

LAKE WHITNEY ELEMENTARY

PTO MEETING 08/17

17 AUGUST 2022 / 9:00 AM / SCHOOL CAFETERIA

CALL TO ORDER: 9:03 AM

ATTENDEES

Colleen Czachorowski, Jen Gerry, Rose Carter, Tatiana Podel, Valerie Parrish, Victoria Muramatsu, Rachel Parekh, Erin Matherne, Bistra Iordanova, Qing Zhud, Lauren Phillips, Joy Horton, Laura Triplett, Angela Baublitt, Brittany Reeves, Melissa Kwak, Sapir Beck, Staci Brewer, Kristin Barrett, Casey Ibanez, Courtney Ramos, Jane Bodleman, Kaitlin Cavinder, Kim waran, Stephanie Santamara, Pam Simon, Tambi Durham, Andrea Wilkinson, Louis Massat, Emily Fraser, Amber Sirabella, Michelle Doromal, Pamela Crabb, Kristen Hughes, Jessie MCaslin, Kristin Bennett, Larysa Tsyupenko, Wendy Hyttel, Amy Church, Jennifer Youmans, Heather Arnold, Shivanie Baksh, Elvan Smail, Kimmy Kotch, Michelle Taylor, Nicole MacDonald, Heather Sommers, Tywana Robinson, Laura Santana, Amanda Singh, Kimberly Simon, Brittany Coons, Penelope Ramirez

AGENDA

Principal's Report

- We are excited for the huge turnout at today's PTO meeting!
- SAC meeting will follow the PTO meeting. Please consider staying and joining.
- Meet the Teacher was a success.
- The big fan was approved and should be installed in the pavilion on Monday.
- Boosterthon is coming up—more details to come. The school is raising funds for technology, such as SmartBoard repairs.
- There is a new behavior incentive this year where students earn “warm fuzzies” as a class.
- Book binding: Help is needed with organizing and binding the stories the children wrote last year. Please reach out if you are interested in helping with this.
- Teacher supplies are needed, such as brand-specific craft paper.

- **Safety**
 - Please use the crosswalk when walking to/from the school building.
 - Please use the car line if you are coming from the parking lot.
- **Voting**
 - Dates: August 23rd and November 8th (Be prepared for a lot of traffic.)
 - Where: Will take place in the West Orange Learning Center.
- **Testing**
 - New assessments this year (comprised of 3 different tests)
 - Starts August 22nd
 - Similar to iReady
 - All grades are tested.

Executive Board Updates

- **Co-Presidents**
 - Make sure you are ADDitions approved in order to come on campus to volunteer.
You must log in to check your status.
 - Join the PTO! Invite fellow parents.
- **Vice President**
- **Treasurer**
 - Reimbursement requests
 - Please bring your form and all receipts to the PTO meetings.
 - Checks will be written after the meeting because a co-president must sign them.
 - Please reach out with any questions.
 - The biggest expense in July was painting the pavilions and performing playground maintenance.
 - PTO purchases over \$50 should be approved by someone on the Exec board.
- **Secretary**
 - Committee Chair and Exec Board Google Drives have been created.
 - Will contain helpful files such as reimbursement forms, contact lists, vendor lists, and more.
 - For committee chair access only—please distribute files to your committee as needed using your preferred method.
 - Please reach out if further access is needed.

Committee Updates

Art Night

- When: March 30th
- Where: At LWE
- Featuring: kid's artwork, performing arts, authors

Birthday Book Club

- Cost: \$14.99
- Children go to the media center (quarterly) to pick out a book and put a label in it with their name and the year. They get to check it out first and then it goes into the school library. Certificates and pencils are given as gifts.
- 78 memberships were purchased so far for 2022-2023.

Dolphin Fund/Gala

- When: sometime in March (Going back to an in-person Gala this year!)
- This event helps fund what the state does not. The most popular auction item is the parking spots.
- Volunteers are needed to help set up.

Facebook/PR/Box Tops/Amazon Smile

- Download the APP for Box Tops.
- Check Facebook for frequent updates.

Family Picnic/Open House

- We are combining Family Picnic with Open House.
- The picnic will follow Open House and will have food trucks and a DJ.

Faculty Snack

- Each grade level provides a snack for faculty meetings.
- We are starting with 5th grade.
- Brittany will coordinate sign ups/drop offs/etc.

Fence Committee

- We are gathering ideas to swap out once a month with holidays and events.
- We are looking for volunteers!

