Directors whenever, in its judgment, the best interests of the Association would be served thereby. Officers who violate the good standing guidelines or violate any bylaw(s) can be removed by quorum without full board approval.

Section 4.0 - Vacancies

A vacancy in any office may be filled by the Board of Directors for the unexpired portion of the term.

Section 5.0 - President

The President shall:

- (a) Serve as the principal executive officer of the Association;
- (b) Preside at all meetings of the members and of the Board of Directors;
- (c) Sign, with the Secretary or other officer authorized by the Board, any contracts or other instruments which the Board has authorized;
- (d) Supervise and control all business and affairs of the Association in accordance with these Bylaws; and
- (e) Perform all duties incident to the office of President.

Section 6.0 - Vice President

The Vice President shall:



- (a) In the absence or disability of the President, perform the duties of the President;
- (b) Chair the Program Cultural Agendas; and
- (c) Perform such other duties as assigned by the President or Board of Directors.

Section 7.0 - Secretary

The Secretary shall:

- (a) Keep minutes of all meetings of the Board of Directors and of the members;
- (b) Ensure that all notices are duly given in accordance with these Bylaws;
- (c) Be custodian of the corporate records;
- (d) Maintain a current roster of all members and Directors;
- (e) Submit all required reports to the Arizona Corporation Commission; and
- (f) Perform all duties incident to the office of Secretary.

Section 8.0 - Treasurer

The Treasurer shall:

- (a) Have charge and custody of all funds of the Association;
- (b) Receive and give receipts for monies due and payable to the Association;
- (c) Deposit all such monies in the name of the Association in Board-approved financial institutions;
- (d) Disburse funds as ordered by the Board;
- (e) Prepare and present financial reports at Board meetings and the annual meeting;
- (f) Prepare and file all required financial reports, including Form 990 with the IRS; and
- (g) Perform all duties incident to the office of Treasurer.



ARTICLE VII - FINANCIAL MATTERS

Section 1.0 - Fiscal Year

The fiscal year of the Association shall begin on the first day of June and end on the last day of May the following year.

Section 2.0 - Budget

The Board of Directors shall adopt an annual budget prior to the beginning of each fiscal year.

Section 3.0 - Financial Records and Audit

The Association shall maintain accurate, complete, and properly organized financial records in accordance with A.R.S. § 10-11601, which requires Arizona nonprofit corporations to maintain appropriate accounting records. These records shall be kept in written form or in a form capable of conversion into written form within a reasonable time.

In compliance with A.R.S. § 10-11620, the Association shall prepare annual financial statements, including a balance sheet as of the end of the fiscal year and an income statement for that year. These statements shall be available to members upon written request as stipulated by state law.

The Board of Directors shall review the Association's financial statements at least quarterly. Additionally, the Board may authorize, at its discretion or when required by funding sources, an annual financial review or audit conducted by an independent Certified Public Accountant. Any such review or audit shall comply with generally accepted accounting principles (GAAP) and the standards established by the American Institute of Certified Public Accountants (AICPA).

Financial records shall be preserved for a minimum of seven (7) years in accordance with IRS Regulation § 1.6001-1 and Arizona Administrative Code R19-3-704, which establishes record retention requirements for Arizona organizations.

The Association shall file its Annual Report with the Arizona Corporation Commission as required by A.R.S. § 10-11622, including any financial information required therein, and pay applicable filing fees to maintain its good standing as an Arizona nonprofit corporation.

Section 4.0 - Contracts

The President shall sign, with the Secretary or other officer authorized by the Board, contracts or other instruments which the Board has authorized, as specified in Article VI, Section 5.0 of these Bylaws.

The Board of Directors may also delegate signing authority to specific officers or agents of the Association for defined purposes, transactions, or instruments. Such delegation of authority shall be documented in the Board meeting minutes and may be general or limited to specific instances, amounts, or types of agreements.

No contract or instrument shall bind the Association unless authorized by Board resolution and executed by the designated officers or agents. All contracts exceeding \$5,000 require explicit Board approval as specified in Article III, Section 4.5 of these Bylaws.

Unless otherwise specified by the Board, the President (and/or Vice President as designee) and Treasurer shall jointly sign any financial instruments, and the President (and/or Vice President as



designee) and Secretary shall jointly sign any contracts or legal documents binding the Association.

This revised language maintains the President's (and/or Vice President as designee) role in signing contracts while clarifying the Board's authority to delegate signing powers in specific situations, creating consistency throughout the bylaws.

Section 5.0 - Loans

No loans shall be made by the Association to its Directors, officers, or members.

Section 6.0 - Deposits

All funds of the Association shall be deposited to the credit of the Association in financial institutions selected by the Board of Directors.

6.1 Deposit of Funds

All funds received by the Association shall be deposited promptly by the Treasurer or their designee into accounts maintained in the Association's name at financial institutions approved by the Board of Directors. Such deposits shall be made intact, with proper documentation, and within five (5) business days of receipt.

6.2 Selection of Financial Institutions

The Treasurer shall recommend, and the Board shall approve by resolution, the selection of financial institutions for the Association's accounts. In making such selections, consideration shall be given to:

- The institution's financial stability and FDIC/NCUA insurance coverage;
- Convenience of location and services;
- Fee structures and interest rates offered;
- Online banking capabilities and security measures; and
- The institution's community involvement and reputation.

6.3 Account Management

The Treasurer shall:

- Maintain detailed records of all deposits, including date, source, amount, and purpose;
- Reconcile all bank statements monthly and report discrepancies to the Board;
- Ensure proper segregation of funds according to their intended purpose (general operations, restricted grants, etc.);
- Establish and maintain proper signature authorities on all accounts; and
- Implement appropriate internal controls to safeguard the Association's financial assets.

6.4 Electronic Banking

The Treasurer may establish electronic banking arrangements, subject to Board approval, provided that:

- Dual authorization may be required for electronic funds transfers exceeding \$1,000;
- Proper audit trails are maintained for all electronic transactions; and



- Password and access protocols comply with current cybersecurity best practices.

