

Athens Street Festival

July 9th, 2022

P.O. Box 179
Athens, NY 12015
athensstreetfestival@gmail.com

NO APPLICATIONS WILL BE ACCEPTED AFTER May 28, 2022

Thank you for applying to the Athens Street Festival. Please read the rules. They have changed and it is VERY important that you read them.

GENERAL INFORMATION

Festival Hours: 10:00am to 8:00pm

Set-up Time: 7:00am to 9:30am. ALL vehicles MUST be off the street and out of the Park by 9:30 am. Arrangements can be made to set up trailers etc. in Athens Riverfront Park and on Water Street on Friday before the Festival. In fact, if you have a large truck or trailer, we prefer you set up on Friday. Please contact the ASF Committee no less than three (3) days prior to arrange parking directions and the name and contact info for your contact person.

Electricity: Is available in the Park only. Please inform us of your needs. (Some 220 volt panels may be as far as 60 feet from your space). **Please note there is NO electricity on Second Street or along Water Street.** You must supply your own wiring. We have a licensed electrician onsite the morning of the festival. Electric will be assigned upon arrival. If an extension cord is required, you must supply your own.

Space Size: Approximately 10' wide x 12' long on the Street and 10' wide x 16' long in the Park.

Space Assignment: An email confirming your assigned space w/b sent. If you prefer via snail mail please include a self-addressed stamped envelope with your Vendor Application.

BOOTH FEES

Food: \$250 for standard space

Food Vendors must provide an accurate size of trailer, including tongue. A fee of \$50 will be charged for each additional two (2) ft of space required. Example: Trailer length with tongue 18 ft: \$250 + \$50 for the additional 2 ft. = \$300, 20 ft: \$250 + \$100 = \$350.

All other: \$75

****READ THESE RULES ****

- This is a carry-in-carry-out event. **PLEASE**, leave your space as you found it. Take all refuse and recyclables away with you.
- To make it more profitable to all Vendors, we are striving to limit like-items to 1-2 Vendors. Please be specific on your application to avoid duplications.
- Spaces are limited; submission of application does not guarantee acceptance.
- Applications postmarked by May 30th will be given first consideration. We will assign spaces at that time based on availability.
- ***No checks will be accepted after June 1st. Money orders only, after that date.***
- No refunds for cancellations or no-shows
- No post-dated checks
- All Vendors must check in prior to set up at the Festival Booth at the entrance to Athens Riverfront Park. Food Vendors in the Park are encouraged to set up Friday afternoon and evening. A member from the Athens Street Festival committee will assist you.
- All Vendors must provide proof of insurance; please forward with your application with Athens Street Festival listed as co-insured. Please have proof of sales tax certificate on hand if requested.
- All self-contained vehicles (Trailers, food trucks etc.) must be listed on your application. Total length and width must be listed, including the tongue length of a trailer if the tongue is not removable. (i.e. a 22' trailer with a 3' tongue is really 25').
- Please include which side of your trailer the serving side is on. This will help us to assist with assigning spaces.
- Trailers must be in parked in your assigned space no later than 8:30am. If you arrive after that time it will be up to our discretion as to refuse you entry or to assign you another space.
- All food Vendors preparing food for consumption at the Festival must have a New York State Department of Health ("DOH") Certificate as well as proof of Insurance. Please submit a current copy with your application. These can be obtained by contacting NYS DOH, Oneonta District Office, 28 Hill Street, Oneonta, NY 13820, (607) 432-3911
- **ALL FOOD VENDORS WITHOUT A DOH CERTIFICATE AND INSURANCE ON FILE WITH THE ASF COMMITTEE BY JUNE 9, 2022 WILL NOT BE ALLOWED TO SET UP AND WILL NOT BE REFUNDED THEIR ENTRANCE FEE.**

****PROHIBITED ITEMS****

NO: Smoke Bombs, Stink Bombs “Snappers”, Weapons (Guns, Ammo, Knives). No drug or tobacco related items. Remember, if it is illegal in New York State it is illegal at our Festival.

****ELECTRICAL NEEDS AND SAFETY WARNING****

All electrical connections must be approved by our onsite electrician. If your cords, boxes, or any electrical connections do not meet his approval you cannot plug in.

****PLEASE NOTE****

- Running water is available in the Park only.
- Ice is available at the local Stewarts Shop.

****CONTACT INFO****

Any questions prior to Festival Day should be sent to the Athens Street Festival Committee via:

Email: AthensStreetFestival@gmail.com

Facebook: <https://www.facebook.com/AnnualAthensStreetFestival/>

Mail: Athens Street Festival

P.O. Box 179

Athens NY 12015

PLEASE BE AWARE THAT ALL NYS COVID REGULATIONS IN EFFECT WILL BE STRICTLY ENFORCED

ATHENS STREET FESTIVAL VENDOR APPLICATION

P.O. Box 179
Athens, NY 12015
athensstreetfestival@gmail.com

Business/Organization: _____

Contact Person: _____

Street: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

Email Address: _____

Total Number of Spaces: _____ Type of setup: ___Trailer ___Truck ___ Tent

Truck/Trailer Length: _____ Feet _____ Inches (Including Tongue)

Electrical Needs: ___110Volts ___220Volts (**See Safety Warning in the Rules**)

Booths: Please specify below the # of Booths you need and what you're selling (craft, food, etc.). NOTE for Food Vendors: Please list **ALL** specific products you are selling.

___ Craft _____

___ Novelty _____

___ Food _____

___ Other _____

Location Request: _____ Electrical Request: ___110___220___Both

Amount Remitted: \$ _____

(Please make Checks/Money Orders payable to: Athens Street Festival. **Please, NO cash.**)

We cannot guarantee specific requests for the location of Booths, but every effort will be made to honor requests by Vendors who were previously involved with the Festival and who submit Applications in a timely manner. **THIS IS A RAIN OR SHINE EVENT. THERE IS NO RAIN DATE.**

Please submit payment with this completed Vendor Application, DOH permit (for Food Vendors), proof of insurance with Athens Street Festival listed as co-insured, and Electrical needs (Park and east side of Water Street ONLY). We supply the space, you supply the rest. **NOTE: Food Vendors must attach a DOH permit!! NO DOH permit, your Application and money will be returned.**

Please DO NOT include General Information and Rules.