

30 North Building Access System Tenant Form:

Please fill out form with all specified fields requested.

Please note that residential tenants should fill out the residential portion only and Commercial tenants please fill out the Commercial Business portion only. Each person that is issued a key fob will have to fill out this form and be photo identified in order to receive a key fob for entry to the building. Also please fill out phone type as the new system has a phone app that will allow you to let visitors inside of the building from your phone.

Individual Tenant Info(For Residential Tenants Only):

Floor #: _____

Apartment #: _____

First Name: _____

Last Name: _____

Primary Phone #: _____

License Plate#: _____

Email: _____

Emergency Contact Name and Phone #: _____

Optional: Would you like to have the door access app installed on you phone: _____

Phone Type: Android or Apple? _____

Contact Info(For Commercial Businesses Only):

Floor # _____

Office: (Suite#) _____

First Name: _____

Last Name: _____

Company: _____

Position / Title: _____

Primary Phone#: _____

Phone Type: _____

License Plate#: _____

Email: _____

Emergency Contact Name and Phone #: _____

Optional: Would you like to have the door access app installed on you phone: _____

Phone Type: Android or Apple? _____

Special Notes: _____

* (There is a \$25.00 replacement fee for lost cards and/or key fobs)*

*(There will be a \$25.00 replacement fee for reinstallation of phone app onto a new phone)

Signature: _____ **Date:** _____