

MINUTES - REGULAR MEETING

Wednesday, February 10, 2016

7:00 p.m

1.0 MEETING AND ORGANIZATION

1.1 Establish Quorum & Roll Call

7:05 pm Meeting called to order by Hunt.

Present: Hunt, Leguillon, Cook, J. Roppel and H.Roppel.

Staff: Tom Reed

2.0 PUBLIC FORUM

2.1 Public Comment-La Selva resident, Janice Hash presented the board with a proposal to lead a Shakespeare Literature class called "Shakespeare for the Elizabethan Impaired". Proposed a 6 week class, to meet one time per week. Cost \$100 for non resident, \$85 for non resident and couple discount. To start March 14, 2016. **MOTION** Cook moves that the LSBRD sponsors the class and waives the rental fee for the class, Leguillon seconds the motion. 4-0-0.

2.2 Committees-None

2.3 Staff Report/Monthly Service Report.

Caretaker Report-See attached

MOTION Leguillon moves to conditionally approve the Andy Orgain bid for \$2,766.00 for refinishing of the main hall pending H.Roppel's recommendation. H.Roppel seconds. 4-0-0.

MOTION Leguillon moves to replace the two swings and hardware on playground structure from Park Pacific. Cook seconds the motion. 4-0-0.

Caretaker directed to contact Allegri electric to replace the two lights on side of Library building.

Bookkeeper Report –Bookkeeper reports to the board that she contacted AT&T and was presented with a competitive price for internet to switch from Cruzio.

Question from board if the LSBRD email address could be forwarded to new email provider?

3.0 REGULAR BUSINESS

3.1 Approve January 2016 Regular Meeting minutes.

MOTION: Cook moves to approve the January 2016 Regular Meeting Minutes with corrections, H. Roppel seconds motion, 4-0-0.

3.2 General Fund Reports and Expense Report. **MOTION** Leguillon moves to approve the Fund Balance in the amount of \$345,756.54, HRoppel seconds the motion. 4-0-0.

3.3 Revenue and Expense Report. **MOTION** Hunt moves to approve the Financial Summary with total Revenues and Expenditures in the amount of \$5,990.79. HRoppel seconds the motion. 4-0-0.

3.4 Additions to the Agenda-Cook reports to the board with information from Advance Blind and Shade. She presents board with bid in the amount of \$3,391.10 for roller shades and top panel. **MOTION** JRoppel moves to accept the bid from Advanced Blind and Shade provided that Cook obtain a third bid and that bid is more that \$3,391.10. 4-0-0. Cook to contact third company.

LSBRD
314 Estrella Ave.
Clubhouse Boardroom

4.0 CONTINUING BUSINESS

- 4.1 Comparison of Internet Services. See above for Book keeper report.
- 4.2 Clubhouse Floor refinishing. See above for Caretaker report.
- 4.3 Purchasing Policy Review. Board reviews purchasing policy for any changes that need to be made and finds policy is sufficient as it is.
- 4.4 Landscaping project update. Landscape company Common Ground is still not ready to begin project. HRoppel to provide caretaker with some additional names of landscapers to contact. Caretaker directed to get three new bids for the project.

5.0 NEW BUSINESS

- 5.1 New Board room chair project. Continued.
- 5.2 Robins Park Tree and weed maintenance. Caretaker waiting to get bids Hunt to contact Robins Park committee regarding dead branches.
- 5.3 Clubhouse remodel/ Improvements. Board considers hiring a general contractor to oversee project. HRoppel to contact some general contractors and report back to board.
- 5.4 Clubhouse sponsorship for organizing events vs community events. Continued.

6.0 DIRECTORS' REPORTS

- 6.1 Director Reports-Cook reports that the front sidewalk has been repaired. Hunt to contact Improvement association regarding the MOU.

7.0 RECAP ACTION ITEMS

- 7.1 Secretary Leguillon read notes as to what action items each board member had.

8.0 FUTURE MEETINGS

Next regular meeting is scheduled for March 9, 2016, at 7:00pm.

9.0 ADJOURN REGULAR MEETING

Adjourned 9:25 pm

Respectfully Submitted:

Dagmar Leguillon, Secretary LSBRD