6.5 Reporting

The Treasurer shall provide the Board with regular reports on the status of all accounts, including current balances, recent significant transactions, and any holds or restrictions on funds.

Section 7.0 - Gifts and Contributions

7.1 Authority to Accept or Decline

The Board of Directors may accept or decline any contribution, gift, bequest, or device for the general or specific purposes of the Association. The Board has the authority to determine whether any proposed gift is consistent with the Association's mission, values, and capabilities.

7.2 Tax Receipts for Contributions

For all qualifying charitable contributions received by the Association, the Treasurer shall provide the donor with a written acknowledgment in accordance with Section 170(f)(8) of the Internal Revenue Code and Arizona Revised Statutes § 43-1088. For internal purposes, 4A acknowledges:

- "Charitable Contribution Receipt"
- "Donation Acknowledgment Letter"
- "Contribution Receipt for Tax Purposes"

4A uses IRS Publication 1771 ("Charitable Contributions: Substantiation and Disclosure Requirements") as guidance for creating these receipts. While there isn't a standardized form number like federal tax forms have, 4A's receipt shall indicate that it serves as the donor's "contemporaneous written acknowledgment" as required by Section 170(f)(8) of the Internal Revenue Code.

7.3 Required Information for Tax Receipts

All tax receipts for contributions shall include:

- (a) The Association's name and address;
- (b) The Association's federal tax identification number;
- (c) A statement that the Association is a nonprofit organization qualifying under Section 501(c)(3) of the Internal Revenue Code;
- (d) The date the contribution was received;
- (e) A description of the donation (monetary amount or description of property);
- (f) A statement of whether any goods or services were provided in exchange for the contribution;
- (g) If applicable, a good faith estimate of the value of goods or services provided in exchange for the contribution; and
- (h) A statement that the deductible portion of the contribution is limited to the excess of the amount contributed over the value of goods or services provided by the Association.



7.4 Timing of Receipts

Tax receipts for all monetary donations shall be provided within 30 days of receipt of the donation. For non-monetary donations valued at \$250 or more, receipts shall be provided no later than January 31 of the year following the donation.

7.5 Record Retention

The Association shall maintain copies of all tax receipts issued to donors for a minimum of seven (7) years as required by IRS regulations.



ARTICLE VIII - CHAPTERS

Section 1.0 - Establishment

The Association may establish local chapters in regions of Arizona (excluding Maricopa County) where at least fifteen (15) Association members reside, upon application to and approval by the Board of Directors.

1.1 Authority to Establish Chapters

Pursuant to A.R.S. § 10-3302, which grants Arizona nonprofit corporations the power to establish divisions, and in accordance with I.R.S. Revenue Ruling 75-288 regarding organizational structures of tax-exempt organizations, the Association may establish local chapters as subordinate units in regions of Arizona (excluding Maricopa County) where at least fifteen (15) Association members in good standing reside.

1.2 Legal Status of Chapters

Chapters shall operate as unincorporated divisions of the Association under the Association's federal tax identification number and 501(c)(3) status, consistent with Treasury Regulation § 1.501(c)(3)-1(c). Chapters are not separate legal entities but operate under the legal authority and governance of the Association as specified in Arizona Administrative Code R3-4-901.

1.3 Application and Approval Process

Members seeking to establish a chapter must submit a formal application to the Board of Directors containing:

- Names and membership status of at least fifteen (15) Association members who reside in the proposed chapter area;
- Defined geographic boundaries of the proposed chapter, which must not overlap with existing chapters;
- Names of proposed initial chapter officers who meet the eligibility requirements specified in Section 3.0 of this Article;
- A proposed plan of action for the first year of chapter operations; and
- Written acknowledgment from proposed chapter leaders that they understand and will adhere to all applicable laws, regulations, and Association Bylaws.

1.4 Board Review and Determination

The Board of Directors shall, within sixty (60) days of receiving a complete application, review the proposal and make a determination based on:

- Compliance with the requirements set forth in these Bylaws;
- The Association's capacity to support an additional chapter;
- Geographic distribution considerations pursuant to A.R.S. § 10-3840 regarding duties of care and loyalty; and
- Other factors the Board deems relevant to the Association's mission and strategic goals.



1.5 Chartering Document

Upon approval, the Board shall issue a formal Chapter Charter signed by the Association President and Secretary. This Charter shall constitute the official authorization for the chapter to operate under the Association's auspices in compliance with A.R.S. § 10-3830, which addresses director standards of conduct.

1.6 Compliance with Laws and Regulations

All chapters must operate in compliance with applicable federal, state, and local laws, including but not limited to:

- Arizona Nonprofit Corporation Act (A.R.S. § 10-3101 et seq.);
- Federal tax laws applicable to 501(c)(3) organizations;
- Arizona charitable organization registration requirements if applicable; and
- Local ordinances governing public gatherings, fundraising, and other activities.

1.7 Chapter Limitations

No chapter shall have the authority to:

- Incorporate as a separate legal entity;
- Apply for separate federal tax-exempt status;
- Bind the Association to contracts or legal obligations without express written authorization from the Board of Directors as specified in A.R.S. § 10-3840; or
- Take positions on public issues not previously approved by the Association's Board.

Section 2.0 - Governance

Each chapter shall operate under these Bylaws and such additional rules as may be established by the chapter, provided that such rules are consistent with these Bylaws and are approved by the Association's Board of Directors.

Section 3.0 - Chapter Leadership

Each chapter shall elect a Chapter President and a Chapter Secretary-Treasurer who shall be responsible for chapter operations and communication with the Association.

Section 4.0 - Finances

Each chapter shall receive 50% of the membership dues collected from its members. Chapters may raise additional funds through chapter activities. Chapters shall submit financial reports to the Association Treasurer quarterly.

Section 5.0 - Dissolution

The Board of Directors may dissolve a chapter for failure to maintain minimum membership, violation of these Bylaws, or other good cause, after notice and opportunity to be heard.



ARTICLE IX - TRANSPARENCY AND CONFLICT OF INTEREST

Section 1.0 - Transparency

The Association shall operate with transparency to its members. The books, records, and governing documents of the Association shall be available for inspection by any member during reasonable business hours.

