

LA SELVA BEACH RECREATION DISTRICT

Regular Meeting Minutes

May 10, 2017

New Resolutions and Motions Passed: Solicit bids on Triangle Park Landscaping; Hazardous tree cutting and mitigation; Enlist Structural Engineer; 2017-18 budget; District Manager Job Announcement.

Opening

The regular meeting of the La Selva Beach Recreation District was called to order at 7:01 p.m. on May 10, 2017 by John Hunt.

Present

John Hunt, Heiko Roppel, Marnie Cook, Rick Starr, Jim Rhodes, Staff : Tom Reed.

Public Forum

Tom Clarke expressed concern over the firefighters seeking to use the clubhouse for a public meeting. The District will take up the issue of rental policies for such events.

Frank Horst announced his desire to set up a charity basketball tournament on the Clubhouse court. He was encouraged to write up a detailed proposal.

Philp Frandler expressed concern over runoff from Ian's Park onto Margarita Rd, and read his letter to the Board. Bonnie Gutierrez was also present, and asked that discussion of Ian's Park be moved up on the agenda. She spoke on bike riders and replanting ceanothus trees on the San Andreas border.

Additions to the agenda: 2017 budget. IA desire for ice plant removal on bluff.

John reported that clean up from fallen and damaged trees in Ian's park resulted in much vegetation being removed on the bank down to Margarita Rd, and bike riders aggravating the area. It was unclear how much a heavy winter of rain caused the runoff problems, but it was agreed an expert assessment of the area is needed. Perhaps telephone poles displaced from the Triangle Park renovation can be utilized. Philip will contact Prime Landscape to assess, and Tom and Heiko will be present.

Michael Corkill-Bomgaars from FEMA presented a detailed account of possible reimbursement from storm damages. Some of the District's recent expenditures may be eligible for government funds, and the District has until July 3 to submit more project costs for consideration. No further action is needed for the current list other than a signature from Tom, which he provided to start the request procedure.

Caretaker's Report

Tom Reed presented the Caretaker's Report. There were no additions or questions.

Regular Business

Minutes were presented by Jim Rhodes. **Marnie moved to accept the April 2017 Minutes with one revision. Passed 5-0.**

Financial Report

Rick presented the financial statements. **Marnie moved to approve the G/L for April 2017 of \$411,378.13. Passed 5-0.**

Marnie moved to accept April 2017 revenues of \$54,471.80 and expenditures of \$7,725.40. Passed 5-0.

Continuing Business

Bids for stage one of tree removals based on the arborist report--work not requiring permit other than one imminently dangerous tree--were evaluated. **Heiko moved to accept the bid of Community Tree Service for \$23,450 for hazardous tree and mitigation work. Passed 5-0.** Tom will contact them.

The building inspection report was evaluated, and two items were identified as needing immediate attention. Heiko gave Tom a list of 4 structural engineers he could contact. **Rick moved that we have Tom get the first responding structural engineer to assess and report on the sagging roof and leaning attic wall, with the authority to engage work for up to \$5000. Passed 5-0.**

The permit for the restroom renovation was denied as the women's restroom had sufficient space to require full ADA compliance. The architect revised and resubmitted plans to the county. Bidding for the work has been narrowed down to Crocker and SC Green Builders.

Triangle Park: Discussion on final details before sending renovation design out to bid focused on plant selection and location. Alexandra Klikof presented a list of native plants to replace similar plants in design. **Heiko moved to send out revised Medallion design for landscaping bids, with the ability for the Directors to further discuss revisions online. Passed 5-0.** John will contact Casey Hunt of Medallion and ask if plant locations can be included in plan. Jim will email Alexandra's list of plant substitutes to the Directors.

Clubhouse Landscaping: Most all the plants around playground and courtyard have been planted.

New Business

Janis and Peter Stanger's request to reinstate the 4th of July potluck was presented by Jim. The Stangers have promised to have everything clean by 8 p.m. and LSBIA President Kelli Sebastian was present to guarantee the clean-up. The District approved use of facilities for 4th of July potluck.

Discussion on District Manager Position, 2017-8 budget, and bluff maintenance were postponed. John will conduct a doodle poll to set a time.

Heiko moved to adjourn meeting. Passed 5-0.

Meeting adjourned at 9:47 p.m.

Meeting resumed on May 15; called to order by John Hunt at 4:02 p.m.

Present: John Hunt, Marnie Cook, Rick Starr, Jim Rhodes.

A discussion of rain running off from Ian's Park onto Margarita brought up the question of water coming from across San Andreas, and the possibility of bikes causing further damage.

Rick went over the budget and the planning behind it, balancing core costs and this year's heavy special projects. District has averaged \$25,00 surplus most years.

There was a question of credit card expenditures -- purchases are broken down by the county, but maybe a Board member should monitor more frequently. Future District Manager can code and put expenditures into a spread sheet.

Jim moved to accept the proposed 2017-18 budget of \$329,082. Passed 4-0.

The District Manager Position was discussed. 11 paid holidays were considered: New Year's, MLK, President's Day, Easter, Memorial Day, 4th of July, Labor Day, Columbus-Native American Day, Veteran's Day, Thanksgiving, Christmas Eve and Christmas.

The Sun-Mon days off format has worked well in the past. The District might plan on paying someone to be a permanent temp on DM's day off.

Aspirants for District Manager will email applications to both Rick and John.

The announcement will be posted in the SC Sentinel, Craigslist, Cal.state. jobs, Nextdoor, S.C. and Monterey jobs. com.

Marnie moved to accept the Job description, with some revision, and post announcements to the discussed media job sites. Passed 4-0.

It was agreed to allow IA to remove ice plant on bluff and bill Rec District for that and re-seeding. Jim will contact Jim Ross and inform him.

Alexandra Klikof will be consulted on attaining plants and setting up provided irrigation for Triangle Park native plant area. A \$200 plant purchase allowance was agreed upon. John will ask Casey Hunt for a plant placement map, thoughts on cracked sidewalk, and possible re-bid.

Meeting was adjourned at 5:30 p.m.

Minutes submitted by: Jim Rhodes

Approved by: