

## VESTRY HIGHLIGHTS – May 2021

A virtual meeting of the Vestry of the Episcopal Church of the Good Shepherd was held pursuant to the Bylaws and by the order of the Vestry on Tuesday, May 18, 2021.

**Members Present:** The Reverend Dr. Doug Sharf, Michael Howard, Kathy Hawken, Heather Graham, Beth Bohnsack, Beverly Cunningham, Gwen Gouery, Tracy Smith, Grace Owosina, Steve Pollard, Rob Taylor, Mike Hanseter, Matt Ulman, Merike Seely, Mike Greene, and Mark Chittum

The meeting opened with prayer.

The **Agenda** was amended to include consideration of the minutes for the May 5 special Vestry meeting. The April 2021 Minutes and the May 5 Special Vestry minutes were approved as presented.

**Financial Reports:** Mike Greene presented reviewed Financial Reports for March and April. The March report was briefly reviewed as it was reviewed in draft the previous month and only minor changes were noted. The April report was reviewed in detail and showed that the parish remains in good financial condition. Revenue is over budget and expenses are under budget.

**School Financial Reports:** The Rev. Dr. Scharf stated that the School was continuing to do well financially. He noted that revenue for tuition will go down in June when prepayments for next school year starts. An estimated \$15,000 was received from the May fundraiser.

**Curate Expenses:** Expenses for the curate including moving expenses and office related expenses will be taken from available restricted accounts.

**PPP Loan Update:** Mike Green informed the Vestry that the application for forgiveness will be submitted as soon as our Bank invites us to do so.

**Staffing Planning:** The two new part-time IT/media positions are filled. The Curate/Assistant Rector will start on July 15. There is some recent interest in the Office Coordinator position, but no movement has occurred in hiring a Sexton. It is requested that possible candidates be referred to the office.

**Youth Report:** Grace Owosina the Youth Representative to the Vestry will be graduating and ending her tenure on the Vestry. She was thanked for her service. She reported youth activities including an outing after baccalaureate Sunday, camp attendance and fund raising for the Alaskan pilgrimage. The last youth meeting for the year will be on June 16.

**Senior Warden Report:** Heather Graham stated that the staff recognition was very successful and thanked the donors.

**Junior Warden Report:** Mike Howard identified completed and ongoing maintenance items/projects. They included: replacement of a fuel pump at the Rectory, several AC repairs on the church grounds, and campus maintenance projects such as gutter cleaning.

**Staff Retreat:** A staff retreat will be held on June 10.

**June Vestry Meeting:** The June Vestry meeting will be held on June 22.

The meeting adjourned at 8:05PM with a prayer led by the Rev. Dr. Scharf.