Section 2.0 - Conflict of Interest

Directors, officers, and cultural members shall disclose any potential conflict of interest and shall recuse themselves from discussions and votes on matters in which they have a direct or indirect financial or personal interest.

2.1 Duty of Loyalty and Care

In accordance with A.R.S. § 10-3830, Directors, officers, Cultural Ambassadors, volunteer members, and chapter leaders owe a fiduciary duty of loyalty and care to the Association. This duty requires them to act in the best interest of the Association rather than in their personal interest or the interest of any other person or entity. No person in a leadership position may use the Association's name, resources, or reputation to advance personal agendas, promote individual visibility, or create opportunities for financial gain that are not directly aligned with the Association's official mission and objectives.

2.2 Definition of Conflict of Interest

A conflict of interest exists when a person in a position of authority or influence within the Association may benefit personally or professionally, either directly or indirectly, from a decision they could influence. Conflicts include, but are not limited to:

- (a) Financial conflicts: Where a person may experience financial gain or loss from Association decisions;
- (b) Relationship conflicts: Where family members, close friends, or business associates may benefit from Association decisions;
- (c) Dual loyalty conflicts: Where obligations to another organization or entity compete with obligations to the Association; and
- (d) Political conflicts: Where partisan political activities or affiliations could compromise the Association's nonpartisan status or create a perception of bias.

2.3 Mandatory Disclosure

All Directors, officers, and volunteer members shall complete a Conflict of Interest Disclosure Form annually, revealing any actual or potential conflicts of interest as defined in these Bylaws. Additionally, all Directors, officers, and volunteer members must disclose new conflicts that arise between annual disclosures within 30 days of becoming aware of the potential conflict.

2.4 Recusal Procedure

Any person with a conflict of interest regarding a matter before their respective body shall:

- (a) Disclose the conflict to the relevant body before discussion begins;



- (b) Recuse themselves from participating in discussions except to provide factual information upon request;
- (c) Absent themselves from the meeting during deliberations and voting on the matter; and
- (d) Ensure the minutes reflect their disclosure and recusal.

2.5 Political Neutrality and Nonpartisanship

The Association shall maintain strict political neutrality in accordance with Internal Revenue Code § 501(c)(3) and Treasury Regulation § 1.501(c)(3)-1(c)(3). To preserve this neutrality:

- (a) The Association shall not participate in or intervene in any political campaign on behalf of, or in opposition to, any candidate for public office;
- (b) Directors, officers, and Cultural Ambassadors shall not use their Association position or Association resources to promote partisan political activities;
- (c) Anyone holding Association leadership positions who seeks or accepts an official position within a political party, becomes a candidate for public office, or accepts appointment to a partisan political position must immediately disclose this to the Board; and
- (d) The Board may, upon majority vote, require individuals with significant partisan political involvement to take a leave of absence from their Association leadership role or resign if their political activities create an actual or perceived conflict with the Association's nonpartisan status.

2.6 Review of Political Conflicts

The Board shall review any situation where a Director, officer, or Cultural Ambassador's political activities or public partisan statements may:

- (a) Create a perception that the Association endorses particular candidates or political parties;
- (b) Compromise the Association's ability to work effectively with elected officials of any party; or
- (c) Cause significant division within the membership.

Following such review, the Board may, by two-thirds vote, determine appropriate measures to protect the Association's nonpartisan status and effectiveness.

2.7 Violations and Enforcement

Violations of this policy may result in disciplinary action up to and including removal from leadership positions. Such action shall follow the procedures outlined in these Bylaws for removal of Directors, officers, or Cultural Ambassadors.

2.8 Annual Policy Review

The Board shall review this Conflict of Interest policy annually to ensure it adequately protects the Association's interests and complies with applicable laws and best practices for nonprofit governance.

Section 3.0 - Whistleblower Protection

The Association shall not retaliate against any Director, officer, member, or volunteer who reports suspected improper conduct in good faith.



ARTICLE X - AMENDMENTS

Section 1.0 - Amendment Procedure

These Bylaws may be amended, altered, or repealed by a two-thirds vote of the members present at any regular or special meeting of the members where a quorum is present, provided that written notice of the proposed amendment has been given to all members at least fourteen (14) days prior to the meeting.

Section 2.0 - Proposal of Amendments

Amendments may be proposed by:

- (a) Quorum;
- (b) The Board of Directors; or
- (c) Written petition signed by at least ten (10) Regular Members.



ARTICLE XI - DISSOLUTION

Section 1.0 - Dissolution Process

The Association may be dissolved by a two-thirds vote of the members present at a special meeting called for that purpose where a quorum is present. Notice of such meeting must be given to all members at least thirty (30) days in advance.

Section 2.0 - Distribution of Assets

Upon dissolution, after paying or making provision for all liabilities, all assets of the Association shall be distributed to one or more nonprofit organizations with similar purposes, as determined by the Board of Directors, in accordance with Arizona law and Section 501(c)(3) of the Internal Revenue Code.



ARTICLE XII - INDEMNIFICATION

Section 1.0 - Statutory Authority for Indemnification

Pursuant to A.R.S. § 10-3851 through § 10-3858, and specifically authorized by A.R.S. § 10-3852(A), the Association shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative, and whether formal or informal, by reason of the fact that the person is or was a Director, officer, employee, or volunteer of the Association, against expenses (including attorneys' fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by the person in connection with such action, suit, or proceeding.

Section 2.0 - Conditions and Standards for Indemnification

In accordance with A.R.S. § 10-3851(C), indemnification shall be provided only if the person:

- (a) Conducted themselves in good faith;
- (b) Reasonably believed, in the case of conduct in an official capacity, that the conduct was in the Association's best interests;
- (c) Reasonably believed, in all other cases, that the conduct was at least not opposed to the Association's best interests; and
- (d) In the case of any criminal proceeding, had no reasonable cause to believe the conduct was unlawful.