Fundraiser

- We are doing RaiseCraze again because it was very successful last year.
- Children will do acts of kindness and ask for donations.

Grandparent Event

- Where: LWE cafeteria
- Need: donations for desserts, drinks, and prizes for the Bingo winners

- Please sign up if you would like to help.

Guardian Angel

- A \$250 check was given to Guidance for school supplies.
- These funds give back to the families in our school community so they have the supplies they need, can attend field trips, and more.

Health and Safety

- Will be focused around Bike Safety Week
- Stickers and flyers will go home to the kids who walk to/from school.
- We are partnering with someone who can do helmet fittings for the children.

Holiday Shop

- The shopping for this year has begun. We will have lots of great things for the kids to shop for their families and friends. Prices typically range from \$1-\$5 (no tax).
- A sign up will go out for volunteers when the shopping week begins. We will need a lot of volunteers for this!
- We are looking for crafters to make ornaments and decor for the shop! Please join the committee if you are interested.

Homeroom Parents

- Room Parent meeting next Wednesday at 9am.
- The intention is to streamline the room-parent process and increase grade-wide communication among homeroom parents.

Hospitality

- We hosted the Welcome Back teacher lunch and BooHoo Yahoo—both were a success.
- We are looking for volunteers!
- We are also looking for connections with local restaurants for discounts, donations, etc.

Membership

- Membership is renewed every year.
- 61 memberships were purchased at Meet the Teacher. There are 59 online signups so far.
- Notepads will be delivered if you purchased a \$25+ membership online.
- The campaign typically runs through mid-September.
- We are looking for help painting the membership dolphins in the cafeteria.
- Please reach out if you have preferences for names/stars on your dolphin.

Mother's Day

- We are looking for a chair for this committee.
- Please reach out if you are interested.

Best Buddies Event

- Formerly a mother/son event.
- The boys will bring their best buddy (parent, grandparent, mentor, etc.) to an event outside of school—event TBD.

Pastries with Parents

- October 20th/21st. The event is over two days—it is separated by last name to help manage the crowd.
- We are looking for help getting donations from Publix, Panera, Dunkin' etc.
- We are looking for volunteers!

Photography/Yearbook

- We are looking for someone to learn the process to be the new chair next year.
- We are working on a month-by-month checklist for whoever would like to take over next year.
- A gmail account to email your photos throughout the year for yearbook:
LWYearbook2023@gmail.com
 - Include a subject line with class/event/date.
 - Please include details like grade/teacher name/students' names/etc.

PIE

- We are looking for connections with local business owners.
- Aiming for 1 spirit night per quarter.
- The purpose is to gain a portion of proceeds for the sponsored spirit nights.

Receivables

- Currently tracking PTO memberships and Birthday Book Club.

School Supplies

- The order forms will go out again in the spring.
- The kits are delivered to the classrooms a week or two before school starts.
- The lists are updated each year to match the grade-level determined supplies.
- We are looking for a volunteer to assist or take over for next year.

Science Night

- Date: TBD, possibly November 10th.
- We will partner with the Orlando Science Center to run this event.
- We are looking for parent volunteers!

Spirit Wear

- We sold out of kids shirts at Meet the Teacher!
- The shirts should be in next week for anyone who ordered at Meet the Teacher.

- There is a Spirit Wear cart to help sell the shirts if you and your child would like to help sell the spiritwear at special events.
- We are adding new merchandise including 2 more color options (purple and dark teal), bag tags, and magnets. We are always brainstorming ideas for new merchandise! Please reach out if you have suggestions.
- The platform for purchasing 2022-2023 shirts is TBD.

Spring Carnival

- Date: April 21st
- We need volunteers! Please consider signing up to lead a sub-committee (for games, food, entertainment, etc.).

Sweetheart Dance

- Date: February 17th. More info to come.
- Event for girl students to bring their sweetheart (parent, grandparent, mentor, etc.) to the event.

Teacher Appreciation Week

- May 15th-19th.
- We host lunch for the teachers.

Teacher Wish List

- Teacher lists should be posted to the PTO website.
- Lists will also go out to the homeroom parents.

Website

- The website info is currently up to date.
- We are looking to update the photos.
- Please visit the website for links to Birthday Book Club, committee info, the PTO calendar, and more.

Welcome

- Conducts school tours on first day of school
- In April/May the new kindergarten families come in and get tours.

MEETING ADJOURNED: 10:16 AM