

MINUTES - REGULAR MEETING

Wednesday, March 7, 2016

7:00 p.m

1.0 MEETING AND ORGANIZATION

1.1 Establish Quorum & Roll Call

7:10 pm Meeting called to order by Hunt.

Present: Hunt, Leguillon, Cook, J. Roppel and H.Roppel.

Staff: Tom Reed

2.0 PUBLIC FORUM

2.1 Public Comment-None

2.2 Committees-Robins Park Committees. Robins Park committee hired labor to clear small lot across from the park, and purchased wood chips to spread over weeds. Committee will use volunteers to spread the chips. Reported that the Fire Department regulations require all trees and shrubs are cleared 2-3 feet back from the road and all trees to a height of 13.5 feet. Due June 1st. Committee requests that the tree service that does the pruning has an arborist on staff. Recommended that the weed whacking is done after the winter rains have ended. Board member to do a walk through with committee member at the end of April to obtain bids for the May meeting

2.3 Staff Report/Monthly Service Report.

Caretaker Report-See attached

Requests from the board: Clean drinking fountains at the triangle park; clear weeds around the new Ceanothus plants; fix wire fence in playground on church side; obtain bids to fix back board on the basket ball court.

Bookkeeper Report –None

3.0 REGULAR BUSINESS

3.1 Approve February 2016 Regular Meeting minutes.

MOTION: Cook moves to approve the February 2016 Regular Meeting Minutes with corrections, H. Roppel seconds motion, 4-0-0.

3.2 General Ledger Fund Reports and Expense Report. **MOTION** Leguillon moves to approve the General Ledger Fund Balance in the amount of \$342,970.77, HRoppel seconds the motion. 4-0-0.

3.3 Revenue and Expense Report. **MOTION** HRoppel moves to approve the Financial Summary with total Revenues in the amount of \$3,636.81 and Expenditures in the amount of \$6,422.61. Cook seconds the motion. 4-0-0.

3.4 Additions to the Agenda-None.

4.0 CONTINUING BUSINESS

4.1 Comparison of Internet Services. Board decides to keep existing CRUZIO at \$5.00 per month for email, and switch to AT&T for internet.

4.2 LAFCO review report. See report attached Comments due back to LAFCO by 3/25/16.

4.3 MOU with LSBIA-Continued.

4.4 Robins Park Committee spring tree and brush trimming-See committees above.

LSBRD
314 Estrella Ave.
Clubhouse Boardroom

- 4.5 Clubhouse landscaping update. Board decides to hire Corona landscaping to remove plants, and LSBRD to purchase plants on plant list provided by Common Ground Landscape plan and co-ordinate volunteers to plant.
 - 4.6 Clubhouse Projects update. Window Coverings for main room. **Motion.** Cook moves to accept bid from Advance Bind and Shades in the amount of \$3,391.10 HRoppel Seconds. 4-0-0.
Termites. Board reviewed Cardiff's evaluation, and suggests that a second bid is obtained from two other vendors.
Restrooms. General Contractor is needed to oversee project, HRoppel to contact general contractors to obtain bids for job.
 - 4.7 New Board Room Chairs. Board authorizes Hunt to purchase new board room chairs and table.
 - 4.8 Triangle Park planning –Continued.
- 5.0 NEW BUSINESS
- 5.1 Filing of Statement of Economic Interests (Form 700). Leguillon reports to board information from county training and new process of filing 700 Form on line.
 - 5.2 Maintenance Request-See caretaker report above.
 - 5.3 Community Forums on transportation and energy. Hunt to provide board with info as it becomes available.
 - 5.4 Rental Rate Review-Continued.
 - 5.5 By-Law Review. Review Bylaws and send comments to Hunt by end of March for April Meeting.
- 6.0 DIRECTORS' REPORTS
- 6.1 Director Reports-None.
- 7.0 RECAP ACTION ITEMS
- 7.1 Secretary Leguillon read notes as to what action items each board member had.
- 8.0 FUTURE MEETINGS
- Next regular meeting is scheduled for April 13, 2016, at 7:00pm.
- 9.0 ADJOURN REGULAR MEETING
- Adjourned 9:50 pm

Respectfully Submitted:

Dagmar Leguillon, Secretary LSBRD