Section 3.0 - Determination of Indemnification Eligibility

As prescribed by A.R.S. § 10-3855, the determination that indemnification is permissible shall be made:

- (a) By majority vote of a quorum of the Board of Directors consisting of Directors who were not parties to the action, suit, or proceeding;
- (b) If such a quorum cannot be obtained, by majority vote of a applicable members duly designated by the Board consisting solely of two or more Directors not parties to the action;
- (c) By special legal counsel selected by the Board or a applicable members thereof; or
- (d) By the members, but Directors who are parties to the proceeding may not vote on the determination.

Section 4.0 - Advancement of Expenses

As permitted by A.R.S. § 10-3853, the Association may advance expenses incurred by a Director, officer, employee, or volunteer who is a party to a proceeding in advance of final disposition upon:

- (a) Receipt of a written undertaking by or on behalf of the person to repay the amount if it is ultimately determined that the person is not entitled to indemnification; and
- (b) A determination by the Board that the facts then known would not preclude indemnification under this Article.



Section 5.0 - Insurance

Pursuant to A.R.S. § 10-3857, the Association may purchase and maintain insurance on behalf of any person who is or was a Director, officer, employee, or volunteer against any liability asserted against or incurred by such person in any capacity or arising out of such person's status as such, whether or not the Association would have the power to indemnify against such liability under the provisions of this Article or Arizona law.

Section 6.0 - Limitations on Indemnification

Notwithstanding the foregoing, and in accordance with A.R.S. § 10-3851(D), the Association shall not indemnify a Director, officer, employee, or volunteer:

- (a) In connection with a proceeding by or in the right of the Association in which the person was adjudged liable to the Association;
- (b) In connection with any other proceeding charging improper personal benefit to the person, whether or not involving action in an official capacity, in which the person was adjudged liable on the basis that personal benefit was improperly received by the person; or
- (c) For any breach of the person's duty of loyalty to the Association, for acts or omissions not in good faith or that involve intentional misconduct or a knowing violation of law, or for any transaction from which the person derived an improper personal benefit.

Section 7.0 - Non-Exclusivity

The rights of indemnification provided in this Article shall not be exclusive of any other rights to which any person may be entitled under any agreement, vote of disinterested Directors, or otherwise, both as to action in the person's official capacity and as to action in another capacity while holding such office.

Section 8.0 - Survival of Indemnification Rights

The indemnification provided by this Article shall continue as to a person who has ceased to be a Director, officer, employee, or volunteer and shall inure to the benefit of the heirs, executors, and administrators of such a person as set forth in A.R.S. § 10-3856.

Section 9.0 - Severability

If any part of this Article shall be found in any action, suit, or proceeding to be invalid or ineffective, the validity and effect of the remaining parts shall not be affected.



ARTICLE XIII - MISCELLANEOUS

Section 1.0 - Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these Bylaws or any special rules the Association may adopt.

1.1 Standard Procedural Reference

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall serve as the parliamentary authority and procedural framework for all meetings of the Association, including membership meetings, Board meetings, and volunteer meetings. These standardized rules of parliamentary procedure provide an established, fair, and efficient method for group decision-making.

1.2 Application and Hierarchy

The application of parliamentary procedures shall follow this order of precedence: (a) Federal and Arizona state laws governing nonprofit corporations; (b) The Association's Articles of Incorporation; (c) These Bylaws; (d) Special rules of order the Association may adopt; and (e) Robert's Rules of Order Newly Revised (latest edition).

1.3 Core Procedural Principles

The following fundamental parliamentary principles shall be observed in all Association meetings: (a) All members have equal rights, privileges, and obligations; (b) The majority vote decides, while respecting the rights of the minority; (c) Full and free discussion of all matters presented is a fundamental right; (d) Only one question shall be considered at a time; and (e) Members have the right to know what the immediately pending question is and to have it restated before a vote is taken.

1.4 Appointment of Parliamentarian

The President may appoint a qualified parliamentarian to advise on procedural matters during membership meetings. For complex or potentially contentious meetings, the Board may authorize engaging a professional parliamentarian who holds certification from the American Institute of Parliamentarians or the National Association of Parliamentarians.

1.5 Training and Resources

The Secretary shall maintain a current copy of Robert's Rules of Order Newly Revised and basic parliamentary procedure guides for reference during meetings. The Association shall periodically provide basic parliamentary procedure training to Board members to ensure efficient and properly conducted meetings.

1.6 Electronic Meetings

When meetings are conducted through electronic means, these parliamentary procedures shall be applied to the fullest extent possible, with reasonable accommodations made for the electronic format. The presiding officer shall ensure that all members have equal opportunity to participate, regardless of the meeting format.



Section 2.0 - Interpretation

These Bylaws shall be interpreted to comply with all applicable federal and state laws and regulations.

Section 3.0 - Electronic Communications

Any notice, consent, vote, or other communication required or permitted under these Bylaws may be delivered by electronic means.



CERTIFICATE OF ADOPTION

THESE BYLAWS, consisting of thirteen (13) Articles, were duly adopted as the complete and official Bylaws of the ARIZONA ASIAN AMERICAN ASSOCIATION by the required two-thirds majority vote of the members present, a quorum being in attendance, at a duly called and noticed meeting of the membership held on the ____ day of _____, 2025.

IN WITNESS WHEREOF, we have hereunto subscribed our names on this ____ day of _____, 2025.

Asia Dising, President

Karla Monica San Agustin, Secretary

ATTEST:

STATE OF ARIZONA

SS

County of Maricopa

}

On this ____ day of _____, 2025, before me, the undersigned Notary Public, personally appeared Asia Dising and Karla Monica San Agustin, known to me (or satisfactorily proven) to be the President, and Secretary, respectively, of the ARIZONA ASIAN AMERICAN ASSOCIATION, and acknowledged that they executed the foregoing Bylaws as their free act and deed for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public

Date

My Commission Expires: _____

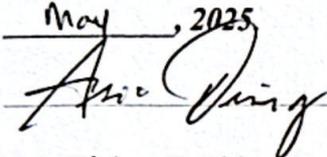




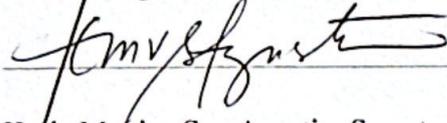
CERTIFICATE OF ADOPTION

THESE BYLAWS, consisting of thirteen (13) Articles, were duly adopted as the complete and official Bylaws of the ARIZONA ASIAN AMERICAN ASSOCIATION by the required two-thirds majority vote of the members present, a quorum being in attendance, at a duly called and noticed meeting of the membership held on the 05 day of May, 2025.

IN WITNESS WHEREOF, we have hereunto subscribed our names on this 05 day of May, 2025



Asia Dising, President



Karla Monica San Agustin, Secretary

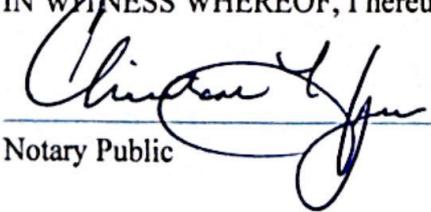
ATTEST:

STATE OF ARIZONA **SS**

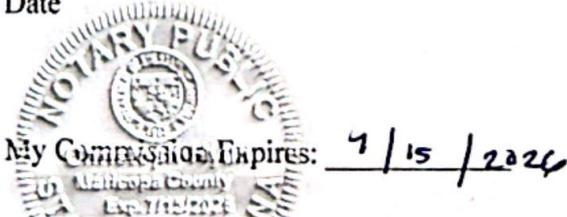
County of Maricopa }

On this 20 day of May, 2025, before me, the undersigned Notary Public, personally appeared Asia Dising and Karla Monica San Agustin, known to me (or satisfactorily proven) to be the President, and Secretary, respectively, of the ARIZONA ASIAN AMERICAN ASSOCIATION, and acknowledged that they executed the foregoing Bylaws as their free act and deed for the purposes therein contained.

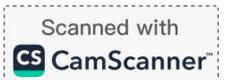
IN WITNESS WHEREOF, I hereunto set my hand and official seal.


Notary Public

May 20 2025
Date

My Commission Expires: 7/15/2026


Notary Public State of Arizona
Maricopa County
Christoph Hyung (4A)
My Commission Expires 7/15/2026
Commission Number 631357







ARIZONA ASIAN AMERICAN ASSOCIATION

BYLAWS ACKNOWLEDGMENT AND AGREEMENT

I, Asia E. Dising, hereby acknowledge that:

1. I have received a complete copy of the Arizona Asian American Association ("Association" or "AAAA" or "4A") Bylaws (Version 7.0, Effective March 2025).
2. I have read and understand the Bylaws in their entirety.
3. I agree to abide by and comply with all provisions, regulations, and policies set forth in these Bylaws.
4. I understand that membership in the Association is contingent upon adherence to these Bylaws.
5. I acknowledge that violation of the Bylaws may result in disciplinary action, up to and including termination of my membership, as outlined in Article II, Section 6.0.
6. I understand that it is my responsibility to:
 - o Maintain membership in good standing as defined in Article IV, Section 3.2
 - o Disclose any potential conflicts of interest as required by Article IX, Section 2.0
 - o Stay informed about any amendments or changes to the Bylaws
7. I recognize that the Association operates under the laws of the State of Arizona and is governed by the Arizona Nonprofit Corporation Act (A.R.S. § 10-3101 et seq.).
8. I understand that if I have questions regarding the interpretation or application of any provision in the Bylaws, I should direct such inquiries to the Board of Directors.

By signing below, I affirm that I have read this acknowledgment, I understand its contents, and I agree to be bound by the terms of the Association's Bylaws.

Member Name (Print): Asia E. Dising

Member Signature: *Asia Dising*

Date: 4/5/25

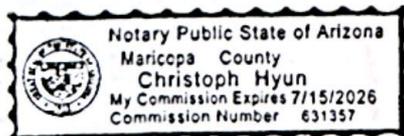
4A Executive Signature: *Asia Dising KMVSAgustin*

Membership Category: Regular Member Distinguished Member

Email Address: asiadising@gmail.com

Phone Number: 602-820-6650

Membership Number: _____





ARIZONA ASIAN AMERICAN ASSOCIATION

BYLAWS ACKNOWLEDGMENT AND AGREEMENT

I, Christoph Hyun, hereby acknowledge that:

1. I have received a complete copy of the Arizona Asian American Association ("Association" or "AAAA" or "4A") Bylaws (Version 7.0, Effective March 2025).
2. I have read and understand the Bylaws in their entirety.
3. I agree to abide by and comply with all provisions, regulations, and policies set forth in these Bylaws.
4. I understand that membership in the Association is contingent upon adherence to these Bylaws.
5. I acknowledge that violation of the Bylaws may result in disciplinary action, up to and including termination of my membership, as outlined in Article II, Section 6.0.
6. I understand that it is my responsibility to:
 - o Maintain membership in good standing as defined in Article IV, Section 3.2
 - o Disclose any potential conflicts of interest as required by Article IX, Section 2.0
 - o Stay informed about any amendments or changes to the Bylaws
7. I recognize that the Association operates under the laws of the State of Arizona and is governed by the Arizona Nonprofit Corporation Act (A.R.S. § 10-3101 et seq.).
8. I understand that if I have questions regarding the interpretation or application of any provision in the Bylaws, I should direct such inquiries to the Board of Directors.

By signing below, I affirm that I have read this acknowledgment, I understand its contents, and I agree to be bound by the terms of the Association's Bylaws.

Member Name (Print): Christoph Hyun Digitally signed by _____

Member Signature: *Christoph Hyun* Christoph Hyun
Date: 2025.04.03
08:19:05-07:00

Date: April 03, 2025

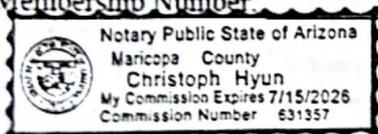
4A Executive Signature: *KWS Agustin*

Membership Category: Regular Member Distinguished Member

Email Address: _____

Phone Number: _____

Membership Number: _____





ARIZONA ASIAN AMERICAN ASSOCIATION

BYLAWS ACKNOWLEDGMENT AND AGREEMENT

I, Thiri Yadana Kyaw, hereby acknowledge that:

1. I have received a complete copy of the Arizona Asian American Association ("Association" or "AAAA" or "4A") Bylaws (Version 7.0, Effective March 2025).
2. I have read and understand the Bylaws in their entirety.
3. I agree to abide by and comply with all provisions, regulations, and policies set forth in these Bylaws.
4. I understand that membership in the Association is contingent upon adherence to these Bylaws.
5. I acknowledge that violation of the Bylaws may result in disciplinary action, up to and including termination of my membership, as outlined in Article II, Section 6.0.
6. I understand that it is my responsibility to:
 - o Maintain membership in good standing as defined in Article IV, Section 3.2
 - o Disclose any potential conflicts of interest as required by Article IX, Section 2.0
 - o Stay informed about any amendments or changes to the Bylaws
7. I recognize that the Association operates under the laws of the State of Arizona and is governed by the Arizona Nonprofit Corporation Act (A.R.S. § 10-3101 et seq.).
8. I understand that if I have questions regarding the interpretation or application of any provision in the Bylaws, I should direct such inquiries to the Board of Directors.

By signing below, I affirm that I have read this acknowledgment, I understand its contents, and I agree to be bound by the terms of the Association's Bylaws.

Member Name (Print): Thiri Yadana Kyaw

Member Signature: *KMWS Agustin*

Date: 04/14/2025

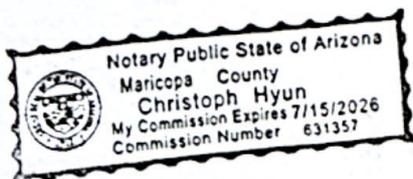
4A Executive Signature: _____

Membership Category: Regular Member Distinguished Member

Email Address: thiriyadanakyaw@gmail.com

Phone Number: 6268611704

Membership Number: M-00087





ARIZONA ASIAN AMERICAN ASSOCIATION

BYLAWS ACKNOWLEDGMENT AND AGREEMENT

I, Karla Monica San Agustin, hereby acknowledge that:

1. I have received a complete copy of the Arizona Asian American Association ("Association" or "AAAA" or "4A") Bylaws (Version 7.0, Effective March 2025).
2. I have read and understand the Bylaws in their entirety.
3. I agree to abide by and comply with all provisions, regulations, and policies set forth in these Bylaws.
4. I understand that membership in the Association is contingent upon adherence to these Bylaws.
5. I acknowledge that violation of the Bylaws may result in disciplinary action, up to and including termination of my membership, as outlined in Article II, Section 6.0.
6. I understand that it is my responsibility to:
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 - o Disclose any potential conflicts of interest as required by Article IX, Section 2.0
 - o Stay informed about any amendments or changes to the Bylaws
7. I recognize that the Association operates under the laws of the State of Arizona and is governed by the Arizona Nonprofit Corporation Act (A.R.S. § 10-3101 et seq.).
8. I understand that if I have questions regarding the interpretation or application of any provision in the Bylaws, I should direct such inquiries to the Board of Directors.

By signing below, I affirm that I have read this acknowledgment, I understand its contents, and I agree to be bound by the terms of the Association's Bylaws.

Member Name (Print): Karla Monica San Agustin

Member Signature: *KMVS Agustin*

Date: 04/13/2025

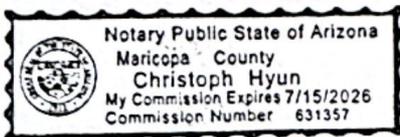
4A Executive Signature: *Asia Bhang*

Membership Category: Regular Member Distinguished Member

Email Address: kmsanagustin@gmail.com

Phone Number: 602-315-7707

Membership Number: _____





ARIZONA ASIAN AMERICAN ASSOCIATION

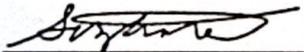
BYLAWS ACKNOWLEDGMENT AND AGREEMENT

I, Suzanne Marge Celine Kennedy, hereby acknowledge that:

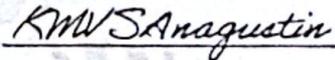
1. I have received a complete copy of the Arizona Asian American Association ("Association" or "AAAA" or "4A") Bylaws (Version 7.0, Effective March 2025).
2. I have read and understand the Bylaws in their entirety.
3. I agree to abide by and comply with all provisions, regulations, and policies set forth in these Bylaws.
4. I understand that membership in the Association is contingent upon adherence to these Bylaws.
5. I acknowledge that violation of the Bylaws may result in disciplinary action, up to and including termination of my membership, as outlined in Article II, Section 6.0.
6. I understand that it is my responsibility to:
 - o Maintain membership in good standing as defined in Article IV, Section 3.2
 - o Disclose any potential conflicts of interest as required by Article IX, Section 2.0
 - o Stay informed about any amendments or changes to the Bylaws
7. I recognize that the Association operates under the laws of the State of Arizona and is governed by the Arizona Nonprofit Corporation Act (A.R.S. § 10-3101 et seq.).
8. I understand that if I have questions regarding the interpretation or application of any provision in the Bylaws, I should direct such inquiries to the Board of Directors.

By signing below, I affirm that I have read this acknowledgment, I understand its contents, and I agree to be bound by the terms of the Association's Bylaws.

Member Name (Print): Suzanne Marge Celine Kennedy

Member Signature: 

Date: 4/15/2025

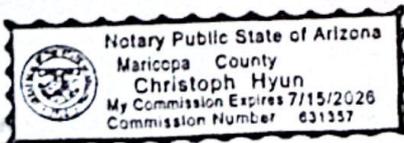
4A Executive Signature: 

Membership Category: Regular Member Distinguished Member

Email Address: suzannemargeceline@gmail.com

Phone Number: 602-527-1519

Membership Number: _____





ARIZONA ASIAN AMERICAN ASSOCIATION

BYLAWS ACKNOWLEDGMENT AND AGREEMENT

I, Tauhid Rahman, hereby acknowledge that:

1. I have received a complete copy of the Arizona Asian American Association ("Association" or "AAAA" or "4A") Bylaws (Version 7.0, Effective March 2025).
2. I have read and understand the Bylaws in their entirety.
3. I agree to abide by and comply with all provisions, regulations, and policies set forth in these Bylaws.
4. I understand that membership in the Association is contingent upon adherence to these Bylaws.
5. I acknowledge that violation of the Bylaws may result in disciplinary action, up to and including termination of my membership, as outlined in Article II, Section 6.0.
6. I understand that it is my responsibility to:
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 - o Disclose any potential conflicts of interest as required by Article IX, Section 2.0
 - o Stay informed about any amendments or changes to the Bylaws
7. I recognize that the Association operates under the laws of the State of Arizona and is governed by the Arizona Nonprofit Corporation Act (A.R.S. § 10-3101 et seq.).
8. I understand that if I have questions regarding the interpretation or application of any provision in the Bylaws, I should direct such inquiries to the Board of Directors.

By signing below, I affirm that I have read this acknowledgment, I understand its contents, and I agree to be bound by the terms of the Association's Bylaws.

Member Name (Print): Tauhid Rahman

Member Signature: Tauhid Rahman

Date: 2025-05-02

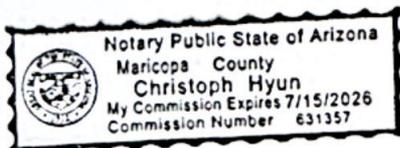
4A Executive Signature: [Signature]

Membership Category: Regular Member Distinguished Member

Email Address: mtrm72@gmail.com

Phone Number: 602 550 7376

Membership Number: N/A





ARIZONA ASIAN AMERICAN ASSOCIATION

BYLAWS ACKNOWLEDGMENT AND AGREEMENT

I, Grace Dising, hereby acknowledge that:

1. I have received a complete copy of the Arizona Asian American Association ("Association" or "AAAA" or "4A") Bylaws (Version 7.0, Effective March 2025).
2. I have read and understand the Bylaws in their entirety.
3. I agree to abide by and comply with all provisions, regulations, and policies set forth in these Bylaws.
4. I understand that membership in the Association is contingent upon adherence to these Bylaws.
5. I acknowledge that violation of the Bylaws may result in disciplinary action, up to and including termination of my membership, as outlined in Article II, Section 6.0.
6. I understand that it is my responsibility to:
 - o Maintain membership in good standing as defined in Article IV, Section 3.2
 - o Disclose any potential conflicts of interest as required by Article IX, Section 2.0
 - o Stay informed about any amendments or changes to the Bylaws
7. I recognize that the Association operates under the laws of the State of Arizona and is governed by the Arizona Nonprofit Corporation Act (A.R.S. § 10-3101 et seq.).
8. I understand that if I have questions regarding the interpretation or application of any provision in the Bylaws, I should direct such inquiries to the Board of Directors.

By signing below, I affirm that I have read this acknowledgment, I understand its contents, and I agree to be bound by the terms of the Association's Bylaws.

Member Name (Print): Grace Dising

Member Signature: *Grace P. Dising*

Date: 04/05/2025

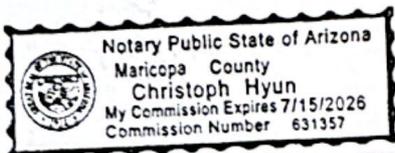
4A Executive Signature: *Grace P. Dising KMVSAgustin*

Membership Category: Regular Member Distinguished Member

Email Address: ge_dising@yahoo.com

Phone Number: 623-203-3355

Membership Number: _____





ARIZONA ASIAN AMERICAN ASSOCIATION

BYLAWS ACKNOWLEDGMENT AND AGREEMENT

I, Marie Chang, hereby acknowledge that:

1. I have received a complete copy of the Arizona Asian American Association ("Association" or "AAAA" or "4A") Bylaws (Version 7.0, Effective March 2025).
2. I have read and understand the Bylaws in their entirety.
3. I agree to abide by and comply with all provisions, regulations, and policies set forth in these Bylaws.
4. I understand that membership in the Association is contingent upon adherence to these Bylaws.
5. I acknowledge that violation of the Bylaws may result in disciplinary action, up to and including termination of my membership, as outlined in Article II, Section 6.0.
6. I understand that it is my responsibility to:
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 - o Disclose any potential conflicts of interest as required by Article IX, Section 2.0
 - o Stay informed about any amendments or changes to the Bylaws
7. I recognize that the Association operates under the laws of the State of Arizona and is governed by the Arizona Nonprofit Corporation Act (A.R.S. § 10-3101 et seq.).
8. I understand that if I have questions regarding the interpretation or application of any provision in the Bylaws, I should direct such inquiries to the Board of Directors.

By signing below, I affirm that I have read this acknowledgment, I understand its contents, and I agree to be bound by the terms of the Association's Bylaws.

Member Name (Print): Marie Chang

Member Signature: *Marie Chang*

Date: 03/08/2025

4A Executive Signature: *KMWS Agustin*

Membership Category: Regular Member Distinguished Member

Email Address: Mariechang88@gmail.com

Phone Number: 520-607-3799

Membership Number: _____





ARIZONA ASIAN AMERICAN ASSOCIATION

BYLAWS ACKNOWLEDGMENT AND AGREEMENT

I, Maribel Dillard, hereby acknowledge that:

1. I have received a complete copy of the Arizona Asian American Association ("Association" or "AAAA" or "4A") Bylaws (Version 7.0, Effective March 2025).
2. I have read and understand the Bylaws in their entirety.
3. I agree to abide by and comply with all provisions, regulations, and policies set forth in these Bylaws.
4. I understand that membership in the Association is contingent upon adherence to these Bylaws.
5. I acknowledge that violation of the Bylaws may result in disciplinary action, up to and including termination of my membership, as outlined in Article II, Section 6.0.
6. I understand that it is my responsibility to:
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 - o Disclose any potential conflicts of interest as required by Article IX, Section 2.0
 - o Stay informed about any amendments or changes to the Bylaws
7. I recognize that the Association operates under the laws of the State of Arizona and is governed by the Arizona Nonprofit Corporation Act (A.R.S. § 10-3101 et seq.).
8. I understand that if I have questions regarding the interpretation or application of any provision in the Bylaws, I should direct such inquiries to the Board of Directors.

By signing below, I affirm that I have read this acknowledgment, I understand its contents, and I agree to be bound by the terms of the Association's Bylaws.

Member Name (Print): Maribel Dillard

Member Signature: Maribel Dillard

Date: 2025-05-01

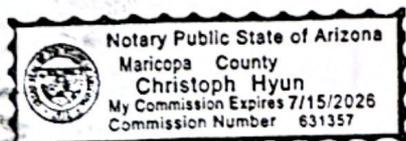
4A Executive Signature: _____

Membership Category: Regular Member Distinguished Member

Email Address: Maridillard2@gmail.com

Phone Number: 480-452-6551

Membership Number: N/A





ARIZONA ASIAN AMERICAN ASSOCIATION

BYLAWS ACKNOWLEDGMENT AND AGREEMENT

I, Emily Cheint Win, hereby acknowledge that:

1. I have received a complete copy of the Arizona Asian American Association ("Association" or "AAAA" or "4A") Bylaws (Version 7.0, Effective March 2025).
2. I have read and understand the Bylaws in their entirety.
3. I agree to abide by and comply with all provisions, regulations, and policies set forth in these Bylaws.
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5. I acknowledge that violation of the Bylaws may result in disciplinary action, up to and including termination of my membership, as outlined in Article II, Section 6.0.
6. I understand that it is my responsibility to:
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 - o Disclose any potential conflicts of interest as required by Article IX, Section 2.0
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7. I recognize that the Association operates under the laws of the State of Arizona and is governed by the Arizona Nonprofit Corporation Act (A.R.S. § 10-3101 et seq.).
8. I understand that if I have questions regarding the interpretation or application of any provision in the Bylaws, I should direct such inquiries to the Board of Directors.

By signing below, I affirm that I have read this acknowledgment, I understand its contents, and I agree to be bound by the terms of the Association's Bylaws.

Member Name (Print):

Emily Cheint Win

Member Signature:

Date: 04/09/2025

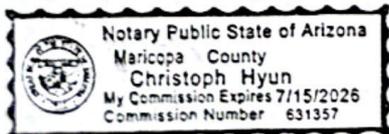
4A Executive Signature: *KMWS Agustin*

Membership Category: Regular Member Distinguished Member

Email Address: Hide My Email

Phone Number: _____

Membership Number: _____





ARIZONA ASIAN AMERICAN ASSOCIATION

BYLAWS ACKNOWLEDGMENT AND AGREEMENT

I, Babu Raman K., hereby acknowledge that:

1. I have received a complete copy of the Arizona Asian American Association ("Association" or "AAAA" or "4A") Bylaws (Version 7.0, Effective March 2025).
2. I have read and understand the Bylaws in their entirety.
3. I agree to abide by and comply with all provisions, regulations, and policies set forth in these Bylaws.
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6. I understand that it is my responsibility to:
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 - o Disclose any potential conflicts of interest as required by Article IX, Section 2.0
 - o Stay informed about any amendments or changes to the Bylaws
7. I recognize that the Association operates under the laws of the State of Arizona and is governed by the Arizona Nonprofit Corporation Act (A.R.S. § 10-3101 et seq.).
8. I understand that if I have questions regarding the interpretation or application of any provision in the Bylaws, I should direct such inquiries to the Board of Directors.

By signing below, I affirm that I have read this acknowledgment, I understand its contents, and I agree to be bound by the terms of the Association's Bylaws.

Member Name (Print): Babu Raman K.

Member Signature: *Babu Raman K.*

Date: 04/06/2025

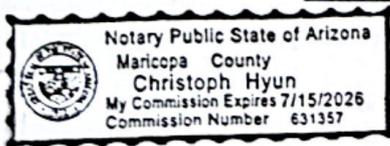
4A Executive Signature: *KWS Agustin*

Membership Category: Regular Member Distinguished Member

Email Address: _____

Phone Number: _____

Membership Number: _____





ARIZONA ASIAN AMERICAN ASSOCIATION

BYLAWS ACKNOWLEDGMENT AND AGREEMENT

I, Alexa-Rio Osaki, hereby acknowledge that:

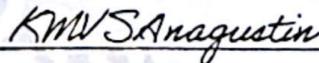
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8. I understand that if I have questions regarding the interpretation or application of any provision in the Bylaws, I should direct such inquiries to the Board of Directors.

By signing below, I affirm that I have read this acknowledgment, I understand its contents, and I agree to be bound by the terms of the Association's Bylaws.

Member Name (Print): Alexa-Rio Osaki

Member Signature: 

Date: 4/15/25

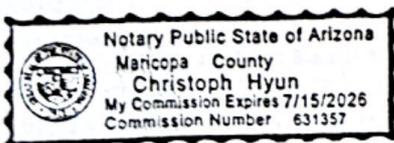
4A Executive Signature: 

Membership Category: Regular Member Distinguished Member

Email Address: Alexa-rio@azasianchamber.com

Phone Number: 2065017148

Membership Number: _____





ARIZONA ASIAN AMERICAN ASSOCIATION

BYLAWS ACKNOWLEDGMENT AND AGREEMENT

I, Victoria Valdez, hereby acknowledge that:

1. I have received a complete copy of the Arizona Asian American Association ("Association" or "AAAA" or "4A") Bylaws (Version 7.0, Effective March 2025).
2. I have read and understand the Bylaws in their entirety.
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8. I understand that if I have questions regarding the interpretation or application of any provision in the Bylaws, I should direct such inquiries to the Board of Directors.

By signing below, I affirm that I have read this acknowledgment, I understand its contents, and I agree to be bound by the terms of the Association's Bylaws.

Member Name (Print): Victoria Valdez

Member Signature: [Signature]

Date: 4/1/25

4A Executive Signature: KMWS Agustin

Membership Category: Regular Member Distinguished Member

Email Address: VictoriaValdez@gmail.com

Phone Number: 6026325917

Membership Number: _____

